

**REGULAR MEETING of the Executive Committee of the
Peninsula Clean Energy Authority (PCEA)
Monday, December 12, 2016
MINUTES**

8:53 a.m.

455 County Center, 4th Floor, Room 405, Redwood City, CA 94063

Present: Carole Groom, County of San Mateo
Jeff Aalfs, Town of Portola Valley, *Vice Chair*
Rick DeGolia, Town of Atherton
Gary Pollard, City of Foster City
Wayne Lee, City of Millbrae
Pradeep Gupta, City of South San Francisco

Absent: Dave Pine, County of San Mateo, *Chair*
Cameron Johnson, City of San Carlos

Staff: Jan Pepper, CEO, Peninsula Clean Energy
Nirit S. Eriksson, Associate General Counsel, Peninsula Clean Energy
Dan Lieberman, Director of Marketing & Public Affairs, Peninsula Clean Energy
Anne Bartoletti, Board Clerk, Peninsula Clean Energy

A quorum was established.

PUBLIC COMMENT

No public comment.

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA ITEMS

Motion Made / Seconded: Gupta / Pollard

Motion passed unanimously 6-0 (Absent: Pine, Johnson)

REGULAR AGENDA

1. PCEA WORKFORCE POLICY

This item was discussed in the Special Meeting, so the Executive Committee moved on to the second item on the agenda.

2. APPROVE RECOMMENDATION OF PCEA EMPLOYEE HEALTH BENEFITS PACKAGE

Jan Pepper – Chief Executive Officer (CEO) of Peninsula Clean Energy (PCE) – reported that she and one other PCE employee, George Wiltsee, have temporarily been allowed to obtain health benefits through San Mateo County’s healthcare plan until December 31, 2016. While searching for health benefits for PCE, independent policies were much too expensive due to PCE’s small employee base, which brought high age-based rates. Jay Castellano, from San Mateo County’s human resources department, identified an excellent option through the Special District Risk Management Authority (SDRMA), which offers pooled health benefit services to multiple government agencies. The rates are much more reasonable, and the benefits package will allow PCE to be competitive with other CCAs (Community Choice Aggregators). The new PCE benefits will begin in 2017. Approving this recommendation will allow it to be taken to the Board.

Motion Made / Seconded: Groom / Lee

Motion passed unanimously 6-0 (Absent: Pine, Johnson)

3. RECOMMENDATION OF RESOLUTION FORMING CITIZENS ADVISORY COMMITTEE

Nirit Eriksson--Associate General Counsel—reported that Supervisor Pine had planned to have a discussion with Cameron Johnson on the details of forming a new Citizens Advisory Committee (CAC). She said discussions will be taking place to develop the processes needed to create the new CAC, including the application process, eligibility criteria for applicants, term limits, etc.

4. PCEA POLICY TO NOT USE ANY UNBUNDLED RECS

Jan Pepper explained that unbundled Renewable Energy Certificates (RECs) are created when the renewable attribute has been sold separately from the energy. There has been a general consensus that PCE would not use unbundled RECs, but no formal policy has yet been adopted. Jan said that PCE will develop a simple, clear policy statement for the Board’s approval that PCE will not use any unbundled RECs.

PUBLIC COMMENT

James Tuleya

ADJOURNMENT

Meeting was adjourned at 9:13 a.m.