REGULAR MEETING of the Citizens Advisory Committee of the Peninsula Clean Energy Authority (PCEA)
Thursday, September 21, 2017
MINUTES

Peninsula Clean Energy
2075 Woodside Road, Redwood City, CA 94061
6:30 p.m.

CALL TO ORDER

Meeting was called to order at 6:49 pm.

ROLL CALL

Present:  Ted Howard, Vice Chair, San Mateo
Liru Chin, South San Francisco
Janet Creech, Millbrae
Gladwyn D’Souza, Belmont
Emily Leslie, Pacifica
Janelle London, Menlo Park
Landis Marttila, Works in San Mateo County
KC McKanna, Menlo Park
Jason Mendelson, Redwood City
Desiree Thayer, Burlingame

Absent:  Michael Closson, Chair, Menlo Park
Joe Fullerton, Half Moon Bay
Scott Harmon, Portola Valley
James Ruigomez, San Bruno

Staff:  Dan Lieberman, Director of Marketing and Public Affairs
Kirsten Andrews-Schwind, Communications and Outreach Manager
TJ Carter, Marketing Associate
Charlsie Chang, Outreach Fellow
Alejandra Posada, Outreach Fellow
Joseph Wiedman, Director of Legislative and Regulatory Affairs
David Silberman, General Counsel
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO
A quorum was established.

PUBLIC COMMENT

Jason Mendelson, Redwood City

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA

Motion Made / Seconded: Howard / Marttila

Motion passed unanimously 8-0 (Absent: Closson, Fullerton, Harmon, Leslie, London, Ruigomez)

REGULAR AGENDA

1. CHAIR REPORT

Ted Howard—Vice Chair—reported that the Chair, Michael Closson, is away so Ted will be Acting Chair for tonight’s meeting. He encouraged members of the Citizens Advisory Committee (CAC) to attend the Board Retreat taking place on September 23rd.

2. OUTREACH REPORT

Kirsten Andrews-Schwind—Communications and Outreach Manager—introduced three new Peninsula Clean Energy (PCE) employees who started yesterday: Outreach Fellows Charlsie Chang and Alejandra Posada, and Marketing Associate TJ Carter. She also thanked CAC members for their assistance with several outreach efforts and community events the past month.

Dan Lieberman—Director of Marketing and Public Affairs—provided information on upcoming marketing and outreach efforts, discussed PCE’s Opt-Out rate, and reviewed draft marketing materials.

PUBLIC COMMENT

James Tuleya, Sunnyvale

3. LEGISLATIVE UPDATE

Joseph Wiedman—Director of Legislative and Regulatory Affairs—provided information on the status of several bills before the California Legislature, including SB 100, AB 813 (AB 726) and SB 618. Several CAC members expressed interest in doing outreach during the next legislative session, and Joe offered to provide legislative updates.
4. DISCUSSION OF TOPICS ON DRAFT BOARD RETREAT AGENDA

Kirsten Andrews-Schwind reviewed the draft Board Retreat agenda, and provided information on Local Energy Programs Evaluation Criteria. Discussion centered around how local programs criteria can support PCE’s strategic goals and policies. Kirsten reported that details on the Integrated Resource Plan (IRP) and PCE’s staffing plan would be provided at the Board Retreat.

PUBLIC COMMENT

James Tuleya, Sunnyvale

ADJOURNMENT

Meeting was adjourned at 7:58 pm.