



**REGULAR MEETING of the Board of Directors of the
Peninsula Clean Energy Authority (PCEA)
Thursday, July 28th, 2016
MINUTES**

San Mateo County Office of Education, Corte Madera Room
101 Twin Dolphin Drive, Redwood City, CA 94065
6:30pm

CALL TO ORDER

Meeting was called to order at 6:30 pm.

ROLL CALL

Present: Dave Pine, County of San Mateo, *Chair*
Carole Groom, County of San Mateo
Rick DeGolia, Town of Atherton
Sigalle Michael, City of Burlingame
Joseph Silva, Town of Colma
Michael Guingona, City of Daly City
Gary Pollard, City of Foster City
Deborah Penrose, City of Half Moon Bay
Laurence May, Town of Hillsborough
Catherine Carlton, City of Menlo Park
Ann Schneider (alternate), City of Millbrae
John Keener, City of Pacifica
Jeff Aalfs, Town of Portola Valley, *Vice Chair*
Marty Medina, City of San Bruno
Cameron Johnson, City of San Carlos
Rick Bonilla (alternate), City of San Mateo
Pradeep Gupta, City of South San Francisco

Absent: Charles Stone, City of Belmont
Lori Liu, City of Brisbane
Larry Moody, City of East Palo Alto
Ian Bain, City of Redwood City
Daniel Yost, Town of Woodside

Staff: Jan Pepper, Chief Executive Officer
Kathy Meola, General Counsel

Gordon Tong, Office of Sustainability
Carolyn Raider, Office of Sustainability
Kirsten Pringle, Office of Sustainability
Kirby Dusel, Pacific Energy Advisors
Shawn Marshall, LEAN Energy

A quorum was established.

PUBLIC COMMENT

There was no public comment on items not on the agenda.

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA ITEMS

Motion to approve the consent agenda and set the agenda – Made / Seconded: Gupta/ Bonilla

Motion passed 15-0 (Absent: Stone, Liu, Moody, Bain, Yost, May, Schneider).

REGULAR AGENDA

1. CHAIR REPORT

Chair Pine mentioned that there is a significant amount of buzz about Peninsula Clean Energy lately.

2. CEO REPORT

Jan Pepper—Chief Executive Officer— reported that PCE is hiring for three positions: Board Clerk, Director of Marketing and Public Affairs, and Director of Power Resources. Ms. Pepper reported which cities have chosen to opt up to ECO100. Ms. Pepper provided an update on presentations by PCE staff, the new website, and enrollment notices.

3. APPROVE NET ENERGY METERING RATE SCHEDULE (ACTION)

Kirby Dusel – Pacific Energy Advisors – provided an overview of Net Energy Metering (NEM) and explained how a NEM tariff would work for PCE. Mr. Dusel explained that the proposed NEM tariff offers 1 cent/kWh above the current market price to surplus generation, credits generated will offset usage, and additional credits will be tracked and carry over each month. Annually, customers with excess generation will receive a check for excess credits.

Attached hereto as Exhibit A to the minutes is a revised NEM Rate scheduled as amended and approved at the meeting."

Public comment: Ted Howard, James Tuleya

Motion to approve with the following amendment:

- PCE Annual Cash-Out: During the April billing cycle of each year, all current PCE NEM customers with a credit balance of more than \$100 will receive a check from PCE as compensation for the accrued credit balance; this credit balance will be determined as of the customer's March billing cycle. Customers will have an equivalent credit removed from their NEM account balance at the time of check issuance. Customers who have a credit balance of less than \$100 will have their credits carried over as a bill credit for use in subsequent billing period(s). Customers who close their electric account through PG&E or move outside of the PCE service area prior to the April billing cycle of each year will have their account cashed out at that time.

Made / Seconded: Gupta/Carlton

Motion passed 17-0 (Absent: Stone, Liu, Moody, Bain, Yost, Johnson).

4. ADOPT A NET ENERGY METERING PHASE-IN SCHEDULE FOR CUSTOMERS AS FOLLOWS: A BI-MONTHLY ENROLLMENT SCHEDULE WHEREBY NET METERING CUSTOMERS ARE ENROLLED BASED ON THEIR ANNUAL TRUE-UP DATE, WHICH WILL BE EITHER THE SAME MONTH OR THE MONTH IMMEDIATELY AFTER THEIR ANNUAL TRUE-UP DATE (ACTION)

Ms. Pepper provided an overview of the proposed NEM phase-in schedule, designed to generally maximize the benefits for customers by enrolling them in their true-up month or the month after. PCE will be enrolling NEM customers bimonthly based on their PG&E true-up date. Ms. Pepper remarked that other CCA's have experienced high dissatisfaction with NEM customers who have been enrolled before their annual true-up and have lost credits. To alleviate this concern and high opt-out rates with NEM customers, PCE will schedule four additional enrollment phases with PG&E at an additional cost of \$16,000 (\$4,000 per enrollment phase).

Public Comment: James Tuleya

Motion to approve– Made / Seconded: Schneider/Penrose

Motion passed 17-0 (Absent: Stone, Liu, Moody, Bain, Yost, Johnson).

5. MAKRETING AND OUTREACH (DISCUSSION)

Ms. Pepper presented on the outreach that has been conducted and the upcoming schedule of geo-targeting advertisements. Ms. Pepper explained that PCE will be holding two advocates trainings workshops where volunteers will learn how to speak with businesses during the PCE merchant walks. Ms. Pepper asked that if Board members could sign up and distribute the information to their networks.

6. REGULATORY UPDATE (DISCUSSION)

Shawn Marshall – Executive Director of LEAN Energy U.S.—discussed the status of the Power Charge Indifference Adjustment (PCIA) and how the closure of Diablo Canyon may affect Community Choice Aggregation programs.

7. BOARD MEMBERS' REPORTS

None

ADJOURNMENT

Meeting was adjourned.

Chair

Attest:

Secretary