



**REGULAR MEETING of the Board of Directors of the Peninsula Clean  
Energy Authority (PCEA)  
Thursday, July 27, 2017  
MINUTES**

San Mateo County Office of Education, Pine and Oak Room  
101 Twin Dolphin Drive, Redwood City, CA 94065  
6:30pm

**CALL TO ORDER**

Meeting was called to order at 6:37 pm.

**ROLL CALL**

**Present:** Dave Pine, County of San Mateo, *Chair*  
Carole Groom, County of San Mateo  
Jeff Aalfs, Town of Portola Valley, *Vice Chair*  
Rick DeGolia, Town of Atherton  
Sigalle Michael, City of Burlingame  
Glenn Sylvester, City of Daly City  
Carlos Romero, City of East Palo Alto  
Harvey Rarback, City of Half Moon Bay  
Laurence May, Town of Hillsborough  
Wayne Lee, City of Millbrae  
John Keener, City of Pacifica  
Ian Bain, City of Redwood City  
Marty Medina, City of San Bruno  
Cameron Johnson, City of San Carlos  
Pradeep Gupta, City of South San Francisco  
Daniel Yost, Town of Woodside

**Absent:** City of Belmont  
City of Brisbane  
Town of Colma  
City of Foster City  
City of Menlo Park  
City of San Mateo

**Staff:** Jan Pepper, Chief Executive Officer  
Dan Lieberman, Director of Marketing and Public Affairs

Siobhan Doherty, Manager of Contracts  
Joseph Wiedman, Senior Regulatory/Legislative Analyst  
Kirsten Andrews-Schwind, Communications and Outreach Manager  
Leslie Brown, Manager of Customer Care  
Eric Wiener, Renewable Energy Analyst  
Nirit Eriksson, General Counsel  
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO

**A quorum was established.**

**PUBLIC COMMENT:**

No public comment

**ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA ITEMS**

Pradeep Gupta—South San Francisco--requested to hold Item 12 for discussion, and vote on the other items.

Motion Made / Seconded: Lee / Romero

**Motion passed unanimously 16-0 (Absent: Belmont, Brisbane, Colma, Foster City, Menlo Park, San Mateo)**

- 12. AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE A WSPP (WESTERN SYSTEMS POWER POOL) CONFIRMATION LETTER FOR PURCHASE OF RESOURCE ADEQUACY FROM CALPEAK POWER, LLC. DELIVERY TERM: JANUARY 2018 THROUGH DECEMBER 2018, IN AN MAOUNT NOT TO EXCEED \$1,000,000**

The Board discussed the sources of PCE's Resource Adequacy (RA), PCE's RA contracts which were reported at the last Board meeting, allocations from CAISO (California Independent System Operator), and CPUC (California Public Utilities Commission) RA requirements.

Motion Made on Item 12 / Seconded: Gupta / May

**Motion passed unanimously 16-0 (Absent: Belmont, Brisbane, Colma, Foster City, Menlo Park, San Mateo)**

**PUBLIC COMMENT:**

Mark Roest, SeaWave Battery

## **CLOSED SESSION**

### **1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Title: Chief Executive Officer

### **2. RECONVENE OPEN SESSION AND REPORT OUT OF A CLOSED SESSION**

No reportable action.

## **REGULAR AGENDA**

### **3. CHAIR REPORT**

Dave Pine—Chair—reported that the American Coalition for Sustainable Communities (ACSC) and/or Foothill Tax Payers Association had sent an email to City Council Members about CCAs. Peninsula Clean Energy (PCE) staff will send communication to the Board in case they receive one of these emails.

### **4. CEO REPORT**

Jan Pepper—Chief Executive Officer—announced that final interviews are taking place for the Director of Finance and Administration, and that a Regulatory/Legislative Analyst position would be posted on August 1<sup>st</sup>. Jan announced that PCE would be moving to 2075 Woodside Road in Redwood City on Monday, July 31<sup>st</sup>, and that a Board Retreat is being planned for September 23<sup>rd</sup> at the new office.

Jan announced a revised schedule for PCE's draft Integrated Resource Plan, which will be discussed with the Board at the August 24<sup>th</sup> meeting, and would be presented to the Board for approval at the September 23<sup>rd</sup> Retreat or at the October Board meeting.

### **5. MARKETING AND OUTREACH REPORT**

Dan Lieberman—Director of Marketing and Public Affairs—reported on marketing activities outlined in the marketing memo in the agenda packet, and Kirsten Andrews-Schwind—Communications and Outreach Manager—reported on recent and upcoming outreach efforts.

### **6. ADOPT RESOLUTION TO PARTNER WITH THE CPUC'S ONE THING FOR THE SUN CAMPAIGN**

Dan Lieberman reported on a campaign from the CPUC (California Public Utilities Commission) and CEC (California Energy Commission) to encourage Californians to take action and reduce energy demand during the eclipse taking place on August 21<sup>st</sup>. Dan reported that PCE can show support for this initiative by becoming a partner.

Motion Made / Seconded: May / Groom

**Motion passed unanimously 16-0 (Absent: Belmont, Brisbane, Colma, Foster City, Menlo Park, San Mateo)**

## **7. REGULATORY AND LEGISLATIVE REPORT**

Joseph Wiedman—Senior Regulatory and Legislative Analyst—reported on regulatory and legislative activities outlined in the regulatory and legislative memo in the agenda packet, including four pleadings that were filed at the California Public Utilities Commission (CPUC), and PCE’s legislative advocacy concerning two major bills at the California Legislature. Joe also reported on a July 21<sup>st</sup> CalCCA (California Community Choice Association) meeting focused on how to optimize regulatory processes.

## **8. AUDIT AND FINANCE COMMITTEE REPORT**

Carlos Romero—Audit and Finance Committee Member—reported that the Committee met on July 17<sup>th</sup> and reviewed three responses to PCE’s RFP (Request for Proposal) for an Auditor. The Committee found that two of the proposals were strong, and left the final decision to the CEO, Jan Pepper.

## **13. CITIZENS ADVISORY COMMITTEE REPORT**

Michael Closson—Chair of the Citizens Advisory Committee (CAC)—announced that at the July 20<sup>th</sup> meeting, he was elected Chair and Ted Howard was elected Vice Chair. He reported that the CAC will meet the week before the Board meeting, and he invited and encouraged Board members to attend CAC meetings. Michael reported that the Committee received Brown Act training, and discussed outreach strategies and criteria for local programs.

## **14. BOARD MEMBERS’ REPORTS**

Wayne Lee thanked the Board and PCE staff for well wishes when his father passed. Glenn Sylvester reported that Tesla will be releasing the first 30 units of their new Model 3 EVs (Electronic Vehicles).

## **ADJOURNMENT**

Meeting was adjourned at 8:06 pm