



**REGULAR MEETING of the Citizens Advisory Committee
of the Peninsula Clean Energy Authority (PCEA)
Thursday, August 17, 2017
MINUTES**

San Mateo County Office of Education
101 Twin Dolphin Drive, Corte Madera Room, Redwood City, CA 94065
6:30 p.m.

CALL TO ORDER

Meeting was called to order at 6:41 pm.

ROLL CALL

Present: Liru Chin, South San Francisco
Michael Closson, Menlo Park
Janet Creech, Millbrae
Joe Fullerton, Half Moon Bay
Scott Harmon, Portola Valley
Ted Howard, San Mateo
Emily Leslie, Pacifica
Landis Marttila, Works in San Mateo County
KC McKanna, Menlo Park
Jason Mendelson, Redwood City

Absent: Gladwyn D'Souza, Belmont
Janelle London, Menlo Park
James Ruigomez, San Bruno
Desiree Thayer, Burlingame

Staff: Jan Pepper, CEO
Dan Lieberman, Director of Marketing and Public Affairs
David Silberman, General Counsel
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO

A quorum was established.

PUBLIC COMMENT

No public comment.

ACTION TO SET THE AGENDA

Motion Made / Seconded: Marttila / Creech

Motion passed unanimously 9-0 (Absent: D’Souza, London, McKanna, Ruigomez, Thayer)

REGULAR AGENDA

1. OUTREACH REPORT

Dan Lieberman—Director of Marketing and Public Affairs—reported on recent and upcoming community outreach events. Members of the Citizens Advisory Committee (CAC) reported on events they had participated in.

2. PRESENTATION FROM OOS ON ENERGY EFFICIENCY

Michael Closson—Chair—introduced Rachael Londer from San Mateo County’s Office of Sustainability (OOS). Rachael presented information on county energy efficiency programs, including household upgrades, rebates, and low income programs.

PUBLIC COMMENT

James Tuleya, Sunnyvale

3. NOVEMBER AND DECEMBER MEETING DATES

Anne Bartoletti—Board Clerk/Executive Assistant to the CEO—reported that Peninsula Clean Energy’s (PCE’s) Board of Directors will meet earlier in November and December to avoid the holidays. Michael Closson suggested the CAC continue to meet the Thursday before the Board meeting in November and December.

Motion Made / Seconded: Marttila / Chin

Motion passed unanimously 10-0 (Absent: D’Souza, London, Ruigomez, Thayer)

4. CHAIR REPORT

Michael Closson announced that PCE’s Board will hold their annual retreat on Saturday September 23rd, and that CAC member David Hahn resigned for personal reasons.

5. LOCAL PROGRAMS OPTIONS

Michael Closson and Ted Howard, Vice Chair, presented and reviewed a detailed reference document to introduce the CAC members to the types of local programs that Community Choice Energy (CCE) providers are currently delivering to their communities, including distributed generation, energy storage deployment, local micro-grid deployment, energy efficiency measures, demand response, and cogeneration.

PUBLIC COMMENT

James Tuleya, Sunnyvale

6. PCE LOCAL PROGRAM CRITERIA DEVELOPMENT

Michael Closson introduced a handout on Local Program Draft Selection Process. The CAC members discussed the various criteria outlined in the handout, and came to a general consensus to suggest adding items to the criteria, including the tons of carbon/GHG reduced, creating partnerships and collaborations with local organizations, replication/scalability, and protection of natural land.

PUBLIC COMMENT

James Tuleya, Sunnyvale

7. REVIEW DRAFT BOARD AGENDA

The Committee reviewed the draft agenda for the August 24th, 2017 Board meeting.

ADJOURNMENT

Meeting was adjourned at 8:51 pm.