REGULAR MEETING of the Citizens Advisory Committee
of the Peninsula Clean Energy Authority (PCEA)
Thursday, December 7, 2017
MINUTES

2075 Woodside Road, Redwood City, CA 94061
6:30 p.m.

CALL TO ORDER

Meeting was called to order at 6:32 pm.

ROLL CALL

Present: Michael Closson, Menlo Park, Chair
Ted Howard, San Mateo, Vice Chair
Liru Chin, South San Francisco
Janet Creech, Millbrae
Gladwyn D’Souza, Belmont
Joe Fullerton, Half Moon Bay
Scott Harmon, Portola Valley
Emily Leslie, Pacifica
Janelle London, Menlo Park
Landis Marttila, Works in San Mateo County
KC McKanna, Menlo Park
Jason Mendelson, Redwood City
James Ruigomez, San Bruno
Desiree Thayer, Burlingame

Absent: None

Staff: Jan Pepper, Chief Executive Officer
Kirsten Andrews-Schwind, Communications and Outreach Manager
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO
TJ Carter, Marketing Associate
Charlies Chang, Communications and Outreach Fellow
Siobhan Doherty, Director of Power Resources
Nirit Eriksson, General Counsel
Joe Wiedman, Director of Legislative and Regulatory Affairs

A quorum was established.
PUBLIC COMMENT

None.

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA

Motion Made / Seconded: Fullerton / Marttila

Motion passed unanimously 11-0 (Absent for vote: Harmon, Ruigomez, McKanna)

REGULAR AGENDA

1. Chair Report

Michael Closson, Chair, noted a change in the order of the agenda. He shared news that Silicon Valley Clean Energy (SVCE) created a Customer Program Advisory Group to work with SVCE staff to analyze, develop and recommend program goals and investments. He also shared there was an announcement by Pacific Gas & Electric (PG&E) of plans to replace an aging Oakland power plant, that currently burns jet fuel, with clean energy.

2. Outreach Report

Kirsten Andrews-Schwind, Communications and Outreach Manager, shared a list of upcoming events and asked for a few volunteers.

3. Review Draft Board Agenda

3.1 Adopt Energy Policy on Energy Supply Procurement Authority

Jan Pepper, CEO, discussed the recommendation from staff to the Board for the adoption of an energy policy on energy procurement authority. She explained that current policies allow her to approve items up to $100,000. The policy would expand her authority for procuring energy projects, which can cost in the millions of dollars.

3.2 Approve Integrated Resource Plan (IRP)

Siobhan Doherty, Director of Power Resources, discussed PCE’s Integrated Resource Plan that will be submitted to the Board for approval on December 25th. She stated that the IRP is a set of guidelines for procuring energy and maintaining a diverse portfolio. Aspects include guidance on different types of technology, terms lengths, owners, sizes, and locations. She noted that the IRP will be updated yearly.

4. Regulatory and Legislative Update

Joe Wiedman, Director of Legislative and Regulatory Affairs, provided an overview of legislative and regulatory efforts for 2018, including a coordinated CCA response in the PCIA proceedings before the CPUC.
5. **CAC Member Presentation on Current Local Programs in Municipal Utilities and Investor-Owned Utilities (IOUs)**

Michael Closson and Ted Howard, *Vice Chair*, presented a summarized list of their research about existing local programs, building on previous research they presented to the Committee. Research included programs offered by Sacramento Municipal Utility District, PG&E, Southern California Edison, and San Diego Gas & Electric.

6. **Approval of Recommendation of 2018 Citizens Advisory Committee Meeting Dates**

   **Motion Made / Seconded:** Mendelson / Ruigomez

   **Motion passed unanimously 14-0**

7. **Suggestions for Future Citizens Advisory Committee Agenda Items**

   Committee members discussed including a workshop format discussion to learn more about Committee member’s interest and knowledge of distributed energy resource programs.

**ADJOURNMENT**

Meeting was adjourned at 8:56 pm.