



**SPECIAL MEETING of the Executive Committee of the
Peninsula Clean Energy Authority (PCEA)
Monday, December 12, 2016
MINUTES**

8:00 a.m.

455 County Center, 4th Floor, Room 405, Redwood City, CA 94063

Teleconference Location:
Hilton New Orleans Riverside, 2 Pydras Street, New Orleans, LA 70130

CALL TO ORDER

Meeting was called to order at 8:04 a.m.

ROLL CALL

Present: Dave Pine, County of San Mateo, *Chair*
Carole Groom, County of San Mateo
Jeff Aalfs, Town of Portola Valley, *Vice Chair*
Rick DeGolia, Town of Atherton
Gary Pollard, City of Foster City
Wayne Lee, City of Millbrae
Cameron Johnson, City of San Carlos
Pradeep Gupta, City of South San Francisco

Absent: None

Staff: Jan Pepper, CEO, Peninsula Clean Energy
Nirit S. Eriksson, Associate General Counsel, Peninsula Clean Energy
Dan Lieberman, Director of Marketing & Public Affairs, Peninsula Clean Energy
Anne Bartoletti, Board Clerk, Peninsula Clean Energy

A quorum was established.

PUBLIC COMMENT

No public comment.

SPECIAL MEETING REGULAR AGENDA

1. OFFICE SPACE LEASE UPDATE

Jan Pepper – Chief Executive Officer (CEO) of Peninsula Clean Energy (PCE) – reported PCE is in negotiations for an office space in Redwood City. The building for the previous office space PCE was considering was sold, and the rent went up significantly. The office space being considered now would provide room to grow, and is less expensive than the previous location. The space would need to be built-out, so PCE could probably move in May 1. Dave Pine said in the interim, the County will allow PCE to use the old Credit Union space at a reasonable cost.

2. PCEA SUSTAINABLE WORKFORCE POLICY

Dave Pine reviewed a draft of PCE's Sustainable Workforce Policy. He said that Marin's workforce policy is very similar. Dave Pine, Jan Pepper, and George Wiltsee met with labor representatives Landis Marttila, Bill Nack, James Ruigomez, and Dave Mauro, and used Marin's policy as a starting point. PCE's policy outlines a commitment to use local businesses, support unions and trades, and partner with green businesses. In the policy, "local" is defined as San Mateo County first, then the nine counties in the bay area, then northern California, then the rest of California. The next step is to take this to the Board.

PUBLIC COMMENT

James Tuleya

3. POWER PURCHASE AGREEMENT UPDATE

Jan Pepper reported that several competitive bids were received, and an ad hoc committee of the Board met with several bidders to review their proposals. The ad hoc committee had hoped to present some proposals to the Board on Thursday, but they are still in negotiations. She said the best bids will be prioritized and brought to the Board in January.

ADJOURNMENT

The Special Meeting adjourned at 8:52 a.m.