



**REGULAR MEETING of the Board of Directors of the  
Peninsula Clean Energy Authority (PCEA)  
Thursday, January 25, 2018  
MINUTES**

Peninsula Clean Energy  
2075 Woodside Road, Redwood City, CA 94061  
6:30 p.m.

**CALL TO ORDER**

Meeting was called to order at 6:36 p.m.

**ROLL CALL**

**Present:** Dave Pine, County of San Mateo, *Chair*  
Jeff Aalfs, Town of Portola Valley, *Vice Chair*  
Rick DeGolia, Town of Atherton  
Greg Scoles, City of Belmont  
Madison Davis, City of Brisbane  
Donna Colson, City of Burlingame  
Rae P. Gonzalez, Town of Colma  
Carlos Romero, City of East Palo Alto  
Laurence May, Town of Hillsborough  
Wayne Lee, City of Millbrae  
John Keener, City of Pacifica  
Ian Bain, City of Redwood City  
Marty Medina, City of San Bruno  
Cameron Johnson, City of San Carlos  
Rick Bonilla, City of San Mateo  
Pradeep Gupta, City of South San Francisco  
Daniel Yost, Town of Woodside

**Absent:** County of San Mateo  
City of Daly City  
City of Foster City  
City of Half Moon Bay  
City of Menlo Park

**Staff:** Jan Pepper, Chief Executive Officer  
Jay Modi, Director of Finance and Administration  
Siobhan Doherty, Director of Power Resources  
Kirsten Andrews-Schwind, Communications and Outreach Manager

Leslie Brown, Manager of Customer Care  
Michael Totah, Key Accounts Executive  
Jeremy Waen, Senior Regulatory Analyst  
Eric Wiener, Renewable Energy Analyst  
TJ Carter, Marketing Associate  
Alejandra Posada, Outreach Fellow  
Nirit Eriksson, Associate General Counsel  
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO

**A quorum was established.**

**PUBLIC COMMENT:**

No public comment.

**ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA ITEMS**

Dave Pine—Chair—announced that agenda items 1 and 2 relating to a Closed Session would not take place and will be moved to next month’s agenda.

Motion Made / Seconded, as modified: Yost / Lee

**Motion passed unanimously 17-0 (Absent: County of San Mateo, Daly City, Foster City, Half Moon Bay, Menlo Park.)**

**REGULAR AGENDA**

**3. CHAIR REPORT**

Dave Pine—Chair—welcomed attendees and introduced a new member of the Board of Directors, Madison Davis, representing the City of Brisbane. Nirit Eriksson—Associate General Counsel—administered the official swearing-in of Madison Davis.

**4. CEO REPORT**

Jan Pepper—Chief Executive Officer—reported that the United States’ decision to impose tariffs on solar cells does not impact Peninsula Clean Energy’s (PCE) existing projects, but could impact new offers submitted through PCE’s latest RFO (Request for Offers).

Jan introduced two new employees, Michael Totah, Key Accounts Executive, and Jeremy Waen, Senior Regulatory Analyst, and reported that PCE will soon be interviewing candidates for Power Resources Manager, Legislative Analyst, and Energy Programs Manager/Director.

Jan reported that new PCIA rates are to be published in mid-February, and PG&E’s generation rate changes will go into effect on March 1. She reviewed details of PCE’s 2018 Renewables and Storage RFO that was issued on January 12, 2018, and reported that bids are due March 9, 2018.

## **5. CITIZENS ADVISORY COMMITTEE REPORT**

Michael Closson—Chair of the Citizens Advisory Committee (CAC)—reported that Silicon Valley Clean Energy has created a Customer Program Advisory Group similar to PCE’s CAC. He reported on discussions that took place at the last CAC meeting, including a work-group led by CAC member Joe Fullerton that matched CAC member skills to PCE’s needs. Michael reported that the CAC approved a report on Distributed Energy Resources (DER) programs, which is included in the Board’s Agenda Packet.

## **6. AUDIT AND FINANCE COMMITTEE REPORT**

Donna Colson—Audit and Finance Committee Chair—reported that the Committee reviewed the budget report, reviewed the draft Disbursement Policy, and reviewed the draft Investment Policy. She reported that the Committee is interviewing companies and consultants to assist with developing the final Investment Policy.

## **7. MARKETING AND OUTREACH REPORT**

Kirsten Andrews-Schwind—Communications and Outreach Manager—reviewed highlights of PCE’s 2017 direct mail campaigns, advertising, and outreach efforts, which included 118 events. She announced a new ad would focus on the fact that San Mateo County residents already have cleaner energy with PCE, so the message is “you have great energy”. She invited Board members to invite PCE staff to their City Council meetings to provide an update on PCE activities.

## **8. MARKET RESEARCH RESULTS**

Leslie Brown—Manager of Customer Care—reported on the objectives, methodology, and results of PCE’s recent Market Research into awareness of PCE across the county. Leslie reported that ‘environmental benefits’ and ‘lower rates’ are the most important benefits to customers, and that PCE needs to continue to tell its story to move customers to become PCE champions. Board members discussed the pros and cons of traditional advertising versus community outreach, advocacy, and programs.

### **PUBLIC COMMENT**

Mark Roest, SeaWave Battery

## **9. REGULATORY AND LEGISLATIVE REPORT**

Jeremy Waen—Senior Regulatory Analyst—reported on recent filings, regulatory meetings with CPUC Commissioners Rechtschaffen and Peterman earlier in January, and meetings with Assemblymembers Mullin and Ting, and Senator Wiener, in December 2017.

**10. RECEIVE MID-YEAR BUDGET UPDATE**

Jan Pepper reviewed the mid-year budget and financial reports, and reported that no changes to the budget are being proposed.

**11. AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE AMENDMENT 1 TO POWER PURCHASE AGREEMENTS WITH:**

**11.1 MEGA RENEWABLES, A CALIFORNIA GENERAL PARTNERSHIP (HATCHET) – HATCHET CREEK HYDROELECTRIC PROJECT. CONTRACT TERM: 20 YEARS. NOT TO EXCEED \$17,000,000.**

**11.2 MEGA RENEWABLES, A CALIFORNIA GENERAL PARTNERSHIP (ROARING) – ROARING CREEK HYDROELECTRIC PROJECT. CONTRACT TERM: 17 YEARS. NOT TO EXCEED \$5,000,000.**

**11.3 MEGA RENEWABLES, A CALIFORNIA GENERAL PARTNERSHIP (BIDWELL) – BIDWELL DITCH HYDROELECTRIC PROJECT. CONTRACT TERM: 17 YEARS. NOT TO EXCEED \$10,000,000.**

Siobhan Doherty—Director of Power Resources—reported that PCE signed PPAs for the designated hydroelectric projects in January 2017, and that the owner of the projects approached PCE with a proposal to extend them. She reported that these amendments would help PCE to meet renewable energy goals, provide pricing stability, and provide diversity to PCE’s portfolio.

Motion Made / Seconded: Lee / May

**Motion passed unanimously 17-0 (Absent: County of San Mateo, Daly City, Foster City, Half Moon Bay, Menlo Park.)**

**12. AUTHORIZE THE CHIEF EXECUTIVE OFFICER TO EXECUTE A POWER PURCHASE AGREEMENT AND ANCILLARY DOCUMENTS FOR RENEWABLE SUPPLY WITH HYDRO PARTNERS, A CALIFORNIA GENERAL PARTNERSHIP (CLOVER) – CLOVER CREEK HYDROELECTRIC PROJECT. CONTRACT TERM: 15 YEARS. NOT TO EXCEED: \$3,000,000.**

Siobhan Doherty reported that the Clover project is an existing hydroelectric project owned by the same owner as the projects in item 11 above that are currently under contract, and that this agreement would help PCE to meet renewable energy goals, provide pricing stability, and provide diversity to PCE’s portfolio.

Motion Made / Seconded: Bonilla / Davis

**Motion passed unanimously 16-0 (Absent: County of San Mateo, Daly City, Foster City, Half Moon Bay, Menlo Park, Woodside.)**

**13. ADOPT POLICY ON THE SELECTION OF THE CHAIR AND VICE CHAIR AND APPOINTMENT TO THE EXECUTIVE COMMITTEE AND OTHER STANDING BOARD COMMITTEES**

Dave Pine reviewed the policy on the selection of the Board Chair and Vice Chair, and appointments to the Executive Committee and other standing Board committees, and reported on the policy's recommendations on term limits and the membership of committees.

Motion Made / Seconded: Lee / DeGolia

**Motion passed unanimously 16-0 (Absent: County of San Mateo, Daly City, Foster City, Half Moon Bay, Menlo Park, Woodside.)**

Dave Pine asked for volunteers for an Ad Hoc Nominating Committee. The following Board members volunteered and were appointed: Wayne Lee, Ian Bain, Marty Medina, and Donna Colson. Wayne Lee was designated as the point person, with a goal of taking action at the February meeting.

**14. BOARD MEMBERS' REPORTS**

Jeff Aalfs reported that he attended a conference of a Los Angeles coalition that included the California Energy Commission (CEC).

Pradeep Gupta reported that Kim Springer from the San Mateo County Office of Sustainability and C/CAG (City/County Association of Governments of San Mateo County) attended tonight's Board meeting.

Donna Colson reported that, during the Audit and Finance Committee meeting, they received an overview of PCE's Directors and Officers Insurance and Errors and Omissions Insurance from Scott Johnson, Risk Manager for County of San Mateo. She reported that Scott will review and make recommendations on other protections for Board members.

**ADJOURNMENT**

Meeting was adjourned at 8:40 p.m.