



**REGULAR MEETING of the Board of Directors of the
Peninsula Clean Energy Authority (PCEA)
Thursday, October 27, 2016
MINUTES**

San Mateo County Office of Education, Pine and Oak Room
101 Twin Dolphin Drive, Redwood City, CA 94065
6:30pm

CALL TO ORDER

Meeting was called to order at 6:33 pm.

ROLL CALL

Present: Dave Pine, County of San Mateo, *Chair*
Jim Eggemeyer, County of San Mateo
Rick DeGolia, Town of Atherton
Charles Stone, City of Belmont
Terry O'Connell, City of Brisbane
Sigalle Michael, City of Burlingame
Joseph Silva, Town of Colma
Larry Moody, City of East Palo Alto
Laurence May, Town of Hillsborough
Wayne Lee, City of Millbrae
John Keener, City of Pacifica
Jeff Aalfs, Town of Portola Valley, *Vice Chair*
Ian Bain, City of Redwood City
Marty Medina, City of San Bruno
Cameron Johnson, City of San Carlos
Joe Goethals, City of San Mateo
Pradeep Gupta, City of South San Francisco
Daniel Yost, Town of Woodside

Absent: Michael Guingona, City of Daly City
Gary Pollard, City of Foster City
Deborah Penrose, City of Half Moon Bay
Catherine Carlton, City of Menlo Park

Staff: Jan Pepper, Chief Executive Officer
David Silberman, General Counsel

Nirit Eriksson, Associate General Counsel
George Wiltsee, Director of Power Resources and Energy Programs
Dan Lieberman, Director of Marketing and Public Affairs
Anne Bartoletti, Board Clerk / Executive Assistant to the CEO
Carolyn Raider, Office of Sustainability

A quorum was established.

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA ITEMS

Motion Made / Seconded: Yost/ lee

Motion passed unanimously 15-0 (Absent: Pine, Michael, Guingona, Moody, Pollard, Penrose, Carlton)

PUBLIC COMMENT

Landis Marttila

REGULAR AGENDA

1. CHAIR REPORT

Vice Chair Aalfs discussed the CalCCA Policy Summit that took place on October 20th. He noted that many Community Choice Aggregators (CCAs) were present, and several Board members attended.

2. CEO REPORT

Jan Pepper—Chief Executive Officer—announced that Peninsula Clean Energy (PCE) had a press event on October 6th to officially launch the delivery of clean energy to San Mateo County. The event was well attended and there was local press coverage. She updated the Board on recruitments. The CalCCA Policy Summit was discussed, and Jan noted that PCE had 6 board members in attendance: Jeff Aalfs, Rick DeGolia, Pradeep Gupta, John Keener, Wayne Lee, and Lori Liu. In addition, PCE had 6 staff in attendance at the summit: Jan Pepper, George Wiltsee, Dan Lieberman, Anne Bartoletti, David Silberman, and Nirit Eriksson. Jan announced the following contracts that were signed over the past month: Accion Group (RFO support), All Covered (IT support), Circlepoint (marketing and outreach support), LEAN Energy US (legislative and regulatory support), Maher Accountancy (finance and accounting support), PEA (Pacific Energy Advisors – technical support for power supply forecasting and Resource Adequacy compliance).

A special meeting of the Board – the “Board Retreat” – will take place on Saturday, November 12th from 9:00 a.m. to 3:00 p.m. at the Portola Valley Community Hall, 765 Portola Rd in Portola Valley.

3. PROVIDE AN UPDATE ON THE CITIZENS ADVISORY COMMITTEE

Dave Pine announced that the Citizens Advisory Committee (CAC) was unable to meet at their last scheduled meeting. The future makeup of the Citizens Committee is on the agenda to be discussed during the Board Retreat.

4. PROVIDE AN UPDATE ON RECENT COMMUNITY OUTREACH AND MARKETING EFFORTS

Dan Lieberman—Director of Marketing and Public Affairs—presented information on community workshops, ad campaigns, social media, press coverage, Opt-Outs, Opt-Ups, and volunteers doing business outreach over the past month.

5. PROVIDE AN OVERVIEW AND UPDATE OF THE RENEWABLE SUPPLY REQUEST FOR OFFERS

Jan Pepper—Chief Executive Officer—discussed the Diversity of our Supply, working toward a balance of varying contract lengths, project ownership, project location, and varying technology. She introduced George Wiltsee, Director of Power Resources. George answered questions about energy procurement.

6. REVIEW DRAFT AGENDA FOR NOVEMBER 12TH BOARD RETREAT

Jan Pepper explained the outline of the draft agenda for the Retreat.

Public comment:

Michael Closson, Menlo Spark
Mark Roest, SeaWave Battery, Inc.

7. REQUEST APPROVAL TO GIVE BROADER AUTHORITY TO THE CEO TO NEGOTIATE A LEASE

Jan Pepper—Chief Executive Officer— said that the Office of Sustainability has been very kind to allow PCE to use their office space, but PCE does not have any room for growth in the current location and we need to bring on some new employees. Nirit Eriksson, Associate General Counsel for PCE, explained that this action will give authority for the CEO to negotiate a lease within the limits of \$40,000 per month that the board has previously approved, if for some reason the lease currently in negotiations falls through. Key property elements were discussed.

Nirit Eriksson clarified that this action is granting the CEO authority to do the final execution of a lease for a not identified property, if the current property under negotiation falls through. She explained that any request for the Board to have a different role would be a different motion.

Motion Made / Seconded: Bonilla / Moody

Amendment up to \$35,000 with all costs.

Motion Made / Seconded: Pine / DeGolia

Motion passed unanimously 15-0 (Absent: Eggemeyer, Guingona, Pollard, Penrose, Carlton, Bain, Yost)

CLOSED SESSION

9 CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: 155 Linfield, Menlo Park

Agency Negotiators: Jan Pepper, David Silberman, and Nirit Eriksson

Negotiating Party: Barclays

Under Negotiation: price and terms

CLOSED SESSION REPORT

No reportable actions were taken.

8. BOARD MEMBERS REPORT

None

ADJOURNMENT

Meeting was adjourned.