REGULAR MEETING of the Citizens Advisory Committee of the Peninsula Clean Energy Authority (PCEA)
Thursday, March 15, 2018

Peninsula Clean Energy
2075 Woodside Road, Redwood City, CA 94061
6:30 p.m.

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Anne Bartoletti, Board Clerk, at least 2 working days before the meeting at abartoletti@peninsulacleanenergy.com. Notification in advance of the meeting will enable the PCEA to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical based products.

If you wish to speak to the Committee, please fill out a speaker’s slip located on the tables as you enter the meeting room. If you have anything that you wish to be distributed to the Committee and included in the official record, please hand it to a member of PCEA staff who will distribute the information to the Committee members and other staff.

WELCOME

ROLL CALL

PUBLIC COMMENT
This item is reserved for persons wishing to address the Committee on any PCEA-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Chief Executive Officer’s of Staff Report on the Regular Agenda; 3) Committee Members’ Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Committee are requested to complete a speaker’s slip and provide it to PCEA staff. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA
This item is to set the final regular agenda and approve the consent agenda.
REGULAR AGENDA

1. Chair Report (Discussion) (est. 5 min.)
2. PCE Rate Adjustments (Discussion) (est. 10 min.)
3. Outreach Report (Discussion) (est. 20 min.)
4. Regulatory and Legislative Update (Discussion) (est. 15 min.)
5. Presentation on Demand Response By KC McKanna (Discussion) (est. 25 min.)
6. Discussion of California Government Code Section 1090 and Conflicts of Interest (Discussion) (est. 20 min.)
7. Continuation of CAC Priority Setting (Discussion) (est. 30 min.)
8. Review Draft Board Agenda for March 22, 2018 Meeting (Discussion) (est. 5 min.)

CONSENT AGENDA

9. Approval of the Minutes for the February 15, 2018 Meeting (Action)

Public records that relate to any item on the open session agenda for a regular Committee meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Committee. The Board has designated the Peninsula Clean Energy office, located at 2075 Woodside Road, Redwood City, CA 94061, for the purpose of making those public records available for inspection. The documents are also available on the PCEA’s Internet Web site. The website is located at: http://www.peninsulacleanenergy.com.
REGULAR MEETING of the Board of Directors of the Peninsula Clean Energy Authority (PCEA)  
Thursday, March 22, 2018  
Peninsula Clean Energy, 2075 Woodside Road,  
Redwood City, CA 94061  
6:30 p.m.

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CALL TO ORDER / ROLL CALL

PUBLIC COMMENT
This item is reserved for persons wishing to address the Board on any PCEA-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Listed on the Consent Agenda and/or Closed Session Agenda; 3) Chief Executive Officer’s or Staff Report on the Regular Agenda; or 4) Board Members’ Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

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ACTION TO SET AGENDA and TO APPROVE CONSENT AGENDA ITEMS
This item is to set the final consent and regular agenda, and for the approval of the items listed on the consent agenda. All items on the consent agenda are approved by one action.
REGULAR AGENDA

1. Chair Report (Discussion)
2. CEO Report (Discussion)
3. Citizens Advisory Committee Report (Discussion)
4. Marketing and Outreach Report (Discussion)
5. Regulatory and Legislative Report (Discussion)
6. Appointments to the Executive Committee and other Standing Board Committees (Action)
7. Update on 2018 RFO for Renewable and Storage Resources (Discussion)
8. Presentation on CAM (Cost-Allocation Mechanism) and RA (Resource Adequacy) (Discussion)
9. Board Members’ Reports (Discussion)

CONSENT AGENDA

10. Approval of the Minutes for the February 22, 2018 Meeting (Action)
11. Update JPA Voting Shares (Action)

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REGULAR MEETING of the Citizens Advisory Committee
of the Peninsula Clean Energy Authority (PCEA)
Thursday, February 15, 2018
MINUTES

2075 Woodside Road, Redwood City, CA 94061
6:30 p.m.

CALL TO ORDER

Meeting was called to order at 6:33 pm.

ROLL CALL

Present: Michael Closson, Menlo Park, Chair
Ted Howard, San Mateo, Vice Chair
Janet Creech, Millbrae
Gladwyn D’Souza, Belmont
Scott Harmon, Portola Valley
Emily Leslie, Pacifica
Janelle London, Menlo Park
Landis Marttila, Works in San Mateo County
Jason Mendelson, Redwood City
Desiree Thayer, Burlingame

Absent: Liru Chin, South San Francisco
Joe Fullerton, Half Moon Bay
James Ruigomez, San Bruno

Staff: Kirsten Andrews-Schwind, Communications and Outreach Manager
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO
Leslie Brown, Customer Care Manager
TJ Carter, Marketing Associate
Alejandra Posada, Communications and Outreach Fellow
David Silberman, General Counsel

A quorum was established.

PUBLIC COMMENT

None.
ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA

Motion Made / Seconded: Howard / Marttila

Motion passed unanimously 9-0 (Absent for vote: Chin, Fullerton, London, Ruigomez)

REGULAR AGENDA

1. Chair Report

No report.

2. Outreach Report

Leslie Brown, Customer Care Manager, gave an update about potential rate changes. She explained PG&E’s rate changes are expected for March 1st. After the March 1st date PCE will complete a rate analysis and adjust PCE’s rate as necessary.

Alejandra Posada, Communications and Outreach Fellow, shared a list of upcoming events and asked for volunteers.

Kirsten Andrews-Schwind, Communications and Outreach Manager, announced PCE is now accepting applications for its Pilot Community Outreach Small Grants Program. She explained the intent for the grant program is to collaborate with nonprofit organizations on outreach about PCE to residents in San Mateo County.

3. Regulatory and Legislative Update

Kirsten Andrews-Schwind provided an update on legislative and regulatory efforts. She shared staff efforts including meeting with California Public Utilities Commissioners and attending a rally at the California Public Utilities Commission. She also noted that the investor-owned utilities have filed a Petition for Modification to the CPUC’s Code of Conduct with Community Choice Energy programs.

4. Process for Selecting/Appointing New CAC Members

Kirsten Andrews-Schwind explained the Citizens Advisory Committee has two current vacancies and will have an additional four vacancies as those members complete their one-year term in May 2018. She shared that staff anticipates the Board of Directors will form an ad-hoc committee to review applications, conduct interviews, and recommend candidates to the Board, as they did last year.

5. Continuation of CAC Priority Setting

Michael Closson, Chair, and Ted Howard, Vice Chair, led a discussion based on poll results about committee members’ interests. They asked each member to share which priorities they would like the overall committee to focus on, and which priorities they had a personal interested in focusing on.
Scott Harmon gave a presentation about his work integrating sustainable practices and teachings into the Boy Scouts’ learning objectives.


   Kirsten Andrews-Schwind shared the draft agenda items for the upcoming February 22\textsuperscript{nd} Board of Directors meeting.

**ADJOURNMENT**

Meeting was adjourned at 8:41 pm.