



**REGULAR MEETING of the Board of Directors of the
Peninsula Clean Energy Authority (PCEA)
Thursday, February 22, 2018
MINUTES**

Peninsula Clean Energy
2075 Woodside Road, Redwood City, CA 94061
6:30 p.m.

CALL TO ORDER

Meeting was called to order at 6:36 p.m.

ROLL CALL

Present: Dave Pine, County of San Mateo, *Chair*
Jeff Aalfs, Town of Portola Valley, *Vice Chair*
Rick DeGolia, Town of Atherton
Greg Scoles, City of Belmont
Madison Davis, City of Brisbane
Michael Brownrigg, City of Burlingame
Raymond Buenaventura, City of Daly City
Carlos Romero, City of East Palo Alto
Gary Pollard, City of Foster City
Harvey Rarback, City of Half Moon Bay
Laurence May, Town of Hillsborough
Wayne Lee, City of Millbrae
John Keener, City of Pacifica
Ian Bain, City of Redwood City
Marty Medina, City of San Bruno
Daniel Yost, Town of Woodside

Absent: County of San Mateo
Town of Colma
City of Menlo Park
City of San Carlos
City of San Mateo
City of South San Francisco

Staff: Jan Pepper, Chief Executive Officer
Jay Modi, Director of Finance and Administration
Siobhan Doherty, Director of Power Resources
Leslie Brown, Director of Customer Care

Jeremy Waen, Senior Regulatory Analyst
TJ Carter, Marketing Associate
Charlsie Chang, Outreach Fellow
David Silberman, General Counsel
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO

A quorum was established.

PUBLIC COMMENT:

No public comment.

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA ITEMS

Motion Made / Seconded, as modified: Lee / May

Motion passed unanimously 15-0 (Absent: County of San Mateo, Colma, Half Moon Bay, Menlo Park, San Carlos, San Mateo, South San Francisco.)

CLOSED SESSION

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Chief Executive Officer

2. RECONVENE OPEN SESSION AND REPORT OUT OF CLOSED SESSION

No reportable action taken.

REGULAR AGENDA

3. CHAIR REPORT

Dave Pine—Chair—reported that he and Jan spoke at the rally and press conference at the CPUC (California Public Utilities Commission) on Thursday, February 8, 2018, relating to CPUC Resolution E-4907, which would have delayed the launching of new CCAs (Community Choice Aggregation).

4. CEO REPORT

Jan Pepper—Chief Executive Officer—reported that she and staff are interviewing candidates for Power Resources Manager and Energy Programs Manager/Director. She announced that Peninsula Clean Energy (PCE) staff will attend the Sustainable San Mateo County awards on March 29th, when PCE and Joe Fullerton from the Citizens Advisory Committee (CAC) will receive the 2018 Sustainability Award. Board members are invited to attend as well.

5. CITIZENS ADVISORY COMMITTEE REPORT

Michael Closson—Chair of the Citizens Advisory Committee (CAC)—reported on discussions that took place at the last CAC meeting, including the process to fill vacancies on the committee, and results of a poll of CAC members on their areas of interest. Michael reported that the top three areas of interest were DER (Distributed Energy Resources), regulatory and legislative issues, and education.

6. AUDIT AND FINANCE COMMITTEE REPORT

Laurence May—Audit and Finance Committee Member—reported that the Committee reviewed and provided feedback on financial statements, a draft Credit Card Policy, and a draft Disbursement Policy.

7. MARKETING AND OUTREACH REPORT

TJ Carter—Marketing Associate—announced that an online application has been launched for PCE’s Community Outreach Small Grant Pilot, that will provide grants for a six-month outreach collaboration. He reviewed reports outlining Opt-ups, Opt-outs, the Chambers of Commerce that PCE has joined, and PCE’s recent and upcoming outreach events.

TJ reported that PCE will present two awards during San Mateo County’s STEM (Science, Technology, Engineering, Math) fair on March 4th.

8. REGULATORY AND LEGISLATIVE REPORT

Jeremy Waen—Senior Regulatory Analyst—reported on CalCCA’s (California Community Choice Association) advocacy work in Sacramento on January 24-25, reviewed PCE’s recent filings, and reported that PCE staff held meetings with CPUC (California Public Utility Commission) Commissioner Peterman, Commissioner Randolph, Commissioner Guzman Aceves, and the Energy Advisor to CPUC President Picker, to discuss the Commission’s IRP (Integrated Resources Plan) docket.

9. SELECTION OF CHAIR AND VICE CHAIR

Dave Pine reported that, at the January Board meeting, the Board of Directors adopted a policy outlining the process for selecting the Chair, Vice Chair, and making appointments to Committees. The Board appointed Wayne Lee, Ian Bain, Marty Medina, and Donna Colson to the Ad Hoc Nominating Committee.

Wayne Lee—Chair of the Nominating Committee—made a motion to give Dave Pine the official title of Founding Chair.

Motion Made / Seconded: Lee / Davis

The consensus of the Board was that the title was earned and well deserved. Dave Pine remarked that it has been a privilege to work with this team, and Chairing PCE's Board has been a highlight of his years of public service. Board members expressed their gratitude to Founding Chair Pine for his leadership.

Wayne Lee reported that the Nominating Committee created an application process, and he announced that the Nominating Committee nominated Jeff Aalfs for Chair, and Rick DeGolia for Vice Chair, and a motion to adopt the Committee's recommendation.

Motion Made / Seconded: Lee / Brownrigg

Motion passed unanimously 16-0 (Absent: County of San Mateo, Colma, Menlo Park, San Carlos, San Mateo, South San Francisco.)

10. UPDATE JPA VOTING SHARES

Leslie Brown—Director of Customer Care—reported that a provision in the Joint Powers Authority (JPA) allows the Board to have a weighted vote to act as a veto, and that the weighted voting shares need to be recalculated each year based on each jurisdiction's annual kWh (kilowatt hour) consumption. The Board reviewed the updated voting shares memo and exhibits. Daniel Yost noted that the Town of Woodside was missing from the exhibit in the version that was published in the packet. Accordingly, staff was directed to place the revised shares on the consent agenda for the March meeting

11. APPROVE ENDORSEMENT OF THE CITIZEN'S CLIMATE LOBBY'S CARBON FEE AND DIVIDEND PROPOSAL

Gary White—Group Leader of the San Mateo chapter of the Citizen's Climate Lobby (CCL)—reported that the CCL's proposal would place a fee on fossil fuels at the source and return the fees to American households on a per-capita basis as a monthly dividend. Gary reviewed a short PowerPoint presentation that included anticipated benefits of the proposal, and a draft Community Leader's Letter to Congress.

Carlos Romero and Michael Brownrigg requested clarification regarding a border adjustment tax. Gary clarified that the border adjustment tax would be assessed on goods made from fossil fuels. Gary offered to adjust the Community Leader's Letter to Congress to clarify the border adjustment tax. Ian Bain requested to amend the motion to have the letter include Gary's clarification. Gary reported he would make the change.

Motion Made / Seconded, as modified: Bain / Yost

Motion passed 11-0 (Absent: County of San Mateo, Colma, Menlo Park, San Carlos, San Mateo, South San Francisco. Abstain: Atherton, Burlingame, Half Moon Bay, Hillsborough, San Bruno)

12. REVIEW INSURANCE COVERAGE

Jan Pepper introduced Scott Johnson—Risk Manager of the County of San Mateo, Human Resources Department—who reviewed a summary of PCE’s current insurance policies that cover PCE’s Board, staff, and visitors, including Excess Liability, Directors and Officers Liability, and Workers’ Compensation. He reported that renewals will come due in July 2018, and additional insurance options will be researched.

13. CREATE A NEW RESIDENTIAL TIME-OF-USE, TOU-C, ELECTRIC RATE

Leslie Brown reported that PG&E is launching a new residential Time of Use rate (TOU-C) on April 1, 2018, that will be offered to 150,000 PG&E bundled customers via an opt-out enrollment process. Although PCE customers will not be automatically offered this rate, she requested that PCE create a similar rate to maintain consistency, and to minimize potential confusion and billing errors.

PUBLIC COMMENT:

Mark Roest, SeaWave Battery
James Tuleya, Sunnyvale
Ted Howard, PCE Citizens Advisory Committee

Motion Made / Seconded: Pollard / Lee

Motion passed unanimously 14-0 (Absent: County of San Mateo, Belmont, Colma, Daly City, Menlo Park, San Carlos, San Mateo, South San Francisco.)

14. PCE RATE CHANGE UPDATE

Leslie Brown reported that PG&E’s Advice Letter was released on February 16th with the latest rate information for their March 1, 2018 rate increase, and that PCE’s rate adjustments will be implemented shortly after PG&E’s rates go into effect. She reported that PCE’s new rates will maintain a 5% discount compared to PG&E. She reviewed PCE’s new rates.

15. UPDATE ON 2018 RFO FOR RENEWABLE AND STORAGE RESOURCES

Siobhan Doherty—Director of Power Resources—reviewed details of the RFO (Request for Offers) Process, evaluation criteria, and provided a statistical summary of the 113 unique offers PCE received. She reported that PCE Staff is evaluating proposals, and the evaluation and notification of short-listed offerors is expected to be completed by March 9, 2018.

PUBLIC COMMENT:

Mark Roest, SeaWave Battery

16. BOARD MEMBERS' REPORTS

None.

ADJOURNMENT

Meeting was adjourned at 9:39 p.m.