



**REGULAR MEETING of the Citizens Advisory Committee of the
Peninsula Clean Energy Authority (PCEA)
Thursday, December 7, 2017**

Peninsula Clean Energy
2075 Woodside Road, Redwood City, CA 94061
6:30 p.m.

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Anne Bartoletti, Board Clerk, at least 2 working days before the meeting at abartoletti@peninsulacleanenergy.com. Notification in advance of the meeting will enable the PCEA to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical based products.

If you wish to speak to the Committee, please fill out a speaker's slip located on the tables as you enter the meeting room. If you have anything that you wish to be distributed to the Committee and included in the official record, please hand it to a member of PCEA staff who will distribute the information to the Committee members and other staff.

WELCOME

ROLL CALL

PUBLIC COMMENT

This item is reserved for persons wishing to address the Committee on any PCEA-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Chief Executive Officer's of Staff Report on the Regular Agenda; 3) Committee Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Committee are requested to complete a speaker's slip and provide it to PCEA staff. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA

This item is to set the final regular agenda and approve the consent agenda.

REGULAR AGENDA

1. Chair Report (Discussion) (est. 5 min.)
2. Outreach Report (Discussion) (est. 15 min.)
3. Regulatory and Legislative Update (Discussion) (est. 60 min.)
4. CAC Member Presentation on Current Local Programs in Municipal Utilities and Investor-Owned Utilities (IOUs) (Discussion) (est. 30 min.)
5. Review Draft Board Agenda for December 14, 2017 Meeting (Discussion) (est. 5 min.)
 - 5.1 Adopt Policy on Energy Supply Procurement Authority (Discussion)
 - 5.2 Approve Integrated Resource Plan (IRP) (Discussion)
6. Approval of Recommendation of 2018 Citizens Advisory Committee Meeting Dates (Action) (est. 5 min.)
7. Suggestions for Future Citizens Advisory Committee Agenda Items (Discussion) (est. 5 min.)

CONSENT AGENDA

8. Approval of the Minutes of the November 9, 2017 Meeting (Action)

Public records that relate to any item on the open session agenda for a regular Committee meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Committee. The Board has designated the Peninsula Clean Energy office, located at 2075 Woodside Road, Redwood City, CA 94061, for the purpose of making those public records available for inspection. The documents are also available on the PCEA's Internet Web site. The website is located at: <http://www.peninsulacleanenergy.com>.



**REGULAR MEETING of the Board of Directors of the
Peninsula Clean Energy Authority (PCEA)
Thursday, December 14, 2017**

Peninsula Clean Energy, 2075 Woodside Road,
Redwood City, CA 94061
6:30 p.m.

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CALL TO ORDER / ROLL CALL

PUBLIC COMMENT

This item is reserved for persons wishing to address the Board on any PCEA-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Listed on the Consent Agenda and/or Closed Session Agenda; 3) Chief Executive Officer's or Staff Report on the Regular Agenda; or 4) Board Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Board are requested to complete a speaker's slip and provide it to PCEA staff. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Board Chair.

ACTION TO SET AGENDA and TO APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and for the approval of the items listed on the consent agenda. All items on the consent agenda are approved by one action.

REGULAR AGENDA

1. Chair Report (Discussion)
2. CEO Report (Discussion)
3. Citizens Advisory Committee Report (Discussion)
4. Audit and Finance Committee Report (Discussion)
5. Accept Annual Audit Report (Action)
6. Adopt Investment Policy (Action)
7. Adopt Policy on Energy Supply Procurement Authority (Action)
8. Approve Integrated Resource Plan (IRP) (Action)
9. Marketing and Outreach Report (Discussion)
10. Regulatory and Legislative Report (Discussion)
11. Board Members' Reports (Discussion)

CONSENT AGENDA

12. Approval of the Minutes for the November 16, 2017 Meeting (Action)
13. Authorize the Chief Executive Officer to adjust all 2018 PCE rates, as necessary, after PG&E's new rates have been confirmed in January 2018, to provide a 5% discount compared to PG&E's generation rates. (Action)
14. Authorize the Chief Executive Officer to execute an EEI (Edison Electric Institute) Cover Sheet and Confirmation for purchase of GHG Free electricity from Tenaska Power Services Co. Delivery Term: January 2018 through December 2022, in an amount not to exceed \$3,500,000 (Action)
15. Approve donation of San Mateo on Ice tickets to Mid Peninsula Boys and Girls Club (Action)

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DRAFT



Citizens Advisory Committee Meeting Schedule 2018

Location: Peninsula Clean Energy, 2075 Woodside Road, Redwood City, CA 94061

Meeting Date:	Time:	Location:
January 18, 2018	6:30 pm	Lobby
February 15, 2018	6:30 pm	Lobby
March 15, 2018	6:30 pm	Lobby
April 19, 2018	6:30 pm	Lobby
May 17, 2018	6:30 pm	Lobby
June 21, 2018	6:30 pm	Lobby
July 19, 2018	6:30 pm	Lobby
August 16, 2018	6:30 pm	Lobby
September 20, 2018	6:30 pm	Lobby
October 18, 2018	6:30 pm	Lobby
November 8, 2018	6:30 pm	Lobby
December 13, 2018	6:30 pm	Lobby



**REGULAR MEETING of the Citizens Advisory Committee
of the Peninsula Clean Energy Authority (PCEA)
Thursday, November 9, 2017
MINUTES**

2075 Woodside Road, Redwood City, CA 94061
6:30 p.m.

CALL TO ORDER

Meeting was called to order at 6:40 pm.

ROLL CALL

Present: Michael Closson, Menlo Park, *Chair*
Ted Howard, San Mateo, *Vice Chair*
Janet Creech, Millbrae
Gladwyn D'Souza, Belmont
Emily Leslie, Pacifica
Landis Marttila, Works in San Mateo County
KC McKanna, Menlo Park
Jason Mendelson, Redwood City

Absent: Liru Chin, South San Francisco
Joe Fullerton, Half Moon Bay
Scott Harmon, Portola Valley
Janelle London, Menlo Park
James Ruigomez, San Bruno
Desiree Thayer, Burlingame

Staff: Kirsten Andrews-Schwind, Communications and Outreach Manager
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO
TJ Carter, Marketing Associate
Charlsie Chang, Communications and Outreach Fellow
Siobhan Doherty, Director of Power Resources
Alejandra Posada, Communications and Outreach Fellow
David Silberman, General Counsel

A quorum was established.

PUBLIC COMMENT

None.

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA

Motion Made / Seconded: Marttila / Creech

Motion passed unanimously 8-0 (Absent: Chin, Fullerton, Harmon, London, Ruigomez, Thayer)

REGULAR AGENDA

1. Chair Report

Michael Closson, *Chair*, asked PCE staff for clarity about how to present information in his monthly Citizens Advisory Committee Board Reports.

2. Outreach Report

Kirsten Andrews-Schwind, *Communications and Outreach Manager*, thanked Committee members that assisted with recent outreach events. She announced PCE's "You Have Great Energy" print ads are being placed throughout San Mateo County and asked that Committee members let staff know when and where they see the ads. She also announced PCE is looking for models for the You Have Great Energy video shoot.

3. Regulatory and Legislative Update

Kirsten Andrews-Schwind noted Joe Wiedman, *Director of Legislative and Regulatory Affairs*, is available to attend the December PCE Citizens Advisory Committee meeting to give an overview of the 2018 legislative session as it relates to CCA's. She reported that PCE staff are working on an analysis to anticipate PG&E's January rate changes.

4. Procurement Update

Siobhan Doherty, *Director of Power Resources*, presented an update about PCE's power procurement efforts. She provided background information about California's energy market, and PCE's Integrated Resource Plan (IRP) approach.

5. CAC Member Presentation on Utility Local Programs in California

Michael Closson and Ted Howard, *Vice Chair*, presented a summarized list of their research about existing local programs at MCE, Sonoma Clean Power, and Lancaster Choice Energy.

6. Suggestions for Future Citizens Advisory Committee Agenda Items

Committee members discussed topics they would like on the agenda for upcoming meetings including additional research about local programs, presentations from guest speakers, and talking points to use when speaking to Net Energy Metering customers.

7. Review Draft Board Agenda

Kirsten Andrews-Schwind shared the November 16th draft Board of Directors meeting agenda with Committee members.

ADJOURNMENT

Meeting was adjourned at 8:43 pm.