



**REGULAR MEETING of the Executive Committee of the
Peninsula Clean Energy Authority (PCEA)
Monday, September 12, 2016**

Room 405
455 County Center, 4th Floor
Redwood City, CA 94063
8:00 a.m.

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Gordon Tong, Agenda Administrator, at least 12 hours before the meeting at (650) 363-4159 and/or gtong@smcgov.org. Notification in advance of the meeting will enable the PCEA to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical based products.

If you wish to speak to the Committee, please fill out a speaker's slip located on the tables as you enter the meeting room. If you have anything that you wish to be distributed to the Committee and included in the official record, please hand it to a member of PCEA staff who will distribute the information to the Committee members and other staff.

CALL TO ORDER / ROLL CALL

PUBLIC COMMENT

This item is reserved for persons wishing to address the Board on any PCEA-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Listed on the Consent Agenda; 3) Chief Executive Officer's or Staff Report on the Regular Agenda; or 4) Committee Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Board are requested to complete a speaker's slip and provide it to PCEA staff. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

ACTION TO SET AGENDA

This item is to set the final consent and regular agenda.

REGULAR AGENDA

1. Office Space Lease Status (Discussion)
2. Update on New Staff (Discussion)
3. Update on Resource Adequacy Purchases (Discussion)
4. Status updates regarding current enrollment, opt-out, opt-up, and rooftop solar customers (Discussion)
5. PCE Mission Statement (Discussion)
6. Citizen's Advisory Committee Direction (Discussion)
7. PCE Treasurer Appointment (Discussion)

CONSENT AGENDA

8. Approval of the Minutes for the July 11, 2016 Meeting (Action)
9. Approval of the Minutes for the August 8, 2016 Meeting (Action)

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the Office of Sustainability, located at 455 County Center, 4th Floor, Redwood City, CA 94063, for the purpose of making those public records available for inspection. The documents are also available on the PCEA's Internet Web site. The website is located at: <http://www.peninsulacleanenergy.com>.



PENINSULA CLEAN ENERGY
JPA Board Correspondence

DATE: September 8, 2016

BOARD MEETING DATE: September 12, 2016

SPECIAL NOTICE/HEARING: None

VOTE REQUIRED: None

TO: Honorable Peninsula Clean Energy Authority Executive Committee

FROM: Jan Pepper, Chief Executive Officer, Peninsula Clean Energy

SUBJECT: Office Space Lease Status

BACKGROUND:

Peninsula Clean Energy (PCE) has been seeking an office space since May 2016 to serve as headquarters for PCE's operations. County Real Property Services is assisting PCE with defining leased facility needs, identifying potential facilities and negotiating a lease.

On June 29, the PCE Executive Committee discussed the facility needs and potential locations. PCE is seeking an office space in San Mateo County near a public transportation corridor with both private and 'open' office space and accessibility for the public.

On August 11th, 2016, the Board authorized the Chief Executive Officer to execute a lease agreement with Lex Machina to sub-lease office space located at 1010 Doyle Street in Menlo Park in a form approved by General Counsel. During difficult contract negotiations with the parent of Lex Machina, County Real Property Services identified another potential facility in Menlo Park. After touring this location, the Chief Executive Officer and the Board Chair determined that this new location would better meet the long term space requirements of PCE due to the availability of a longer lease term at the same price per square foot. There is also the potential to negotiate a lease directly with the building owner, which is preferable to a sub-lease. County Real Property Services has submitted a letter of intent (LOI). PCE staff will update the Executive Committee on lease negotiations at the meeting.



PENINSULA CLEAN ENERGY
JPA Board Correspondence

DATE: September 8, 2016
BOARD MEETING DATE: September 12, 2016
SPECIAL NOTICE/HEARING: None
VOTE REQUIRED: None

TO: Honorable Peninsula Clean Energy Authority Executive Committee
FROM: Jan Pepper, Chief Executive Officer, Peninsula Clean Energy
SUBJECT: Update on New Staff (Discussion)

BACKGROUND:

In July, 2016, Peninsula Clean Energy (PCE) posted three open positions:

- Director of Power Resources and Energy Programs
- Director of Marketing and Public Affairs
- Board Clerk/Executive Assistant to the CEO

DISCUSSION:

In August, three new PCE employees were hired to fill those positions and on September 6, 2016, the three new employees started. The new employees are:

George Wiltsee, Director of Power Resources and Energy Programs

Role: The Director of Power Resources and Energy Programs (Director) works with project developers, electric service providers, energy brokers, and external technical consultants to identify power supply opportunities that are appropriate for PCE's power mix. The Director will also interact with public, legislative and regulatory agencies, and be responsible for the preparation of regulatory compliance reports.

Background: George has decades of experience in the energy and utility field, and most recently was employed at Southern California Edison, procuring over 1500 megawatts of

clean renewable and alternative power. He brings additional experience in energy-related startups, new technology adoption, energy efficiency, demand response, and energy storage on both sides of the meter.

Dan Lieberman, Director of Marketing and Public Affairs

Role: The Director of Marketing and Public Affairs directs and manages the messaging from PCE to the customer in multiple ways, including customer notifications, call center, advertising, website, social media, and other methods. The Director will identify and implement strategies for outreach to all PCE customer segments, including large commercial, small and medium commercial, residential, school districts, special districts, and other key customer segments within the PCE footprint.

Background: Dan has almost two decades of experience marketing renewable energy, with his most recent position at SunEdison. He has also managed utility renewable energy programs through 3Degrees and managed the Green-e Renewable Energy Certification Program at the Center for Resource Solutions.

Anne Bartoletti, Board Clerk and Executive Assistant to the CEO

Role: Provide administrative support to the PCE Board of Directors, and executive support to the CEO. As the Board Clerk, she will prepare and maintain public records, establish, maintain, and distribute agendas and Board meeting material and minutes, and respond to inquiries from Board members and the public. The PCE Board Clerk/Executive Assistant will be the first point of public contact for PCE and will have frequent interaction with PCE officials, community members, and the public regarding official PCE Board of Directors issues, such as public meetings, agenda items, and general operations.

Background: Anne brings decades of experience working with volunteers and elected officials, with experience in customer service, consumer protection, and community organizing. Most recently she supervised the hotline at the Institute on Aging in San Francisco.



PENINSULA CLEAN ENERGY
JPA Board Correspondence

DATE: September 8, 2016
BOARD MEETING DATE: September 12, 2016
SPECIAL NOTICE/HEARING: None
VOTE REQUIRED: None

TO: Honorable Peninsula Clean Energy Authority Executive Committee
FROM: Jan Pepper, Chief Executive Officer, Peninsula Clean Energy
SUBJECT: Update on Resource Adequacy Purchases

BACKGROUND:

At the July 14, 2016 Peninsula Clean Energy (PCE) board meeting, the board delegated authority to the CEO to execute confirmation agreements for resource adequacy. The purchase of resource adequacy is a regulatory requirement that ensures there is enough generation on the grid to ensure reliability. The resource adequacy (RA) purchase that was approved in July covered only a portion of PCE's RA needs, as the total amount that PCE needs to purchase is determined by the California Public Utilities Commission (CPUC).

In August, PEA informed PCE that Silicon Valley Power was selling RA for calendar year 2017. PCE submitted a bid to Silicon Valley Power for our additional RA needs as defined by PEA. PCE was successful in purchasing additional local RA from Silicon Valley Power at a more competitive price than that offered by the three entities with which PCE negotiated for energy purchases.

Silicon Valley Power utilizes a standard contract, the WSPP (Western System Power Pool) Agreement, and associated Confirmation Letter. The WSPP agreements have been reviewed by County Counsel and they do not have concerns with these agreements. The WSPP agreement is available to members to facilitate easy transactions in the power markets without the need to constantly negotiate standard terms. The cost for WSPP membership is \$25,000 which can be paid over three years. There are over 300 member organizations of WSPP, thus membership provides PCE with the opportunity to transact with many other parties in the power sector using this

standard agreement. Both Marin Clean Energy and Sonoma Clean Power are members of WSPP.

As PCE does not currently have any credit with Silicon Valley Power, the agreements allow for PCE to prepay for the RA 10 days before the product is delivered.

DISCUSSION:

PCE will be bringing the agreements for this additional RA purchase to the September 22 board meeting for approval.



**PENINSULA CLEAN ENERGY
JPA Board Correspondence**

DATE: September 7, 2016
BOARD MEETING DATE: September 12, 2016
SPECIAL NOTICE/HEARING: None
VOTE REQUIRED: None

TO: Honorable Peninsula Clean Energy Authority Executive Committee
FROM: Jan Pepper, Chief Executive Officer, Peninsula Clean Energy
SUBJECT: Status updates regarding current enrollment, opt-out, opt-up, and rooftop solar customers

RECOMMENDATION: Receive status updates regarding current enrollment, opt-out, opt-up, and rooftop solar customers from staff.

BACKGROUND:

Peninsula Clean Energy (PCE) began sending out enrollment notifications to phase 1 customers in mid-July. Phase 1 enrollment includes about 20% of residential customers and all small to medium-sized commercial businesses which equates to around 78,000 accounts. In mid-August, second enrollment notifications were sent to phase 1 customers. The third enrollment notice will be sent within the next two weeks.

Customers who have rooftop solar systems (also referred to as Net Energy Metering (NEM) customers) will be enrolled bimonthly based on their true-up date. There are approximately 1400 customers in the September/October rooftop solar (NEM) enrollment. These customers will be receiving the first two notifications in the month of September.

DISCUSSION:

Beginning in July 2016, San Mateo County residents and businesses have had the opportunity to enroll before their scheduled enrollment phase, opt-up to ECO100, or opt-out to PG&E electricity generation. As of September 6, 2016 there have been 124 ECOplus early adopters, 251 ECO100 enrollments, and 391 opt-outs (table 1). This equates to 0.2%, 0.3%, and 0.5% for early adopters, ECO100 enrollments, and opt-outs respectively.

Table 1. Customer Opt-outs, Opt-ups, and ECOplus Early Enrollments (Early Adopters)

	<i>Number of Accounts</i>	<i>Percentage of Phase 1 Customers</i>
<i>Opt Out</i>	391	0.5%
<i>ECO100 Enrollments</i>	251	0.3%
<i>Early Adopters - ECOplus</i>	124	0.2%

ATTACHMENTS

None



**PENINSULA CLEAN ENERGY
JPA Board Correspondence**

DATE: September 7, 2016
BOARD MEETING DATE: September 12, 2016
SPECIAL NOTICE/HEARING: None
VOTE REQUIRED: Majority Present

TO: Honorable Peninsula Clean Energy Authority Executive Committee
FROM: Jan Pepper, Chief Executive Officer, Peninsula Clean Energy
SUBJECT: PCE Mission Statement

RECOMMENDATION:

Establish a mission statement for Peninsula Clean Energy to present to the Board of Directors.

BACKGROUND:

Peninsula Clean Energy (PCE) staff have drafted considerations to discuss in order to create a mission statement. These topics are based on previous discussions with the Board of Directors and the mission statements of other California Community Choice Aggregation (CCA) programs.

DISCUSSION:

Creating a mission statement for PCE is important in that it can serve as a guideline for policy decisions, establishing goals, and allowing transparency to the direction of the organization.

Some important considerations in crafting a mission statement are:

1. Renewable energy content percentage for ECOplus and future goals
2. Greenhouse gas emissions reduction targets
3. Rate savings objectives for residential and commercial customers
4. Local economic and employment objectives
5. Location of renewable energy sources for future power procurement
6. Price stability objectives

ATTACHMENTS

MCE Mission Statement (Page 8)
SCP Mission Statement (Page 3, section 101)

BACKGROUND

The mission statement of Marin Clean Energy (MCE) is to address climate change by:

- » Reducing energy related greenhouse gas emissions
- » Securing energy supply, price stability, and energy efficiency
- » Providing local economic and workforce benefits

MCE promotes the development and use of a wide range of renewable energy sources and energy efficiency programs, including, but not limited to, solar and wind energy production. MCE provides these utilities at competitive rates for all customers.

MCE has proven its business model, saving customers millions of dollars while also reducing GHG emissions and promoting local renewable generation and energy efficiency. MCE is also rapidly expanding its territory. MCE launched in Marin County in 2010 with about 9,000 customers. Today, MCE serves approximately 170,000 customers, and 2015 enrollment is expected to climb. MCE now includes the City of Richmond and is in its first year of providing service in unincorporated Napa County, as well as the communities of El Cerrito, Benicia, and San Pablo. Given the public's increasing interest in local control, utility bill savings, and GHG reduction, MCE expects interest from area municipalities to grow dramatically in the coming months and years.

MCE has administered ratepayer funded energy efficiency programs under the auspices of the California Public Utilities Commission (CPUC) since 2012, alongside PG&E (an IOU) and the Bay Area Regional Energy Network (BayREN, a local government Program Administrator (PA)). As a relatively new energy efficiency PA, MCE is not bound to legacy programs or business-as-usual planning traps. MCE is committed to testing innovative solutions and enacting continuous, measured improvements as the organization's reach grows.

Changes to MCE's Energy Efficiency Directives

In the 2013–2014 Energy Efficiency Portfolio ruling, CPUC limited the roles of Regional Energy Networks (RENs) and CCAs to specific market segments. The CPUC asked that these organizations:

- » Target hard to reach market sectors (such as multifamily and small commercial customers)
- » Target gaps in current IOU statewide energy efficiency programs
- » Pursue innovative programs, technologies, and approaches

Introduction and Purpose

100 Introduction and Purpose

The purpose of this handbook is to provide information about the overall operations of Sonoma Clean Power (SCP) and to set forth certain policies and procedures that affect working conditions, employee benefits, and other terms and conditions of employment. All permanent SCP employees are expected to read and comply with all provisions of the Personnel Rules and Policies. Violations of the policies and procedures outlined here, as well as violations of any applicable state and/or federal laws, may be grounds for dismissal. The SCP Chief Executive Officer (CEO) has been authorized to interpret, implement, and administer these policies and procedures.

These policies and procedures are not intended to confer contractual rights of any kind upon any employee or to create contractual obligations of any kind for SCP. SCP reserves the right to modify, revoke, suspend or change, in writing, any or all such policies and procedures, in whole or in part, at any time with or without notice. However, SCP will provide employees reasonable notice with respect to any changes to the provisions of Section 300, *Salaries and Leaves*. Any such modification, revocation, suspension, or change not in writing shall not be of any force or effect.

101 Sonoma Clean Power Core Values and Mission Statement

Sonoma Clean Power (SCP) was created on December 4, 2012 to address climate change by reducing energy-related greenhouse gas emissions and securing energy supply, price stability, energy efficiencies and local economic and workforce benefits. It is the intent of SCP to promote the development and use of a wide range of renewable energy sources and energy-efficiency programs, including, but not limited to, solar and wind energy production at competitive rates for customers.

SCP procures renewable sources of electricity and in partnership with PG&E, provides it to our local communities. Our customers get all the advantages of cleaner, greener, healthier energy consumption and all of the advantages of the established, experienced energy provider our customers have come to rely on.

SCP's goals include:

- Increase our customers' renewable energy supply;
- Keep rates stable and competitive;
- Build and support local community programs and projects focusing on energy conservation and renewable energy options;
- Provide local jobs and stimulate the economy; and,
- Provide outstanding customer service.



**PENINSULA CLEAN ENERGY
JPA Board Correspondence**

DATE: September 8, 2016
BOARD MEETING DATE: September 12, 2016
SPECIAL NOTICE/HEARING: None
VOTE REQUIRED: Majority Present

TO: Honorable Peninsula Clean Energy Authority Executive Committee
FROM: Jan Pepper, Chief Executive Officer, Peninsula Clean Energy
SUBJECT: Citizens Advisory Committee Direction

RECOMMENDATION: Discuss and provide recommendations on the establishment, form and membership for a standing Citizens Advisory Committee of the Peninsula Clean Energy Board of Directors.

BACKGROUND:

While exploring the feasibility of establishing a Community Choice Energy program in San Mateo County, the Office of Sustainability and County leadership identified the need to establish a transparent and collaborative process to gather input on the program. Therefore, in May 2015, the Office of Sustainability formed the Community Choice Energy Advisory Committee, later re-named the Peninsula Clean Energy Advisory Committee ('PCE Advisory Committee').

Each city in San Mateo County had one seat on the Advisory Committee, occupied by either a staff member or elected official. County Board Supervisors Carole Groom and Dave Pine served as the Committee's co-chairs. In addition to local governments, the Advisory Committee included members of fifteen local organizations, representing a diversity of interests. The purpose of the Advisory Committee was to provide a forum for local governments, community stakeholders and the public to learn about and provide feedback on matters related to Peninsula Clean Energy.

The Advisory Committee met monthly until the formation of the Peninsula Clean Energy Authority in March 2016. At its first meeting, the PCE Board of Directors (Board) voted to establish an ad-hoc Citizens Advisory Committee (CAC) to provide recommendations on items presented to the Board. The CAC began meeting in April 2016 and continues to meet monthly. Items discussed at CAC meetings have included: marketing and communications, net-energy metering, renewable energy vs greenhouse gas free energy and rate setting.

Each organization that previously served on the Advisory Committee was invited to serve on the CAC. Due to time constraints and other factors, three organizations decided not to participate. The San Mateo County Transit District was appointed as a new member to fill the empty spots in May 2016. Organizations that currently serve on the CAC are as follows:

- Burlingame Citizens Environmental Council
- International Brotherhood of Electrical Workers, Local 1245
- MenloSpark
- Pacifica Climate Committee
- San Mateo Community Choice
- San Mateo County Association of Relators
- San Mateo County Central Labor Council
- San Mateo County Economic Development Association
- San Mateo County League of Women Voters
- San Mateo County School Boards Association
- San Mateo Special Districts Association
- San Mateo County Transit District
- Sierra Club Loma Prieta Chapter

The CAC was originally formed as an ad-hoc committee to provide recommendations to the PCE Board until PCE's launch. Therefore, the CAC is currently planned to be dissolved in October 2016, upon absence of further direction from your Committee and the PCE Board.

DISCUSSION:

PCE staff recognize the benefits of having included local stakeholders in the formation and implementation of PCE and believe further stakeholder input is important to ensuring PCE is representing the interests of the San Mateo County community. Therefore, PCE staff are recommending the continuation of the CAC as a standing committee of PCE. However, PCE staff is seeking direction from the Executive Committee, as a prelude to discussion by the full PCE Board, on how input from the CAC can best be received by the PCE Board. This would when and where the CAC should meet, topics for discussion, the number of seats, the selection process, and selection criteria for membership on the CAC.

FISCAL IMPACT:

The fiscal impact of continuation of the CAC is staff time to prepare for and conduct the CAC meetings.



**REGULAR MEETING of the Executive Committee of the
Peninsula Clean Energy Authority (PCEA)
Monday, July 11, 2016
MINUTES**

Room 405
455 County Center, 4th Floor
Redwood City, CA 94063
8:00 a.m.

CALL TO ORDER

Meeting was called to order at 8:00 am.

ROLL CALL

Present: Dave Pine, County of San Mateo, *Chair*
Jeff Aalfs, Town of Portola Valley, *Vice Chair*
Rick DeGolia, Town of Atherton
Wayne Lee, City of Millbrae
Cameron Johnson, City of San Carlos
Pradeep Gupta, City of South San Francisco

Absent: Carole Groom, County of San Mateo
Gary Pollard, City of Foster City

Staff: Jan Pepper, CEO, Peninsula Clean Energy
David Silberman, Deputy County Counsel
Gordon Tong, Office of Sustainability
Kirsten Pringle, Office of Sustainability

A quorum was established.

PUBLIC COMMENT

James Tuleya

ACTION TO SET THE AGENDA

Motion Made / Seconded: Aalfs / Lee

Motion passed 6-0 (absent: Groom and Pollard).

REGULAR AGENDA

1. APPROVE RECOMMENDATION ON BOARD POLICY REGARDING BAD DEBT (ACTION)

Jan Pepper – Chief Executive Officer of Peninsula Clean Energy – explained how the other Community Choice Aggregations (CCAs) handle non-payments. The policy recommended allows for an annual budgetary reserve for bad debt as 0.35% of revenues.

Motion Made / Seconded: Lee / DeGolia

Motion passed 6-0 (absent: Groom and Pollard).

2. APPROVE RECOMMENDATION ON BOARD POLICY REGARDING TERMS AND CONDITIONS OF SERVICE (ACTION)

Ms. Pepper gave an overview on the two sets of terms and conditions - one general and one for early adopters. The difference between the documents is that in the early adopter terms and conditions, the customer waives their right to the four enrollment notifications.

Motion Made / Seconded: DeGolia / Gupta

Motion passed 6-0 (absent: Groom and Pollard).

3. REVIEW PROPOSED HUMAN RESOURCE BENEFITS (DISCUSSION)

Ms. Pepper provided background on human resource benefits that Peninsula Clean Energy is considering for adoption. The Executive Committee (EC) provided direction that a defined contribution plan is important, but does not have to match the contribution amount.

PUBLIC COMMENT

James Tuleya

CLOSED SESSION

4. CONFERENCE WITH LABOR NEGOTIATORS

Agency Designated Representatives: Dave Pine and David Silberman

Unrepresented Employee: Chief Executive Officer

No report out from closed session.

REGULAR AGENDA

5. DISCUSSION ON ALTERNATIVE ROLLOUT SCHEDULE FOR CUSTOMER PHASES (DISCUSSION)

Ms. Pepper recommended accelerating the customer roll-out by combining phases 2 and 3 in order to take advantage of low power costs. Another benefit would be to purchase electricity before Silicon Valley and other new CCAs are also in the market for power. The EC discussed the benefits and potential difficulties of an accelerated timeline.

PUBLIC COMMENT

James Tuleya

6. REGULATORY UPDATE (DISCUSSION)

Ms. Pepper discussed the request for PCE to submit a letter to the California Public Utilities Commission (CPUC) regarding the Power Charge Indifference Adjustment (PCIA) and recommended that each city sends a letter as well. Ms. Pepper said that PCE will send each of the 20 cities a draft letter that they can adapt and submit.

7. EXECUTIVE COMMITTEE MEMBER COMMENTS (DISCUSSION)

None.

Chair

Attest:

Secretary



**REGULAR MEETING of the Executive Committee of the
Peninsula Clean Energy Authority (PCEA)
Monday, August 8, 2016
MINUTES**

Room 405
455 County Center, 4th Floor
Redwood City, CA 94063
8:00 a.m.

CALL TO ORDER

Meeting was called to order at 8:00 am.

ROLL CALL

Present: Dave Pine, County of San Mateo, *Chair*
Jeff Aalfs, Town of Portola Valley, *Vice Chair*
Carole Groom, County of San Mateo
Rick DeGolia, Town of Atherton
Gary Pollard, City of Foster City
Pradeep Gupta, City of South San Francisco

Absent: Wayne Lee, City of Millbrae
Cameron Johnson, City of San Carlos

Staff: Jan Pepper, CEO, Peninsula Clean Energy
David Silberman, Deputy County Counsel
Gordon Tong, Office of Sustainability
Kirsten Pringle, Office of Sustainability
Carolyn Raider, Office of Sustainability

A quorum was established.

PUBLIC COMMENT

No public comment.

ACTION TO SET THE AGENDA

Motion Made / Seconded: Pollard / DeGolia

Minutes from 7/11/2016 were removed from the consent agenda and will be reviewed for approval at the 9/12/2016 regular meeting.

Motion passed 6-0 (absent: Johnson and Lee).

CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATORS

Agency Designated Representatives: Dave Pine and David Silberman

Unrepresented Employee: Chief Executive Officer

2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: 1010 Doyle, Menlo Park

Agency Negotiators: Jan Pepper, David Silberman

Negotiating Party: Lex Machina, Inc.

Under Negotiation: price/terms of lease

No report out from closed session.

REGULAR AGENDA

1. REVIEW PROPOSED HUMAN RESOURCE BENEFITS (DISCUSSION)

Jan Pepper – Chief Executive Officer of Peninsula Clean Energy – outlined the plans for Peninsula Clean Energy's human resource benefits. The Executive Committee (EC) discussed the options for Kaiser Permanente health care and adding dental and vision plans. The EC discussed how to structure retirement plans, sick time, vacation days, automobile allowances, cell phone allowances, and alternative work schedules. The EC discussed the possibility of manager level leave and sick leave.

2. REGULATORY UPDATE (DISCUSSION)

Ms. Pepper gave an update on a request for PCE to write a letter supporting a grant from the Department of Energy in order to develop incentives to accelerate electric and low carbon transportation. Additionally, Ms. Pepper noted that the CPUC is beginning to have conversations with CCAs regarding time-of-use rates.

3. EXECUTIVE COMMITTEE MEMBER COMMENTS (DISCUSSION)

None.

Chair

Attest:

Secretary