



**REGULAR MEETING of the Citizens Advisory Committee  
of the Peninsula Clean Energy Authority (PCEA)  
Thursday, December 7, 2017  
MINUTES**

2075 Woodside Road, Redwood City, CA 94061  
6:30 p.m.

**CALL TO ORDER**

Meeting was called to order at 6:32 pm.

**ROLL CALL**

**Present:** Michael Closson, Menlo Park, *Chair*  
Ted Howard, San Mateo, *Vice Chair*  
Liru Chin, South San Francisco  
Janet Creech, Millbrae  
Gladwyn D'Souza, Belmont  
Joe Fullerton, Half Moon Bay  
Scott Harmon, Portola Valley  
Emily Leslie, Pacifica  
Janelle London, Menlo Park  
Landis Marttila, Works in San Mateo County  
KC McKanna, Menlo Park  
Jason Mendelson, Redwood City  
James Ruigomez, San Bruno  
Desiree Thayer, Burlingame

**Absent:** None

**Staff:** Jan Pepper, Chief Executive Officer  
Kirsten Andrews-Schwind, Communications and Outreach Manager  
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO  
TJ Carter, Marketing Associate  
Charlsie Chang, Communications and Outreach Fellow  
Siobhan Doherty, Director of Power Resources  
Nirit Eriksson, General Counsel  
Joe Wiedman, Director of Legislative and Regulatory Affairs

**A quorum was established.**

## **PUBLIC COMMENT**

None.

## **ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA**

Motion Made / Seconded: Fullerton / Marttila

**Motion passed unanimously 11-0 (Absent for vote: Harmon, Ruigomez, McKanna)**

## **REGULAR AGENDA**

### **1. Chair Report**

Michael Closson, *Chair*, noted a change in the order of the agenda. He shared news that Silicon Valley Clean Energy (SVCE) created a Customer Program Advisory Group to work with SVCE staff to analyze, develop and recommend program goals and investments. He also shared there was an announcement by Pacific Gas & Electric (PG&E) of plans to replace an aging Oakland power plant, that currently burns jet fuel, with clean energy.

### **2. Outreach Report**

Kirsten Andrews-Schwind, *Communications and Outreach Manager*, shared a list of upcoming events and asked for a few volunteers.

### **3. Review Draft Board Agenda**

#### **3.1 Adopt Energy Policy on Energy Supply Procurement Authority**

Jan Pepper, *CEO*, discussed the recommendation from staff to the Board for the adoption of an energy policy on energy procurement authority. She explained that current policies allow her to approve items up to \$100,000. The policy would expand her authority for procuring energy projects, which can cost in the millions of dollars.

#### **3.2 Approve Integrated Resource Plan (IRP)**

Siobhan Doherty, *Director of Power Resources*, discussed PCE's Integrated Resource Plan that will be submitted to the Board for approval on December 25<sup>th</sup>. She stated that the IRP is a set of guidelines for procuring energy and maintaining a diverse portfolio. Aspects include guidance on different types of technology, terms lengths, owners, sizes, and locations. She noted that the IRP will be updated yearly.

### **4. Regulatory and Legislative Update**

Joe Wiedman, *Director of Legislative and Regulatory Affairs*, provided an overview of legislative and regulatory efforts for 2018, including a coordinated CCA response in the PCIA proceedings before the CPUC.

**5. CAC Member Presentation on Current Local Programs in Municipal Utilities and Investor-Owned Utilities (IOUs)**

Michael Closson and Ted Howard, *Vice Chair*, presented a summarized list of their research about existing local programs, building on previous research they presented to the Committee. Research included programs offered by Sacramento Municipal Utility District, PG&E, Southern California Edison, and San Diego Gas & Electric.

**6. Approval of Recommendation of 2018 Citizens Advisory Committee Meeting Dates**

Motion Made / Seconded: Mendelson / Ruigomez

**Motion passed unanimously 14-0**

**7. Suggestions for Future Citizens Advisory Committee Agenda Items**

Committee members discussed including a workshop format discussion to learn more about Committee member's interest and knowledge of distributed energy resource programs.

**ADJOURNMENT**

Meeting was adjourned at 8:56 pm.