



**REGULAR MEETING of the Citizens Advisory Committee of the  
Peninsula Clean Energy Authority (PCEA)  
Thursday, February 15, 2018**

Peninsula Clean Energy  
2075 Woodside Road, Redwood City, CA 94061  
6:30 p.m.

*Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Anne Bartoletti, Board Clerk, at least 2 working days before the meeting at [abartoletti@peninsulacleanenergy.com](mailto:abartoletti@peninsulacleanenergy.com). Notification in advance of the meeting will enable the PCEA to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical based products.*

*If you wish to speak to the Committee, please fill out a speaker's slip located on the tables as you enter the meeting room. If you have anything that you wish to be distributed to the Committee and included in the official record, please hand it to a member of PCEA staff who will distribute the information to the Committee members and other staff.*

**WELCOME**

**ROLL CALL**

**PUBLIC COMMENT**

This item is reserved for persons wishing to address the Committee on any PCEA-related matter that are as follows: 1) Not otherwise on this meeting agenda; 2) Chief Executive Officer's of Staff Report on the Regular Agenda; 3) Committee Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Committee are requested to complete a speaker's slip and provide it to PCEA staff. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

**ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA**

This item is to set the final regular agenda and approve the consent agenda.

## **REGULAR AGENDA**

1. Chair Report (Discussion) (est. 5 min.)
2. Outreach Report (Discussion) (est. 10 min.)
3. Regulatory and Legislative Update (Discussion) (est. 10 min.)
4. Process for Selecting/Appointing New CAC Members (Discussion) (15 min.)
5. Continuation of CAC Priority Setting (Discussion) (est. 70 min.)
6. Review Draft Board Agenda for February 22, 2018 Meeting (Discussion) (est. 5 min.)

## **CONSENT AGENDA**

7. Approval of the Minutes for the January 18, 2018 Meeting (Action)

Public records that relate to any item on the open session agenda for a regular Committee meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Committee. The Board has designated the Peninsula Clean Energy office, located at 2075 Woodside Road, Redwood City, CA 94061, for the purpose of making those public records available for inspection. The documents are also available on the PCEA's Internet Web site. The website is located at: <http://www.peninsulacleanenergy.com>.



**REGULAR MEETING of the Board of Directors of the  
Peninsula Clean Energy Authority (PCEA)  
Thursday, February 12, 2018**

Peninsula Clean Energy, 2075 Woodside Road,  
Redwood City, CA 94061  
6:30 p.m.

*Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Anne Bartoletti, Board Clerk, at least 2 working days before the meeting at [abartoletti@peninsulacleanenergy.com](mailto:abartoletti@peninsulacleanenergy.com). Notification in advance of the meeting will enable the PCEA to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical based products.*

*If you wish to speak to the Board, please fill out a speaker's slip located on the tables as you enter the Board meeting room. If you have anything that you wish to be distributed to the Board and included in the official record, please hand it to a member of PCEA staff who will distribute the information to the Board members and other staff.*

**CALL TO ORDER / ROLL CALL**

**PUBLIC COMMENT**

This item is reserved for persons wishing to address the Board on any PCEA-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Listed on the Consent Agenda and/or Closed Session Agenda; 3) Chief Executive Officer's or Staff Report on the Regular Agenda; or 4) Board Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Board are requested to complete a speaker's slip and provide it to PCEA staff. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Board Chair.

**ACTION TO SET AGENDA and TO APPROVE CONSENT AGENDA ITEMS**

This item is to set the final consent and regular agenda, and for the approval of the items listed on the consent agenda. All items on the consent agenda are approved by one action.

## **CLOSED SESSION**

### 1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Chief Executive Officer

### 2. RECONVENE OPEN SESSION AND REPORT OUT OF CLOSED SESSION

## **REGULAR AGENDA**

### 3. Chair Report (Discussion)

### 4. CEO Report (Discussion)

### 5. Citizens Advisory Committee Report (Discussion)

### 6. Audit and Finance Committee Report (Discussion)

### 7. Marketing and Outreach Report (Discussion)

### 8. Regulatory and Legislative Report (Discussion)

### 9. Review Insurance Coverage (Discussion)

### 10. New Time-of-Use Rate from PG&E (Discussion)

### 11. PCE Rate Change Update (Discussion)

### 12. Update on 2018 RFO for Renewable and Storage Resources (Discussion)

### 13. Selection of the Chair and Vice Chair (Action)

### 14. Update JPA Voting Shares (Action)

### 15. Approve Endorsement of the Citizen's Climate Lobby's Carbon Fee and Dividend Proposal (Action)

### 16. Board Members' Reports (Discussion)

## CONSENT AGENDA

17. Approval of the Minutes for the January 25, 2018 Meeting (Action)
18. Energy Supply Procurement Report (Information Only)
19. Financial Report (Information Only)

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**REGULAR MEETING of the Citizens Advisory Committee  
of the Peninsula Clean Energy Authority (PCEA)  
Thursday, January 18, 2018  
MINUTES**

2075 Woodside Road, Redwood City, CA 94061  
6:30 p.m.

**CALL TO ORDER**

Meeting was called to order at 6:33 pm.

**ROLL CALL**

**Present:** Michael Closson, Menlo Park, *Chair*  
Ted Howard, San Mateo, *Vice Chair*  
Liru Chin, South San Francisco  
Janet Creech, Millbrae  
Gladwyn D'Souza, Belmont  
Joe Fullerton, Half Moon Bay  
Scott Harmon, Portola Valley  
Landis Marttila, Works in San Mateo County  
KC McKanna, Menlo Park  
Jason Mendelson, Redwood City  
James Ruigomez, San Bruno  
Desiree Thayer, Burlingame

**Absent:** Emily Leslie, Pacifica  
Janelle London, Menlo Park

**Staff:** Jan Pepper, Chief Executive Officer  
Kirsten Andrews-Schwind, Communications and Outreach Manager  
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO  
TJ Carter, Marketing Associate  
Nirit Eriksson, General Counsel  
Alejandra Posada, Communications and Outreach Fellow

**A quorum was established.**

**PUBLIC COMMENT**

None.

## **ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA**

Motion Made / Seconded: Ruigomez / Fullerton

**Motion passed unanimously 8-0 (Absent for vote: Chin, Leslie, London, Marttila, McKanna, Mendelson)**

## **REGULAR AGENDA**

### **1. Chair Report**

Michael Closson, *Chair*, reviewed meeting agenda items and shared information about Silicon Valley Clean Energy's (SVCE) Customer Program Advisory Group.

### **2. Outreach Report**

Kirsten Andrews-Schwind, *Communications and Outreach Manager*, discussed highlights from PCE's market research and listed opportunities for CAC members to further support PCE.

Alejandra Posada, *Communications and Outreach Fellow*, shared a list of upcoming events and asked for volunteers.

### **3. Review Draft Board Agenda for January 25, 2018 Meeting**

Kirsten Andrews-Schwind shared the draft agenda items for the upcoming January 25<sup>th</sup> Board of Directors meeting.

### **4. Regulatory and Legislative Update**

Kirsten Andrews-Schwind provided an update about legislative and regulatory efforts. She shared that staff efforts include participating in the California Public Utilities Commission(CPUC) Power Charge Indifference Adjustment proceeding and PG&E's Energy Resource Recovery Account (ERRA) proceedings. She noted staff have also participated in discussions with the CPUC regarding integrated resource plans (IRP).

### **5. CAC Member Expertise on Distributed Energy Resources**

Joe Fullerton led a facilitated discussion to identify individual CAC member skills, interests, and passions.

### **6. Approval of CAC Member Report on Distributed Energy Resources**

Motion Made / Seconded: Fullerton / Ruigomez

**Motion passed unanimously 12-0 (Absent for vote: Leslie, London)**

### **7. Suggestions for Future Citizens Advisory Committee Agenda Items**

Committee members discussed potential agenda items for future meetings including a follow-up facilitated discussion led by Joe Fullerton, a presentation by KC McKanna about her demand response research, and a presentation about battery storage.

#### **ADJOURNMENT**

Meeting was adjourned at 8:33 pm.