



**REGULAR MEETING of the Citizens Advisory Committee
of the Peninsula Clean Energy Authority (PCEA)
Thursday, November 9, 2017
MINUTES**

2075 Woodside Road, Redwood City, CA 94061
6:30 p.m.

CALL TO ORDER

Meeting was called to order at 6:40 pm.

ROLL CALL

Present: Michael Closson, Menlo Park, *Chair*
Ted Howard, San Mateo, *Vice Chair*
Janet Creech, Millbrae
Gladwyn D'Souza, Belmont
Emily Leslie, Pacifica
Landis Marttila, Works in San Mateo County
KC McKanna, Menlo Park
Jason Mendelson, Redwood City

Absent: Liru Chin, South San Francisco
Joe Fullerton, Half Moon Bay
Scott Harmon, Portola Valley
Janelle London, Menlo Park
James Ruigomez, San Bruno
Desiree Thayer, Burlingame

Staff: Kirsten Andrews-Schwind, Communications and Outreach Manager
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO
TJ Carter, Marketing Associate
Charlsie Chang, Communications and Outreach Fellow
Siobhan Doherty, Director of Power Resources
Alejandra Posada, Communications and Outreach Fellow
David Silberman, General Counsel

A quorum was established.

PUBLIC COMMENT

None.

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA

Motion Made / Seconded: Marttila / Creech

Motion passed unanimously 8-0 (Absent: Chin, Fullerton, Harmon, London, Ruigomez, Thayer)

REGULAR AGENDA

1. Chair Report

Michael Closson, *Chair*, asked PCE staff for clarity about how to present information in his monthly Citizens Advisory Committee Board Reports.

2. Outreach Report

Kirsten Andrews-Schwind, *Communications and Outreach Manager*, thanked Committee members that assisted with recent outreach events. She announced PCE's "You Have Great Energy" print ads are being placed throughout San Mateo County and asked that Committee members let staff know when and where they see the ads. She also announced PCE is looking for models for the You Have Great Energy video shoot.

3. Regulatory and Legislative Update

Kirsten Andrews-Schwind noted Joe Wiedman, *Director of Legislative and Regulatory Affairs*, is available to attend the December PCE Citizens Advisory Committee meeting to give an overview of the 2018 legislative session as it relates to CCA's. She reported that PCE staff are working on an analysis to anticipate PG&E's January rate changes.

4. Procurement Update

Siobhan Doherty, *Director of Power Resources*, presented an update about PCE's power procurement efforts. She provided background information about California's energy market, and PCE's Integrated Resource Plan (IRP) approach.

5. CAC Member Presentation on Utility Local Programs in California

Michael Closson and Ted Howard, *Vice Chair*, presented a summarized list of their research about existing local programs at MCE, Sonoma Clean Power, and Lancaster Choice Energy.

6. Suggestions for Future Citizens Advisory Committee Agenda Items

Committee members discussed topics they would like on the agenda for upcoming meetings including additional research about local programs, presentations from guest speakers, and talking points to use when speaking to Net Energy Metering customers.

7. Review Draft Board Agenda

Kirsten Andrews-Schwind shared the November 16th draft Board of Directors meeting agenda with Committee members.

ADJOURNMENT

Meeting was adjourned at 8:43 pm.