



**SPECIAL MEETING of the Executive Committee of the
Peninsula Clean Energy Authority (PCEA)
Tuesday, October 11, 2016
MINUTES**

Room 405
County Government Center
455 County Center, 4th Floor
Redwood City, CA 94063
8:00 a.m.

CALL TO ORDER

Meeting was called to order at 8:06 a.m.

ROLL CALL

Present: Dave Pine, County of San Mateo, *Chair*
Jeff Aalfs, Town of Portola Valley, *Vice Chair*
Gary Pollard, City of Foster City
Wayne Lee, City of Millbrae
Cameron Johnson, City of San Carlos
Pradeep Gupta, City of South San Francisco

Absent: Rick DeGolia, Town of Atherton
Carole Groom, County of San Mateo

Staff: Jan Pepper, CEO, Peninsula Clean Energy
Nirit S. Eriksson, Associate General Counsel
George Wiltsee, Director of Power Resources, Peninsula Clean Energy
Anne Bartoletti, Board Clerk, Peninsula Clean Energy

A quorum was established.

PUBLIC COMMENT

No public comment.

ACTION TO SET THE AGENDA AND TO APPROVE CONSENT AGENDA ITEMS

Motion Made / Seconded: Lee / Pollard

Motion passed 5-0 (Absent: Pine, Groom, DeGolia).

REGULAR AGENDA

1. APPROVE RECOMMENDATION ON POLICY 7 – RISK MANAGEMENT POLICY FOR CRRs

Jan Pepper – Chief Executive Officer (CEO) of Peninsula Clean Energy (PCE) – explained that Congestion Revenue Rights (CRRs) provide a means for reserving space on the transmission lines for transporting power to PCE customers here in northern California and San Mateo County. The California Independent System Operator (CAISO) allocates CRRs to participants in the market to protect against transmission congestion costs. In order to be allocated CRRs by the CAISO, PCE is required to adopt a risk management policy that clearly states how participants will manage the credit risk associated with the financial settlement of CRR transactions. Jan Pepper explained that the policy proposed by PCE is very similar to the policies that both Marin Clean Energy (MCE) and Sonoma Clean Power (SCP) have adopted, and that Direct Energy, PCE’s scheduling coordinator, will execute and manage all CRR transactions on behalf of PCE.

Motion Made / Seconded: Gupta / Lee

Motion passed 6-0 (Absent: Groom, DeGolia).

2. PROVIDE DIRECTION ON FUTURE ROLE AND MEMBERSHIP OF CAC

Jan Pepper explained that the Board had recently approved extending the Citizens Advisory Committee (CAC) meetings through the end of 2016, moving their meetings to the Thursday a week before the Board meetings, and added a CAC Report as a standing Board agenda item. PCE staff seek direction from the Executive Committee and the Board on the future role of the CAC.

The Executive Committee discussed that the CAC was originally formed as an ad-hoc committee to provide recommendations to the Board until PCE’s launch in October. They discussed the current composition of the CAC membership, the definition of “Citizens Advisory”, and the role of the CAC in 2016 versus what it could be in the future.

Chair Pine suggested that he and Cameron Johnson draft a proposal on this item for the Board to consider at its Retreat.

Due to the time, the Executive Committee decided to take up some Agenda items out of order.

PUBLIC COMMENT

James Tuleya

CLOSED SESSION

6. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: 155 Linfield Drive, Menlo Park

Agency Negotiators: Jan Pepper, David Silberman and Nirit Eriksson

Negotiating Party: Barclays

Under Negotiation: price and terms

CLOSED SESSION REPORT

No reportable actions were taken.

OPEN SESSION

3. PCEA BOARD RETREAT

- a. PCEA Mission Statement
- b. Creation of an Ad Hoc Committee to develop a Code of Ethics
- c. Environmental Justice and Resource Adequacy
- d. Other

| Cameron Johnson reported that San Carlos's municipal accounts opted up to ECO100.

The Executive Committee discussed some of the issues that came up during the Board meeting on September 22, 2016, regarding Shell Energy North America providing Resource Adequacy, and that PCEA might need a Code of Ethics policy to apply to potential vendors. It was also suggested that the Board Retreat and upcoming Board meetings include some educational information.

The meeting concluded for lack of a quorum.

4. PROPOSED IT SECURITY AND CAISO POLICIES

No action taken for lack of a quorum.

5. PCEA MEMBERSHIP IN CALCCA

No action taken for lack of a quorum.

CONSENT AGENDA

- 7. Approval of the Minutes for the July 11, 2016 Meeting**
- 8. Approval of the Minutes for the August 8, 2016 Meeting**
- 9. Approval of the Minutes for the September 12, 2016 Meeting**



Executive Committee Meeting Schedule 2017

Location: San Mateo County Government Office, 455 County Center, 4th Floor, Redwood City, CA 94063

Meeting Date:	Time:	Room:
January 9, 2017	8:00 am	4 th floor, Room 405
February 13, 2017	8:00 am	4 th floor, Room 405
March 13, 2017	8:00 am	4 th floor, Room 405
April 10, 2017	8:00 am	4 th floor, Room 405
May 8, 2017	8:00 am	4 th floor, Room 405
June 12, 2017	8:00 am	4 th floor, Room 405
July 10, 2017	8:00 am	4 th floor, Room 405
August 14, 2017	8:00 am	4 th floor, Room 405
September 11, 2017	8:00 am	4 th floor, Room 405
October 9, 2017	8:00 am	4 th floor, Room 405
November 13, 2017	8:00 am	4 th floor, Room 405
December 11, 2017	8:00 am	4 th floor, Room 405