



**REGULAR MEETING of the Executive Committee of the
Peninsula Clean Energy Authority (PCEA)
Monday, April 9, 2018
MINUTES**

8:00 a.m.

Peninsula Clean Energy
2075 Woodside Road, Redwood City, CA 94061

CALL TO ORDER

Meeting was called to order at 8:04 a.m.

ROLL CALL

Present: Jeff Aalfs, Town of Portola Valley, *Chair*
Rick DeGolia, Town of Atherton, *Vice Chair*
Donna Colson, City of Burlingame
Catherine Carlton, City of Menlo Park
Wayne Lee, City of Millbrae
Pradeep Gupta, City of South San Francisco

Absent: Dave Pine, County of San Mateo
Gary Pollard, City of Foster City
Rick Bonilla, City of San Mateo

Staff: Jan Pepper, CEO
Jay Modi, Director of Finance and Administration
Adam Ely, Counsel
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO

A quorum was established.

PUBLIC COMMENT

None

ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS

Motion Made / Seconded: Lee / Colson

Motion passed unanimously 6-0 (Absent: Pine, Pollard, Bonilla)

REGULAR AGENDA

1. CHAIR REPORT

Jeff Aalfs—Chair—welcomed members of the newly formulated committee.

2. CEO REPORT

Jan Pepper—Chief Executive Officer—reported that two new employees started with Peninsula Clean Energy (PCE): Chelsea Keys started on March 26, 2018 as the Power Resources Manager, and Rafael Reyes started today, April 9, 2018, as the Energy Programs Director. She reported that the renewables RFO (Request for Offers) has been narrowed to a short list of candidates, and CalCCA filed PCIA (Power Charge Indifference Adjustment) testimony with the CPUC (California Public Utilities Commission) on April 2, 2018.

3. REVIEW AND APPROVE 2018 EXECUTIVE COMMITTEE MEETING SCHEDULE

Jeff Aalfs reported that the Executive Committee has been meeting the Monday morning of the second week each month so they may review documents or issues before they go to the Board. Committee members discussed their availability, and reached a consensus to keep the current schedule until all Committee members can be polled.

Motion Made / Seconded: DeGolia / Colson

Motion passed unanimously 6-0 (Absent: Pine, Pollard, Bonilla)

4. INTERIM CFO UPDATE

Jan Pepper reported on the status of the search for an interim CFO (Chief Financial Officer), who would serve until a permanent CFO is found. She reported that the actual title of the position would likely be Vice President of Finance and Administration. Jan reported that 4 candidates had been interviewed for the interim position, and she has interviewed recruiters for the permanent position. She reported that she expected to make a decision on the interim position and the recruiter by Friday, April 13.

5. COMMITTEE MEMBERS' REPORTS

Pradeep Gupta reported that he and Joe Wiedman met with Nidhi Thaker, CPUC (California Public Utilities Commission) President Picker's energy advisor, to discuss their NEM 2.0 (Net Energy Metering) docket.

ADJOURNMENT

Meeting was adjourned at 8:56 a.m.