



**REGULAR MEETING of the Board of Directors of the  
Peninsula Clean Energy Authority (PCEA)  
Thursday, March 24, 2016  
MINUTES**

San Mateo County Office of Education, Corte Madera Room  
101 Twin Dolphin Drive, Redwood City, CA 94065  
7:00pm

**CALL TO ORDER**

Meeting was called to order at 7:15pm.

**WELCOME AND ADMINISTERING THE OATH OF OFFICE**

David Silberman, Chief Deputy County Counsel, administered the Oath of Office to the Board of Directors.

**ROLL CALL**

**Present:** Dave Pine, County of San Mateo  
Carole Groom, County of San Mateo  
Rick DeGolia, Town of Atherton  
Greg Scoles (alternate), City of Belmont  
Donna Colson, City of Burlingame  
Joseph Silva, Town of Colma  
Mike Guingona, City of Daly City  
Larry Moody, City of East Palo Alto  
Gary Pollard, City of Foster City  
Deborah Penrose, City of Half Moon Bay  
Laurence May, Town of Hillsborough  
Catherine Carlton, City of Menlo Park  
Ann Schneider (alternate), City of Millbrae  
John Keener, City of Pacifica  
Jeff Aalfs, Town of Portola Valley  
Ian Bain, City of Redwood City  
Marty Medina, City of San Bruno  
Cameron Johnson, City of San Carlos  
Joe Goethals, City of San Mateo  
Mike Futrell (alternate), City of South San Francisco  
Daniel Yost, Town of Woodside

**Absent:** Lori Liu, City of Brisbane

**Staff:** Jim Eggemeyer, Director, Office of Sustainability  
David Silberman, General Counsel  
Kirsten Pringle, Sustainability Fellow, Office of Sustainability  
Gordon Tong, Sustainability Coordinator, Office of Sustainability

**A quorum was established.**

Director Pine volunteered to chair the meeting in absence of an official chair. There were no objections from the Board. Director Pine suggested those interested in serving as the chair submit statements of interest to Mr. Eggemeyer to be voted on at the next Board meeting.

**PUBLIC COMMENT**

No public comment.

**INTRODUCTIONS OF THE PCEA TEAM**

Director Groom introduced Jim Eggemeyer, Gordon Tong, Kirsten Pringle, David Silberman, Richard Bac, David Burruto from the County. She also introduced consultants Shawn Marshall (LEAN Energy US), Kirby Dusel (Pacific Energy Advisors), and Brian Goldstein (Pacific Energy Advisors).

**ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA ITEMS**

Director Pine requested a motion to set the agenda and approve consent agenda items.

Motion Made / Seconded: Futrell / Guingona

**Motion passed 21-0 (absent: Liu).**

**REGULAR AGENDA**

**1. ADOPTION OF REGULAR MEETING SCHEDULE**

Director Pine said that the meeting schedule is set for two meetings a month on the 2<sup>nd</sup> and 4<sup>th</sup> Thursday until launch, when it will be down to one meeting a month on the 4<sup>th</sup> Thursday. He suggested the meetings start earlier as there is a time limitation on the current facility.

Public Comment

None

Motion Made / Seconded: Pollard / Aalfs

**Motion passed 20-1 (oppose: Schneider; absent: Liu)**

**2. ESTABLISHMENT OF AN AD-HOC CITIZEN ADVISORY COMMITTEE**

Mr. Tong recommended the Board establish an Ad-Hoc Citizen Advisory Committee until a more permanent committee can be formed after program launch with membership as provided in the memorandum submitted to the Board.

Public Comment

None

Motion Made / Seconded: Futrell / Guingona

**Motion passed 21-0 (absent: Liu)**

**3. PRESENTATION AND DISCUSSION: PCE PROGRAM DEBRIEF**

Mr. Eggemeyer and Ms. Marshall presented on the history of PCE as well as next steps for the program.

**4. PRESENTATION AND DISCUSSION: DRAFT IMPLEMENTATION PLAN**

Mr. Dusel and Mr. Goldstein presented on the draft implementation plan for Peninsula Clean Energy.

Public Comment

Sue Chow, Sierra Club

Michael Closson, MenloSpark

Jan Butts, Sierra Club / San Mateo Community Choice

Lisa Altieri, 350.org Bay Area

Mark Roest, 350.org 100% Renewable / Seawave Battery Inc.

Diane Bailey, MenloSpark

Kirsten Andrews-Schwind, Pacifica Climate Committee

Scott Marshall, Menlo Park

Aaron Hoag, Redwood City

Alexander Cannara, Menlo Park

Michelle Daher, Menlo Park

**5. PRESENTATION AND DISCUSSION: ENERGY SERVICES REQUEST FOR PROPOSALS**

Mr. Dusel and Mr. Goldstein presented an overview of the energy services request for proposals.

**BOARD MEMBER REPORTS**

No reports from the Board.

**STAFF REPORT**

Mr. Silberman requested all Directors turn in their Form 700s and signed Oaths of Office to him.

**ADJOURNMENT**

Meeting was adjourned at 9:37pm.

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Chair

Attest:

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Secretary