



**REGULAR MEETING of the Citizens Advisory Committee of the
Peninsula Clean Energy Authority (PCEA)
Thursday, October 19, 2017**

Peninsula Clean Energy
2075 Woodside Road, Redwood City, CA 94061
6:30 p.m.

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Anne Bartoletti, Board Clerk, at least 2 working days before the meeting at abartoletti@peninsulacleanenergy.com. Notification in advance of the meeting will enable the PCEA to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical based products.

If you wish to speak to the Committee, please fill out a speaker's slip located on the tables as you enter the meeting room. If you have anything that you wish to be distributed to the Committee and included in the official record, please hand it to a member of PCEA staff who will distribute the information to the Committee members and other staff.

WELCOME

ROLL CALL

PUBLIC COMMENT

This item is reserved for persons wishing to address the Committee on any PCEA-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Chief Executive Officer's of Staff Report on the Regular Agenda; 3) Committee Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Committee are requested to complete a speaker's slip and provide it to PCEA staff. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA

This item is to set the final regular agenda and approve the consent agenda.

REGULAR AGENDA

1. Chair Report (Discussion) (est. 5 min.)
2. Outreach Report (Discussion) (est. 20 min.)
3. Understanding Net Metering (Discussion) (est. 50 min.)
4. Discussion of selected topics on the Draft Board Agenda (Discussion) (est. 20 min.)
 - 4.1 Setting rates prior to January 1 (Discussion)
5. Debrief on topics from the Board Retreat Agenda (Discussion) (est. 10 min.)
 - 5.1 Approve Resolution delegating authority to the Chief Executive Officer to execute an Amended and Restated Power Purchase Agreement with Wright Solar Park, LLC, a Delaware Limited Liability Company, and any other necessary ancillary documents. Power Delivery Term: 25 years. Not to exceed \$550,000,000 (Discussion)
 - 5.2 Review of Strategic Goals (Discussion)
 - 5.3 Integrated Resource Plan (Discussion)
 - 5.4 Local Energy Programs Evaluation Criteria (Discussion)
 - 5.5 Marketing Strategy (Discussion)
 - 5.6 PCE Organization and Staffing Plan (Discussion)
6. Regulatory and Legislative Update (Discussion) (est. 10 min.)

CONSENT AGENDA

7. Approval of the Minutes of the September 21, 2017 Meeting (Action)

Public records that relate to any item on the open session agenda for a regular Committee meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Committee. The Board has designated the Peninsula Clean Energy office, located at 2075 Woodside Road, Redwood city, CA 94061, for the purpose of making those public records available for inspection. The documents are also available on the PCEA's Internet Web site. The website is located at: <http://www.peninsulacleanenergy.com>.



**REGULAR MEETING of the Citizens Advisory Committee
of the Peninsula Clean Energy Authority (PCEA)
Thursday, September 21, 2017
MINUTES**

Peninsula Clean Energy
2075 Woodside Road, Redwood City, CA 94061
6:30 p.m.

CALL TO ORDER

Meeting was called to order at 6:49 pm.

ROLL CALL

Present: Ted Howard, *Vice Chair*, San Mateo
Liru Chin, South San Francisco
Janet Creech, Millbrae
Gladwyn D'Souza, Belmont
Emily Leslie, Pacifica
Janelle London, Menlo Park
Landis Marttila, Works in San Mateo County
KC McKanna, Menlo Park
Jason Mendelson, Redwood City
Desiree Thayer, Burlingame

Absent: Michael Closson, *Chair*, Menlo Park
Joe Fullerton, Half Moon Bay
Scott Harmon, Portola Valley
James Ruigomez, San Bruno

Staff: Dan Lieberman, Director of Marketing and Public Affairs
Kirsten Andrews-Schwind, Communications and Outreach Manager
TJ Carter, Marketing Associate
Charlsie Chang, Outreach Fellow
Alejandra Posada, Outreach Fellow
Joseph Wiedman, Director of Legislative and Regulatory Affairs
David Silberman, General Counsel
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO

A quorum was established.

PUBLIC COMMENT

Jason Mendelson, Redwood City

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA

Motion Made / Seconded: Howard / Marttila

Motion passed unanimously 8-0 (Absent: Closson, Fullerton, Harmon, Leslie, London, Ruigomez)

REGULAR AGENDA

1. CHAIR REPORT

Ted Howard—Vice Chair—reported that the Chair, Michael Closson, is away so Ted will be Acting Chair for tonight’s meeting. He encouraged members of the Citizens Advisory Committee (CAC) to attend the Board Retreat taking place on September 23rd.

2. OUTREACH REPORT

Kirsten Andrews-Schwind—Communications and Outreach Manager—introduced three new Peninsula Clean Energy (PCE) employees who started yesterday: Outreach Fellows Charlsie Chang and Alejandra Posada, and Marketing Associate TJ Carter. She also thanked CAC members for their assistance with several outreach efforts and community events the past month.

Dan Lieberman—Director of Marketing and Public Affairs—provided information on upcoming marketing and outreach efforts, discussed PCE’s Opt-Out rate, and reviewed draft marketing materials.

PUBLIC COMMENT

James Tuleya, Sunnyvale

3. LEGISLATIVE UPDATE

Joseph Wiedman—Director of Legislative and Regulatory Affairs—provided information on the status of several bills before the California Legislature, including SB 100, AB 813 (AB 726) and SB 618. Several CAC members expressed interest in doing outreach during the next legislative session, and Joe offered to provide legislative updates.

4. DISCUSSION OF TOPICS ON DRAFT BOARD RETREAT AGENDA

Kirsten Andrews-Schwind reviewed the draft Board Retreat agenda, and provided information on Local Energy Programs Evaluation Criteria. Discussion centered around how local programs criteria can support PCE's strategic goals and policies. Kirsten reported that details on the Integrated Resource Plan (IRP) and PCE's staffing plan would be provided at the Board Retreat.

PUBLIC COMMENT

James Tuleya, Sunnyvale

ADJOURNMENT

Meeting was adjourned at 7:58 pm.