



**REGULAR MEETING of the Board of Directors of the Peninsula Clean
Energy Authority (PCEA)
Thursday, May 25, 2017
MINUTES**

San Mateo County Office of Education, Corte Madera Room
101 Twin Dolphin Drive, Redwood City, CA 94065
6:30pm

CALL TO ORDER

Meeting was called to order at 6:35 pm.

ROLL CALL

Present: Dave Pine, County of San Mateo, *Chair*
Jeff Aalfs, Town of Portola Valley, *Vice Chair*
Jim Eggemeyer, Director, Office of Sustainability, County of San Mateo
Charles Stone, City of Belmont
Lori Liu, City of Brisbane
Donna Colson, City of Burlingame
Rae P. Gonzalez, Town of Colma
Glenn Sylvester, City of Daly City
Carlos Romero, City of East Palo Alto
Gary Pollard, City of Foster City
Deborah Penrose, City of Half Moon Bay
Wayne Lee, City of Millbrae
Marty Medina, City of San Bruno
Cameron Johnson, City of San Carlos
Pradeep Gupta, City of South San Francisco

Absent: Town of Atherton
Town of Hillsborough
City of Menlo Park
City of Pacifica
City of Redwood City
City of San Mateo
Town of Woodside

Staff: Jan Pepper, Chief Executive Officer
Dan Lieberman, Director of Marketing and Public Affairs

Joseph Wiedman, Senior Regulatory/Legislative Analyst
Kirsten Andrews-Schwind, Communications and Outreach Manager
Leslie Brown, Manager of Customer Care
Nirit Eriksson, Associate General Counsel
Carolyn Raider, Acting Clerk of the Board

A quorum was established.

PUBLIC COMMENT:

Diane Bailey, Menlo Spark

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA ITEMS

Motion Made / Seconded: Gupta / Stone

Motion passed unanimously 15-0 (Absent: Atherton, Hillsborough, Menlo Park, Pacifica, Redwood City, San Mateo, Woodside)

REGULAR AGENDA

1. CHAIR REPORT

Dave Pine—Chair—reported that the City of San Jose has voted to create its own Community Choice Aggregation (CCA) program.

2. CEO REPORT

Jan Pepper—Chief Executive Officer—introduced Eric Weiner, Peninsula Clean Energy’s (PCE’s) newest employee who starts on June 1 as the Renewable Energy Analyst. She announced that the Director of Finance and Administration position will be posted in a few days. Jan reported that PCE staff held “PCE 101” training for new Board members on May 18th, and that PCE 202, which Pradeep Gupta will present, will be scheduled soon. She reported that she and Dave Pine served on a panel for the Local Energy Symposium in Long Beach on May 5th, and the Silicon Valley Leadership Group Energy and Sustainability Summit took place today.

3. MARKETING AND OUTREACH REPORT

Dan Lieberman—Director of Marketing and Public Affairs—reported on marketing and outreach efforts, participation in local events, and showed a video that PCE produced on “How to Read Your Bill”. The video will be posted on the PCE website.

4. REGULATORY AND LEGISLATIVE REPORT

Joseph Wiedman—Senior Regulatory/Legislative Analyst—reported on regulatory and legislative efforts, including attending the California Public Utilities Commission and California Energy Commission’s Retail Choice En Banc in Sacramento on May 19th, the May 23rd Regionally Integrated Climate Action Planning Suite (RICAPS) meeting, and a California CCA (CalCCA) meeting on May 24th about non-bypassable charges. Joe provided updates on several pieces of legislation that would impact CCAs, including SB 618, AB 79, and AB 920.

5. APPROVE AMENDMENT TO THE 2016-2017 BUDGET

Jan Pepper presented amended budget lines reflecting changes since the Board approved the 2016-17 fiscal year budget on July 14, 2016. The changes reflected lower than expected opt-out rates, legal counsel charges associated with the negotiation of energy procurement contracts, and increased costs for outreach and communication. Jan confirmed that the rate stabilization fund is calculated as 5% of revenues. The number reported was calculated incorrectly. The Board directed staff to correct the rate stabilization fund amount and bring the proposed amendment back to the Board as a Consent item at the next board meeting.

6. REVIEW DRAFT BUDGET

Jan Pepper reviewed the draft budget for Fiscal Year 2017-18, with the final budget to be presented to the Board at the June 22nd meeting. The Board suggested that a Board retreat be scheduled in the late summer to discuss future energy programs that may be incorporated into the budget.

PUBLIC COMMENT:

Mark Roest, Seawave Battery and Green Fleets Group

7. FINANCIAL REPORT

Jan Pepper reviewed the April financial reports.

8. REVIEW AND ADOPT POLICY REGARDING CUSTOMER DEBT COLLECTIONS

Leslie Brown—Manager of Customer Care—explained that the proposed policy addresses delinquent accounts and bad debt, and is consistent with best practices among other CCAs. She reported that the policy sets clear timelines and financial thresholds for Residential and Non-Residential accounts.

Motion Made / Seconded: Gupta / Pollard

Motion passed unanimously 15-0 (Absent: Atherton, Hillsborough, Menlo Park, Pacifica, Redwood City, San Mateo, Woodside)

9. AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE A POWER PURCHASE AGREEMENT (PPA) FOR RENEWABLE SUPPLY WITH SHILOH 1 WIND PROJECT LLC, AN OREGON LIMITED LIABILITY COMPANY, AND ANY NECESSARY ANCILLARY DOCUMENTS. POWER DELIVERY TERM: FIVE YEARS, IN AN AMOUNT NOT TO EXCEED \$65,000,000 (ACTION)

Jan Pepper reported that this is a 5-year PPA for a wind project in Solano County, covering the years 2019 to 2023. This is a result of PCE's Request for Offers that was issued in October 2016. Jan introduced Jessica Johnson from Avangrid Renewables, a renewable developer based in Portland, Oregon, which is the developer of the Shiloh project.

Motion Made / Seconded: Lee / Stone

Motion passed unanimously 15-0 (Absent: Atherton, Hillsborough, Menlo Park, Pacifica, Redwood City, San Mateo, Woodside)

10. AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE AN EEI (EDISON ELECTRIC INSTITUTE) MASTER AGREEMENT AND CONFIRMATION AGREEMENT FOR PURCHASE OF CARBON FREE ENERGY FROM POWEREX. POWER DELIVERY TERM: JULY 1, 2017 THROUGH JUNE 30, 2018, IN AN AMOUNT NOT TO EXCEED \$700,000

Jan Pepper reiterated the power delivery term of July 1, 2017 through June 30, 2018, and that it will not exceed \$700,000.

Motion Made / Seconded: Penrose / Romero

Motion passed unanimously 15-0 (Absent: Atherton, Hillsborough, Menlo Park, Pacifica, Redwood City, San Mateo, Woodside)

11. AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE AN EEI (EDISON ELECTRIC INSTITUTE) CONFIRMATION AGREEMENT, AND ANY NECESSARY ANCILLARY DOCUMENTS, FOR PURCHASE OF PCC1 RENEWABLE ENERGY FROM POWEREX. POWER DELIVERY TERM: MAY 1, 2017 THROUGH DECEMBER 31, 2017, IN AN AMOUNT NOT TO EXCEED \$1,600,000

Jan Pepper reported that this PPA is for Bucket 1 renewables, and that the actual duration of this agreement is shorter than what is reflected in the title of this action item, and it should read June 1, 2017 through December 31, 2017. Board members requested PCE staff create a summary of the contracts and terms for comparison and tracking purposes.

Motion Made / Seconded: Sylvester / Lee

Motion passed unanimously 15-0 (Absent: Atherton, Hillsborough, Menlo Park, Pacifica, Redwood City, San Mateo, Woodside)

PUBLIC COMMENT:

Emily Leslie, Pacifica

12. APPOINT CITIZENS ADVISORY COMMITTEE MEMBERS

Kirsten Andrews-Schwind—Communications and Outreach Manager—announced that PCE had 39 applicants, of which 20 were interviewed by the ad hoc committee, and 15 candidates have been nominated for membership in the Citizens Advisory Committee (CAC).

Motion Made / Seconded: Stone / Penrose

Motion passed unanimously 15-0 (Absent: Atherton, Hillsborough, Menlo Park, Pacifica, Redwood City, San Mateo, Woodside)

PUBLIC COMMENT:

Michael Closson, Citizens Advisory Committee

13. BOARD MEMBERS' REPORTS

ADJOURNMENT

Meeting was adjourned.