



**REGULAR MEETING of the Board of Directors of the  
Peninsula Clean Energy Authority (PCEA)  
Thursday, December 15, 2016  
MINUTES**

San Mateo County Office of Education, Pine and Oak Room  
101 Twin Dolphin Drive, Redwood City, CA 94065  
6:30pm

**CALL TO ORDER**

Meeting was called to order at 6:36 pm.

**ROLL CALL**

**Present:** Dave Pine, County of San Mateo, *Chair*  
Carole Groom, County of San Mateo  
Rick DeGolia, Town of Atherton  
Donna Colson, City of Burlingame  
Larry Moody, City of East Palo Alto  
Gary Pollard, City of Foster City  
Elizabeth Cullinan, Town of Hillsborough  
Ann Schneider, City of Millbrae  
John Keener, City of Pacifica  
Jeff Aalfs, Town of Portola Valley, *Vice Chair*  
Marty Medina, City of San Bruno  
Cameron Johnson, City of San Carlos  
Rick Bonilla, City of San Mateo  
Mike Futrell, City of South San Francisco

**Absent:** Charles Stone, City of Belmont  
Lori Liu, City of Brisbane  
Joseph Silva, Town of Colma  
Michael Guingona, City of Daly City  
Deborah Penrose, City of Half Moon Bay  
Catherine Carlton, City of Menlo Park  
Ian Bain, City of Redwood City  
Daniel Yost, Town of Woodside

**Staff:** Jan Pepper, Chief Executive Officer  
David Silberman, General Counsel

George Wiltsee, Director of Power Resources and Energy Programs  
Dan Lieberman, Director of Marketing and Public Affairs  
Anne Bartoletti, Board Clerk / Executive Assistant to the CEO

**A quorum was established.**

**ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA ITEMS**

Removed item 12 for amendment.

Motion Made / Seconded: Bonilla / Futrell

**Motion passed unanimously 12-0 (Absent: Pine, Stone, Liu, Silva, Guingona, Moody, Penrose, Carlton, Bain, Yost)**

**PUBLIC COMMENT**

No public comment.

**REGULAR AGENDA**

**1. CHAIR REPORT**

Jeff Aalfs—Vice Chair—chaired the meeting. He welcomed Board members and attendees.

**2. CEO REPORT**

Jan Pepper—Chief Executive Officer—reported that she and Peninsula Clean Energy (PCE) staff members have been busy interviewing candidates, negotiating for office space, and interviewing proposers for energy supply. She thanked the Board members who served on an ad hoc committee that assisted PCE staff in interviewing and evaluating proposals and projects for renewable energy. The ad hoc committee members were Dave Pine, Carole Groom, Jeff Aalfs, Rick DeGolia, Pradeep Gupta, John Keener, and Charles Stone.

Jan also reported that she, Nirit Eriksson—Associate General Counsel, and a few board members met with California Public Utility Commission (CPUC) Commissioners Randolph and Sandoval, and their energy advisors. She thanked the board members, [name], name, name, who attended. CalCCA is arranging meetings with legislators in their district offices. She is working with CalCCA on the Diablo Canyon closure and PCIA (Power Charge Indifference Adjustment) issues.

**PUBLIC COMMENT:**

Ted Howard

**3. CITIZENS ADVISORY COMMITTEE REPORT**

Michael Closson of Menlo Spark reported that at the last Citizens Advisory Committee (CAC) meeting, PCE staff provided updates on various initiatives. The CAC reviewed the draft agenda for the Board of Directors meeting. Michael reported that the CAC supports the strategic goals, the workforce policy, the stated policy not to include unbundled RECs, and recommendations on the formation of a new CAC. He stressed the importance of having people who are qualified and committed, and expressed the hope that the new CAC would begin to meet again in February 2017.

**4. MARKETING AND OUTREACH REPORT**

Dan Lieberman—Director of Marketing and Public Affairs—reported on recent marketing and outreach efforts as well as NEM rates, and a PG&E error and its proposed resolution.

**5. POWER PURCHASE AGREEMENTS FRO RENEWABLE SUPPLY UPDATE**

George Wiltsee—Director of Power Resources and Energy Programs—explained that an ad hoc committee of Board members met to vet each potential project. George presented information on load forecasts and PCE’s projected need for power.

**PUBLIC COMMENT:**

Eric Weiner  
Michael Closson

**CONSENT AGENDA ITEM - VOTE**

A motion was made to approve the minutes of the November 12, 2016 Special Meeting with a modification: that the minutes reflect that Ann Schneider represented the City of Millbrae during a portion of the Board Retreat that took place on November 12<sup>th</sup>, including the vote that took place that morning.

Motion Made / Seconded: Schneider / Moody

**Motion passed unanimously 14-0 (Absent: Stone, Liu, Gonzalez, Guingona, Penrose, Carlton, Bain, Yost)**

**6. REVISE PCE STRATEGIC GOAL: 100% CA RPS ELIGIBLE RENEWABLE ENERGY BY 2025**

Jan Pepper explained that when this goal was discussed at the Board Retreat on November 12th, several target years were discussed, but the year 2022 was presented as the target at the November 15<sup>th</sup> Board meetings. Upon additional review by PCE staff, it is recommended that the

year 2025 be adopted as the target year to reach 100% renewables, as this will still be a challenge but will be more realistic. She requests the Board make this change.

Motion Made / Seconded: Schneider / Futrell

**Motion passed unanimously 14-0 (Absent: Stone, Liu, Gonzalez, Guingona, Penrose, Carlton, Bain, Yost)**

**7. ADOPT PCEA SUSTAINABLE WORKFORCE POLICY**

Jan Pepper presented the policy.

Donna Colson initiated a discussion on the section of the policy that states, "PCE shall recruit local employees and graduates of local programs, schools, colleges and universities." Board members agreed that PCE should focus on recruiting and hiring top people regardless of where they went to school. A consensus was reached to strike the first sentence of the "PCE Direct Hiring" section, and pass the policy as amended.

**PUBLIC COMMENT:**

Bill Nack, Local IBEW 1245 and 617

Motion Made / Seconded: Bonilla / Schneider

**Motion passed unanimously 14-0 (Absent: Stone, Liu, Gonzalez, Guingona, Penrose, Carlton, Bain, Yost)**

**8. ADOPT PCEA POLICY TO NOT USE ANY UNBUNDLED RECS**

Jan Pepper presented the policy.

Motion Made / Seconded: Groom / Pollard

**Motion passed unanimously 14-0 (Absent: Stone, Liu, Gonzalez, Guingona, Penrose, Carlton, Bain, Yost)**

**9. UPDATE ON FORMATION OF NEW CITIZENS ADVISORY COMMITTEE**

There was a brief discussion regarding next steps in forming a new Citizens Advisory Committee. A recommendation will be brought back to the Board for its approval.

**PUBLIC COMMENT:**

Michael Closson

## **10. FINANCIAL REPORT**

Jan Pepper explained PCE's financial reports through October 2016. She said PCE's Accountant will come to the Board meeting in January to present the financial reports through December, which will include a full month of revenue from the receipt of customer payments.

## **11. BOARD MEMBERS REPORTS**

John Keener reported that he and Pradeep Gupta attended a workshop on December 14 on the Power Charge Indifference Adjustment (PCIA) to provide advice to the California Public Utilities Commission (CPUC).

Dave Pine thanked the board for all their tremendous work this year. He said they met twice per month for 5 months, worked between meetings, and served on ad hoc committees. He said he recognizes that reorganizations are taking place within the cities of San Mateo County, and he hopes the Board members will continue to serve.

Jeff Aalfs thanked Chair Pine for his leadership.

### **PUBLIC COMMENT:**

Ted Howard

## **ADJOURNMENT**

Meeting was adjourned at 8:38 pm.