



**REGULAR MEETING of the Citizens Advisory Committee of the
Peninsula Clean Energy Authority (PCEA)
Thursday, November 9, 2017**

Peninsula Clean Energy
2075 Woodside Road, Redwood City, CA 94061
6:30 p.m.

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Anne Bartoletti, Board Clerk, at least 2 working days before the meeting at abartoletti@peninsulacleanenergy.com. Notification in advance of the meeting will enable the PCEA to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical based products.

If you wish to speak to the Committee, please fill out a speaker's slip located on the tables as you enter the meeting room. If you have anything that you wish to be distributed to the Committee and included in the official record, please hand it to a member of PCEA staff who will distribute the information to the Committee members and other staff.

WELCOME

ROLL CALL

PUBLIC COMMENT

This item is reserved for persons wishing to address the Committee on any PCEA-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Chief Executive Officer's of Staff Report on the Regular Agenda; 3) Committee Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Committee are requested to complete a speaker's slip and provide it to PCEA staff. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA

This item is to set the final regular agenda and approve the consent agenda.

REGULAR AGENDA

1. Chair Report (Discussion) (est. 5 min.)
2. Outreach Report (Discussion) (est. 20 min.)
3. Regulatory and Legislative Update (Discussion) (est. 10 min.)
4. Procurement Update (Discussion) (est. 40 min.)
5. CAC Member Presentation on Utility Local Programs in California (Discussion) (est. 20 min.)
6. Suggestions for Future Citizens Advisory Committee Agenda Items (Discussion) (est. 5 min.)
7. Review draft Board Agenda (Discussion) (est. 5 min.)

CONSENT AGENDA

8. Approval of the Minutes of the October 19, 2017 Meeting (Action)

Public records that relate to any item on the open session agenda for a regular Committee meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Committee. The Board has designated the Peninsula Clean Energy office, located at 2075 Woodside Road, Redwood city, CA 94061, for the purpose of making those public records available for inspection. The documents are also available on the PCEA's Internet Web site. The website is located at: <http://www.peninsulacleanenergy.com>.



**REGULAR MEETING of the Board of Directors of the
Peninsula Clean Energy Authority (PCEA)
Thursday, November 16, 2017**

Peninsula Clean Energy, 2075 Woodside Road,
Redwood City, CA 94061
6:30 p.m.

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Anne Bartoletti, Board Clerk, at least 2 working days before the meeting at abartoletti@peninsulacleanenergy.com. Notification in advance of the meeting will enable the PCEA to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical based products.

If you wish to speak to the Board, please fill out a speaker's slip located on the tables as you enter the Board meeting room. If you have anything that you wish to be distributed to the Board and included in the official record, please hand it to a member of PCEA staff who will distribute the information to the Board members and other staff.

CALL TO ORDER / ROLL CALL

PUBLIC COMMENT

This item is reserved for persons wishing to address the Board on any PCEA-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Listed on the Consent Agenda and/or Closed Session Agenda; 3) Chief Executive Officer's or Staff Report on the Regular Agenda; or 4) Board Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Board are requested to complete a speaker's slip and provide it to PCEA staff. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Board Chair.

ACTION TO SET AGENDA and TO APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and for the approval of the items listed on the consent agenda. All items on the consent agenda are approved by one action.

REGULAR AGENDA

1. Chair Report (Discussion)
2. CEO Report (Discussion)
3. Citizens Advisory Committee Report (Discussion)
4. Marketing and Outreach Report (Discussion)
5. Regulatory and Legislative Report (Discussion)
6. Approval of New Rates (Action)
7. Approve Endorsement of Citizens Climate Lobby (Action)
8. Review Draft Integrated Resource Plan (IRP) (Discussion)
9. Approve Resolution Authorizing Chief Executive Officer to Repay County for all of its Loans to PCE (Action)
10. Approve Resolution Authorizing Chief Executive Officer to Repay Barclay's Loan (Action)
11. Board Members' Reports (Discussion)

CONSENT AGENDA

12. Approval of the Minutes for the October 26, 2017 Meeting (Action)
13. Approval of Recommendation of 2018 Board Meeting dates (Action)
14. Approval of Delegation of Authority Policy (Action)
15. Approve Resolution Authorizing Chief Executive Officer to enter into Contracts with First Republic Bank (Action)
16. Quarterly Financial Statements (Information Only)

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DRAFT



**REGULAR MEETING of the Citizens Advisory Committee
of the Peninsula Clean Energy Authority (PCEA)
Thursday, October 19, 2017
MINUTES**

2075 Woodside Road, Redwood City, CA 94061
6:30 p.m.

CALL TO ORDER

Meeting was called to order at 6:34 pm.

ROLL CALL

Present: Michael Closson, Menlo Park, *Chair*
Ted Howard, San Mateo, *Vice Chair*
Liru Chin, South San Francisco
Janet Creech, Millbrae
Joe Fullerton, Half Moon Bay
Emily Leslie, Pacifica
Janelle London, Menlo Park
Landis Marttila, Works in San Mateo County
Jason Mendelson, Redwood City
Desiree Thayer, Burlingame

Absent: Gladwyn D'Souza, Belmont
Scott Harmon, Portola Valley
KC McKanna, Menlo Park
James Ruigomez, San Bruno

Staff: Jan Pepper, Chief Executive Officer
Jay Modi, Director of Finance and Administration
Kirsten Andrews-Schwind, Communications and Outreach Manager
Leslie Brown, Manager of Customer Care
Alejandra Posada, Communications and Outreach Fellow
Charlsie Chang, Communications and Outreach Fellow
Nirit Eriksson, Associate General Counsel
TJ Carter, Marketing Associate
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO

A quorum was established.

PUBLIC COMMENT

James Tuleya, Sunnyvale.

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA

Motion Made / Seconded: Howard / Creech

Motion passed unanimously 10-0 (Absent: D'Souza, Harmon, McKanna, Ruigomez)

REGULAR AGENDA

1. Chair Report

Michael Closson, *Chair*, informed Committee members of two upcoming energy-related conferences: Community Choice Energy Summit (Nov. 14 – 16, 2017) and Clean Power, Healthy Communities (Nov. 16 – 17, 2017).

Michael announced the agenda topics would be discussed in a revised order:

1. Chair Report (Discussion) (est. 5 min.)
2. Discussion of selected topics on the Draft Board Agenda (Discussion) (est. 20 min.)
 - 2.1 Setting rates prior to January 1 (Discussion)
3. Debrief on topics from the Board Retreat Agenda (Discussion) (est. 10 min.)
 - 3.1 Approve Resolution delegating authority to the Chief Executive Officer to execute an Amended and Restated Power Purchase Agreement with Wright Solar Park, LLC, a Delaware Limited Liability Company, and any other necessary ancillary documents. Power Delivery Term: 25 years. Not to exceed \$550,000,000 (Discussion)
 - 3.2 Review of Strategic Goals (Discussion)
 - 3.3 Integrated Resource Plan (Discussion)
 - 3.4 Local Energy Programs Evaluation Criteria (Discussion)
 - 3.5 Marketing Strategy (Discussion)
 - 3.6 PCE Organization and Staffing Plan (Discussion)
4. Outreach Report (Discussion) (est. 20 min.)
5. Regulatory and Legislative Update (Discussion) (est. 10 min.)
6. Understanding Net Metering (Discussion) (est. 50 min.)

2. Discussion of selected topics on the Draft Board Agenda

2.1 Setting rates prior to January 1

Leslie Brown – Manager of Customer Care – provided an explanation of PG&E’s timeline for filing rate changes with the California Public Utilities Commission. She explained that PCE is tracking the preliminary filing to anticipate possible rate changes. PG&E’s detailed rates will be announced January 1st.

3. Debrief on topics from the Board Retreat Agenda

3.1 Approve Resolution delegating authority to the Chief Executive Officer to execute an Amended and Restated Power Purchase Agreement with Wright Solar Park, LLC, a Delaware Limited Liability Company, and any other necessary ancillary documents. Power Delivery Term: 25 years. Not to exceed \$550,000,000

3.2 Review of Strategic Goals

3.3 Integrated Resource Plan

3.4 Local Energy Programs Evaluation Criteria

3.5 Marketing Strategy

3.6 PCE Organization and Staffing Plan

Committee members who attended the September 23, 2017 PCE Board Retreat shared their summaries and thoughts of topics discussed at the retreat.

4. Outreach Report

Kirsten Andrews-Schwind – Communications and Outreach Manager – provided an update on recent outreach activities, and noted a continued effort to educate residents about their bills. She thanked Committee members for their outreach help and asked members to connect the PCE outreach team with any community groups.

PUBLIC COMMENT

James Tuleya, Sunnyvale

5. Regulatory and Legislative Update

Kirsten Andrews-Schwind announced that the “Regulatory and Legislative Update” will be a standing item on the Committee’s agenda. She provided a brief update on the work Joe Wiedman, Director of Legislative and Regulatory Affairs, has been involved in.

6. Understanding Net Metering

Leslie Brown provided an in-depth discussion of components of two sample PCE Net Metering bills.

ADJOURNMENT

Meeting was adjourned at 8:44 pm.