



**REGULAR MEETING of the Citizens Advisory Committee
of the Peninsula Clean Energy Authority (PCEA)
Thursday, October 19, 2017
MINUTES**

2075 Woodside Road, Redwood City, CA 94061
6:30 p.m.

CALL TO ORDER

Meeting was called to order at 6:34 pm.

ROLL CALL

Present: Michael Closson, Menlo Park, *Chair*
Ted Howard, San Mateo, *Vice Chair*
Liru Chin, South San Francisco
Janet Creech, Millbrae
Joe Fullerton, Half Moon Bay
Emily Leslie, Pacifica
Janelle London, Menlo Park
Landis Marttila, Works in San Mateo County
Jason Mendelson, Redwood City
Desiree Thayer, Burlingame

Absent: Gladwyn D'Souza, Belmont
Scott Harmon, Portola Valley
KC McKanna, Menlo Park
James Ruigomez, San Bruno

Staff: Jan Pepper, Chief Executive Officer
Jay Modi, Director of Finance and Administration
Kirsten Andrews-Schwind, Communications and Outreach Manager
Leslie Brown, Manager of Customer Care
Alejandra Posada, Communications and Outreach Fellow
Charlsie Chang, Communications and Outreach Fellow
Nirit Eriksson, Associate General Counsel
TJ Carter, Marketing Associate
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO

A quorum was established.

PUBLIC COMMENT

James Tuleya, Sunnyvale.

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA

Motion Made / Seconded: Howard / Creech

Motion passed unanimously 10-0 (Absent: D'Souza, Harmon, McKanna, Ruigomez)

REGULAR AGENDA

1. Chair Report

Michael Closson, *Chair*, informed Committee members of two upcoming energy-related conferences: Community Choice Energy Summit (Nov. 14 – 16, 2017) and Clean Power, Healthy Communities (Nov. 16 – 17, 2017).

Michael announced the agenda topics would be discussed in a revised order:

1. Chair Report (Discussion) (est. 5 min.)
2. Discussion of selected topics on the Draft Board Agenda (Discussion) (est. 20 min.)
 - 2.1 Setting rates prior to January 1 (Discussion)
3. Debrief on topics from the Board Retreat Agenda (Discussion) (est. 10 min.)
 - 3.1 Approve Resolution delegating authority to the Chief Executive Officer to execute an Amended and Restated Power Purchase Agreement with Wright Solar Park, LLC, a Delaware Limited Liability Company, and any other necessary ancillary documents. Power Delivery Term: 25 years. Not to exceed \$550,000,000 (Discussion)
 - 3.2 Review of Strategic Goals (Discussion)
 - 3.3 Integrated Resource Plan (Discussion)
 - 3.4 Local Energy Programs Evaluation Criteria (Discussion)
 - 3.5 Marketing Strategy (Discussion)
 - 3.6 PCE Organization and Staffing Plan (Discussion)
4. Outreach Report (Discussion) (est. 20 min.)
5. Regulatory and Legislative Update (Discussion) (est. 10 min.)
6. Understanding Net Metering (Discussion) (est. 50 min.)

2. Discussion of selected topics on the Draft Board Agenda

2.1 Setting rates prior to January 1

Leslie Brown – Manager of Customer Care – provided an explanation of PG&E’s timeline for filing rate changes with the California Public Utilities Commission. She explained that PCE is tracking the preliminary filing to anticipate possible rate changes. PG&E’s detailed rates will be announced January 1st.

3. Debrief on topics from the Board Retreat Agenda

3.1 Approve Resolution delegating authority to the Chief Executive Officer to execute an Amended and Restated Power Purchase Agreement with Wright Solar Park, LLC, a Delaware Limited Liability Company, and any other necessary ancillary documents. Power Delivery Term: 25 years. Not to exceed \$550,000,000

3.2 Review of Strategic Goals

3.3 Integrated Resource Plan

3.4 Local Energy Programs Evaluation Criteria

3.5 Marketing Strategy

3.6 PCE Organization and Staffing Plan

Committee members who attended the September 23, 2017 PCE Board Retreat shared their summaries and thoughts of topics discussed at the retreat.

4. Outreach Report

Kirsten Andrews-Schwind – Communications and Outreach Manager – provided an update on recent outreach activities, and noted a continued effort to educate residents about their bills. She thanked Committee members for their outreach help and asked members to connect the PCE outreach team with any community groups.

PUBLIC COMMENT

James Tuleya, Sunnyvale

5. Regulatory and Legislative Update

Kirsten Andrews-Schwind announced that the “Regulatory and Legislative Update” will be a standing item on the Committee’s agenda. She provided a brief update on the work Joe Wiedman, Director of Legislative and Regulatory Affairs, has been involved in.

6. Understanding Net Metering

Leslie Brown provided an in-depth discussion of components of two sample PCE Net Metering bills.

ADJOURNMENT

Meeting was adjourned at 8:44 pm.