



**REGULAR MEETING of the Citizens Advisory Committee
of the Peninsula Clean Energy Authority (PCEA)
Thursday, January 18, 2018
MINUTES**

2075 Woodside Road, Redwood City, CA 94061
6:30 p.m.

CALL TO ORDER

Meeting was called to order at 6:33 pm.

ROLL CALL

Present: Michael Closson, Menlo Park, *Chair*
Ted Howard, San Mateo, *Vice Chair*
Liru Chin, South San Francisco
Janet Creech, Millbrae
Gladwyn D'Souza, Belmont
Joe Fullerton, Half Moon Bay
Scott Harmon, Portola Valley
Landis Marttila, Works in San Mateo County
KC McKanna, Menlo Park
Jason Mendelson, Redwood City
James Ruigomez, San Bruno
Desiree Thayer, Burlingame

Absent: Emily Leslie, Pacifica
Janelle London, Menlo Park

Staff: Jan Pepper, Chief Executive Officer
Kirsten Andrews-Schwind, Communications and Outreach Manager
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO
TJ Carter, Marketing Associate
Nirit Eriksson, General Counsel
Alejandra Posada, Communications and Outreach Fellow

A quorum was established.

PUBLIC COMMENT

None.

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA

Motion Made / Seconded: Ruigomez / Fullerton

Motion passed unanimously 8-0 (Absent for vote: Chin, Leslie, London, Marttila, McKanna, Mendelson)

REGULAR AGENDA

1. Chair Report

Michael Closson, *Chair*, reviewed meeting agenda items and shared information about Silicon Valley Clean Energy's (SVCE) Customer Program Advisory Group.

2. Outreach Report

Kirsten Andrews-Schwind, *Communications and Outreach Manager*, discussed highlights from PCE's market research and listed opportunities for CAC members to further support PCE.

Alejandra Posada, *Communications and Outreach Fellow*, shared a list of upcoming events and asked for volunteers.

3. Review Draft Board Agenda for January 25, 2018 Meeting

Kirsten Andrews-Schwind shared the draft agenda items for the upcoming January 25th Board of Directors meeting.

4. Regulatory and Legislative Update

Kirsten Andrews-Schwind provided an update about legislative and regulatory efforts. She shared that staff efforts include participating in the California Public Utilities Commission (CPUC) Power Charge Indifference Adjustment proceeding and PG&E's Energy Resource Recovery Account (ERRA) proceedings. She noted staff have also participated in discussions with the CPUC regarding integrated resource plans (IRP).

5. CAC Member Expertise on Distributed Energy Resources

Joe Fullerton led a facilitated discussion to identify individual CAC member skills, interests, and passions.

6. Approval of CAC Member Report on Distributed Energy Resources

Motion Made / Seconded: Fullerton / Ruigomez

Motion passed unanimously 12-0 (Absent for vote: Leslie, London)

7. Suggestions for Future Citizens Advisory Committee Agenda Items

Committee members discussed potential agenda items for future meetings including a follow-up facilitated discussion led by Joe Fullerton, a presentation by KC McKanna about her demand response research, and a presentation about battery storage.

ADJOURNMENT

Meeting was adjourned at 8:33 pm.