



**REGULAR MEETING of the Board of Directors of the  
Peninsula Clean Energy Authority (PCEA)  
Thursday, April 26, 2018  
MINUTES**

Peninsula Clean Energy  
2075 Woodside Road, Redwood City, CA 94061  
6:30 p.m.

**CALL TO ORDER**

Meeting was called to order at 6:36 p.m.

**ROLL CALL**

**Present:** Dave Pine, County of San Mateo  
Carole Groom, County of San Mateo  
Jeff Aalfs, Town of Portola Valley, *Chair*  
Rick DeGolia, Town of Atherton, *Vice Chair*  
Charles Stone, City of Belmont  
Donna Colson, City of Burlingame  
Raymond Buenaventura, City of Daly City  
Carlos Romero, City of East Palo Alto  
Catherine Mahanpour, City of Foster City  
Harvey Rarback, City of Half Moon Bay  
Elizabeth Cullinan, Town of Hillsborough  
Wayne Lee, City of Millbrae  
Marty Medina, City of San Bruno  
Cameron Johnson, City of San Carlos  
Rick Bonilla, City of San Mateo  
Pradeep Gupta, City of South San Francisco  
Daniel Yost, Town of Woodside

**Absent:** City of Brisbane  
Town of Colma  
City of Menlo Park  
City of Pacifica  
City of Redwood City

**Staff:** Jan Pepper, Chief Executive Officer  
Rafael Reyes, Director of Energy Programs

Jay Modi, Director of Finance and Administration  
Leslie Brown, Director of Customer Care  
Joseph Wiedman, Director of Legislative and Regulatory Affairs  
Jeremy Waen, Senior Regulatory Analyst  
Kirsten Andrews-Schwind, Communications and Outreach Manager  
TJ Carter, Marketing Associate  
David Silberman, General Counsel  
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO

**A quorum was established.**

**PUBLIC COMMENT:**

Wayne Roth  
Alex Cannara

**ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA ITEMS**

Motion Made / Seconded: Lee / Stone

**Motion passed 17-0 (Absent: Brisbane, Colma, Menlo Park, Pacifica, Redwood City)**

**REGULAR AGENDA**

**1. CHAIR REPORT**

Jeff Aalfs—Chair—reported that he and Rick DeGolia toured the CAISO (California Independent System Operator) facility in Folsom, California, with many other CCAs. He also reported on Acterra’s Party for the Planet, and he congratulated Founding Chair Dave Pine for being honored at that event.

**2. CEO REPORT**

Jan Pepper—Chief Executive Officer—reported that Tina Caratan will start on May 1, 2018, as the Interim CFO, and a recruiter had been hired for the CFO search. She introduced Chelsea Keyes, who started on March 26, 2018 as Power Resources Manager, and Rafael Reyes, who started on April 9, 2018 as Energy Programs Director.

Jan noted that she would be seeking Board Member volunteers from time-to-time to meet with staff and provide feedback on legislative matters of interest to PCE, and she announced that the groundbreaking on the Wright Solar project will take place in October 2018.

**3. PRESENTATION ON STEM SCIENCE FAIR AWARD RECIPIENTS**

TJ Carter—Marketing Associate—reported on PCE’s involvement in San Mateo County’s Office of Education STEM Fair (Science, Technology, Engineering, Math), and that PCE had presented special awards to two 7<sup>th</sup> grade students. TJ introduced Charlotte Sullivan from Nesbit Middle

School in Belmont, whose project combined solar panels and wind turbines, and Georgia Hutchinson from Woodside Middle School, who designed a data-driven dual-axis solar tracker.

#### **4. CITIZENS ADVISORY COMMITTEE REPORT**

Michael Closson—Chair of the Citizens Advisory Committee (CAC)—and Ted Howard—Vice Chair of the CAC—reported on discussions that took place at the last CAC meeting.

#### **5. MARKETING AND OUTREACH REPORT**

Kirsten Andrews-Schwind—Communications and Outreach Manager—reported on recent community outreach efforts and activities planned throughout Earth Month in April. She announced that five groups were awarded grants in PCE’s Community Outreach Small Grant Pilot, and PCE staff will collaborate with the awardees on outreach over the next six months. Kirsten also reported that Visa announced it has opted up and is powering its Foster City campus with ECO100.

#### **6. REGULATORY AND LEGISLATIVE REPORT**

Joe Wiedman—Director of Legislative and Regulatory Affairs—reported on several bills in the California legislature, and reported on recent filings, including opening testimony in the CPUC’s (California Public Utility Commission) PCIA (Power Charge Indifference Adjustment) docket. Joe also reported on an Ex Parte meeting on virtual net metering with CPUC President Picker’s advisor Nidhi Thakar, and an Ex Parte meeting on Resource Adequacy with CPUC Commissioner Peterman’s advisor Joanna Gubman.

#### **7. RFO RENEWABLES UPDATE**

Siobhan Doherty—Director of Power Resources—reported on the current status of the RFO (Request for Offers) process, and presented an overview of the shortlisted offers being considered.

#### **PUBLIC COMMENT:**

Alex Cannara

#### **8. LOCAL ENERGY PROGRAMS**

##### **8.1 AUTHORIZE THE FIRST PHASE OF THE LOCAL ENERGY PROGRAMS: COMMUNITY PILOT PROPOSALS, WITH FUNDING UP TO \$450,000 FOR FISCAL YEAR 2018-2019.**

Rafael Reyes—Director of Energy Programs—reported on two proposals to initiate PCE’s Local Energy Programs. He reported that the first proposal would launch criteria the Board had approved in September of 2017 to engage the community in submitting proposals for a set of

pilot programs, each eligible for funding up to \$75,000 apiece, with total funding up to \$450,000 for fiscal year 2018-2019.

Board members discussed the pros and cons of higher and lower funding amounts, the methodology for evaluating proposed projects using Board approved criteria, and the convening of a group of Board Members to review and evaluate proposed projects.

**PUBLIC COMMENT:**

James Tuleya

Motion Made / Seconded: Yost / Bonilla

**Motion passed 17-0 (Absent: Brisbane, Colma, Menlo Park, Pacifica, Redwood City)**

**8.2 AUTHORIZE THE FIRST PHASE OF AN INITIAL ELECTRIC VEHICLE PROGRAM FOR FY18-19 INTENDED TO INCREASE EV AWARENESS, DRIVE SALES, AND BEGIN TO ADDRESS KEY BARRIERS WITH TOAL FUNDING OF \$745,000.**

Rafael Reyes reported that the second proposal would launch an electric vehicle (EV) program to accelerate the adoption of EVs in San Mateo County by initiating steps to overcome several EV adoption barriers. He reported that this proposal would provide incentives to both the general consumer and low-income residents, with a total funding of \$745,000 for fiscal year 2018-2019.

Board members discussed the pros and cons of providing incentives for buying new EVs versus used hybrids, and bifurcating this proposal to implement incentives for new EV purchases first vs announcing incentives for both new EVs and used hybrid purchases at the same time.

**PUBLIC COMMENT:**

James Tuleya  
Ariane Erickson  
Mark Roest  
Diane Bailey

Motion Made (on full 8.2 proposal) / Seconded: Romero / Bonilla

**Motion passed 16-1 (Opposed: Johnson. Absent: Brisbane, Colma, Menlo Park, Pacifica, Redwood City)**

**9. UPDATE ON POWER CHARGE INDIFFERENCE ADJUSTMENT (PCIA)**

Jeremy Waen—Senior Regulatory Analyst—began his report on PCIA, but due to the late hour there was a motion to continue this item.

Motion Made / Seconded: Stone / Bonilla

**Motion passed 17-0 (Absent: Brisbane, Colma, Menlo Park, Pacifica, Redwood City)**

**10. EPA GREEN POWER PARTNERSHIP UPDATE**

Leslie Brown—Director of Customer Care—reported that the EPA is in transition, and the Green Power Partnership (GPP) program requirements are in the process of changing in ways that could impact the ability of several cities to receive Green Power Partner status. She reported that PCE staff will monitor the program changes and pursue obtaining GPP recognition for qualifying cities.

**11. BOARD MEMBERS' REPORTS**

None.

**ADJOURNMENT**

Meeting was adjourned at 9:26 p.m.