



**REGULAR MEETING of the Executive Committee of the  
Peninsula Clean Energy Authority (PCEA)  
Monday, August 8, 2016  
MINUTES**

Room 405  
455 County Center, 4<sup>th</sup> Floor  
Redwood City, CA 94063  
8:00 a.m.

**CALL TO ORDER**

Meeting was called to order at 8:00 am.

**ROLL CALL**

**Present:** Dave Pine, County of San Mateo, *Chair*  
Jeff Aalfs, Town of Portola Valley, *Vice Chair*  
Carole Groom, County of San Mateo  
Rick DeGolia, Town of Atherton  
Gary Pollard, City of Foster City  
Pradeep Gupta, City of South San Francisco

**Absent:** Wayne Lee, City of Millbrae  
Cameron Johnson, City of San Carlos

**Staff:** Jan Pepper, CEO, Peninsula Clean Energy  
David Silberman, Deputy County Counsel  
Gordon Tong, Office of Sustainability  
Kirsten Pringle, Office of Sustainability  
Carolyn Raider, Office of Sustainability

**A quorum was established.**

**PUBLIC COMMENT**

No public comment.

**ACTION TO SET THE AGENDA**

Motion Made / Seconded: Pollard / DeGolia

Minutes from 7/11/2016 were removed from the consent agenda and will be reviewed for approval at the 9/12/2016 regular meeting.

**Motion passed 6-0 (absent: Johnson and Lee).**

**CLOSED SESSION**

1. CONFERENCE WITH LABOR NEGOTIATORS

Agency Designated Representatives: Dave Pine and David Silberman

Unrepresented Employee: Chief Executive Officer

2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: 1010 Doyle, Menlo Park

Agency Negotiators: Jan Pepper, David Silberman

Negotiating Party: Lex Machina, Inc.

Under Negotiation: price/terms of lease

No report out from closed session.

**REGULAR AGENDA**

**1. REVIEW PROPOSED HUMAN RESOURCE BENEFITS (DISCUSSION)**

Jan Pepper – Chief Executive Officer of Peninsula Clean Energy – outlined the plans for Peninsula Clean Energy’s human resource benefits. The Executive Committee (EC) discussed the options for Kaiser Permanente health care and adding dental and vision plans. The EC discussed how to structure retirement plans, sick time, vacation days, automobile allowances, cell phone allowances, and alternative work schedules. The EC discussed the possibility of manager level leave and sick leave.

**2. REGULATORY UPDATE (DISCUSSION)**

Ms. Pepper gave an update on a request for PCE to write a letter supporting a grant from the Department of Energy in order to develop incentives to accelerate electric and low carbon transportation. Additionally, Ms. Pepper noted that the CPUC is beginning to have conversations with CCAs regarding time-of-use rates.

**3. EXECUTIVE COMMITTEE MEMBER COMMENTS (DISCUSSION)**

None.

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Chair

Attest:

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Secretary