



**REGULAR MEETING of the Board of Directors of the
Peninsula Clean Energy Authority (PCEA)
Thursday, July 26, 2018
MINUTES**

Peninsula Clean Energy
2075 Woodside Road, Redwood City, CA 94061
6:30 p.m.

CALL TO ORDER

Meeting was called to order at 6:36 p.m.

ROLL CALL

Present: Dave Pine, County of San Mateo
Carole Groom, County of San Mateo
Rick DeGolia, Town of Atherton, *Vice Chair*
Madison Davis, City of Brisbane
Donna Colson, City of Burlingame
Rae P. Gozalez, Town of Colma
Raymond Buenaventura, City of Daly City
Carlos Romero, City of East Palo Alto
Catherine Mahanpour, City of Foster City
Harvey Rarback, City of Half Moon Bay
Laurence May, Town of Hillsborough
Catherine Carlton, City of Menlo Park
Wayne Lee, City of Millbrae
John Keener, City of Pacifica
Ian Bain, City of Redwood City
Marty Medina, City of San Bruno
Cameron Johnson, City of San Carlos
Rick Bonilla, City of San Mateo

Absent: City of Belmont
Town of Portola Valley
City of South San Francisco
Town of Woodside

Staff: Jan Pepper, Chief Executive Officer
Siobhan Doherty, Director of Power Resources

Rafael Reyes, Director of Energy Programs
Joseph Wiedman, Director of Legislative and Regulatory Affairs
Leslie Brown, Director of Customer Care
Jay Modi, Director of Finance and Administration
Kirsten Andrews-Schwind, Communications and Outreach Manager
TJ Carter, Marketing Associate
David Silberman, General Counsel
Jennifer Stalzer Kraske, Deputy Counsel
Matthew Sanders, Deputy Counsel
Eric Hall, Interim CFO
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO

A quorum was established.

PUBLIC COMMENT:

Gladwyn D'Souza, Sierra Club

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA ITEMS

Motion Made / Seconded: Bonilla / Lee

Motion passed unanimously 18-0 (Absent: Belmont, Portola Valley, South San Francisco, Woodside)

REGULAR AGENDA

1. CHAIR REPORT

Rick DeGolia—Vice Chair—reported on a meeting he attended in support of San Diego's goal to increase the use of renewable energy to reach 100 percent citywide in 2035.

2. CEO REPORT

Jan Pepper—CEO—reported on personnel changes, and introduced Eric Hall as PCE's new Interim CFO. She reported that the recruitment for a permanent CFO is well underway with the search firm Carlson Beck. She reported that an offer has been extended for the Clean Energy Programs Manger, and PCE has posted a position for a bilingual Community Outreach Coordinator. David Silberman—General Counsel—introduced Jennifer Stalzer Kraske and Matthew Sanders, two members of his legal team who will be supporting PCE.

Jan reported on recent meetings that PCE staff and Board members attended, including meetings with Assembly Member Phil Ting, State Senator Jerry Hill's staff member Marc Hershman, State Senator Scott Wiener, and upcoming meetings with Assembly Member Marc Berman, and Assembly Member Kevin Mullin. Jan reported that the Wright Solar groundbreaking event on October 11, 2018, is in the planning stages. Shawn Marshall of LEAN Energy will facilitate the Board Retreat on September 29, 2018.

3. CITIZENS ADVISORY COMMITTEE REPORT

Michael Closson—Chair of the Citizens Advisor Committee (CAC)—reported on activities and discussion that took place at the last meeting. Michael reported that he and Ted Howard were re-elected as Chair and Vice Chair respectively, and Jan Pepper presented information on PCE’s strategic goals.

4. MARKETING AND OUTREACH REPORT

Kirsten Andrews-Schwind—Communications and Outreach Manager—reported on recent community outreach efforts and activities, including a series of Solar Net Metering Bill workshops. She showed PCE’s Spanish video ad campaign called “You Have Great Energy” (<https://www.youtube.com/watch?v=Pg5BCpaZU1w>), and announced “Go Electric”, a new sub-brand for PCE’s fuel-switching programs.

5. REGULATORY AND LEGISLATIVE REPORT

Joe Wiedman—Director of Legislative and Regulatory Affairs—reported on June and July regulatory filings and provided updates on several bills in the California legislature.

6. LOCAL PROGRAMS REPORT

Rafael Reyes—Director of Energy Programs—reported on the status of several programs, including Community Pilots, Ride & Drive events, Apartment Technical Assistance, New Vehicle EV (Electronic Vehicle) Promotion, Low-Income EV Incentive, Curbside & Multi-Unit Dwelling pilots, Resilient Solar on Critical Facilities, and EV Busses for DAC (Disadvantaged Community) Schools.

7. APPROVE REDWOOD CITY RESILIENCE PROJECT

Rafael Reyes—Director of Energy Programs—presented a proposal requesting the Board authorize the commitment of \$300,000 in funding over 6 years for phase 2 of the Peninsula Advance Energy Communities (PAEC) project for critical facilities solar plus storage microgrids in Redwood City disadvantaged community areas. Rafael reported on the project goals and objectives, and the submission deadline of August 10, 2018. Board Members discussed how PCE’s funds would be applied.

Motion Made / Seconded: Colson / Bonilla

Motion passed 15-2 (Opposed: Groom, Lee. Absent: Belmont, Menlo Park, Portola Valley, South San Francisco, Woodside)

8. APPROVE CPUC IRP

Siobhan Doherty—Director of Power Resources—reported that the CPUC (California Public

Utilities Commission) has created IRP (Integrated Resource Plan) requirements that differ from the strategic IRP that PCE produced in December 2017. She reported that the main purpose of the CPUC IRP is to provide CPUC staff with inputs from each LSE (Load Serving Entity) to forecast industry-wide procurement and determine whether LSEs in California are meeting the state's GHG (greenhouse gas) and reliability needs for 2030.

Siobhan reported on the submission requirements and modeling requirements for the CPUC IRP, and outlined what PCE will submit. She reported that IRPs are due to be submitted to the CPUC on August 1, 2018, and recommended the Board approve the IRP.

PUBLIC COMMENT:

Ted Howard, PCE Citizens Advisory Committee

Motion Made / Seconded: May / Groom

Motion passed unanimously 17-0 (Absent: Belmont, Menlo Park, Portola Valley, South San Francisco, Woodside)

9. APPROVAL OF EMPLOYMENT CONTRACT AMENDMENT AND COMPENSATION ADJUSTMENT FOR CHIEF EXECUTIVE OFFICER

–Vice-Chair Rick DeGolia introduced the item and provided the following summary of changes to the CEO's contract in compliance with the Brown Act: (1) an increase in salary by \$10,000 to \$285,000; (2) an extension of the contract by one year to June 2020; and (3) a mid-year evaluation that provides an opportunity to earn an additional salary increase of at least \$10,000 and an additional one year extension of the contract if specific milestones identified by the Board during its June 2018 Performance Review are met—successful integration of a CFO being a critical milestone.

Motion Made / Seconded: Bonilla / Lee

Motion passed unanimously 17-0 (Absent: Belmont, Menlo Park, Portola Valley, South San Francisco, Woodside)

10. BOARD MEMBERS' REPORTS

Dave Pine thanked Jan for her leadership in bringing PCE to where it is now, and congratulated Siobhan and PCE staff for developing such an impressive IRP. Rick DeGolia supported Dave's comments, and said the IRP demonstrates the excellent quality of work at every level of the organization. Jan Pepper thanked the Board and the staff for their commitment and support.

ADJOURNMENT

Meeting was adjourned at 8:02 p.m.