



**REGULAR MEETING of the Board of Directors of the  
Peninsula Clean Energy Authority (PCEA)  
Thursday, June 28, 2018  
MINUTES**

Peninsula Clean Energy  
2075 Woodside Road, Redwood City, CA 94061  
6:30 p.m.

**CALL TO ORDER**

Meeting was called to order at 6:34 p.m.

**ROLL CALL**

**Present:** Jim Eggemeyer, County of San Mateo  
Carole Groom, County of San Mateo  
Jeff Aalfs, Town of Portola Valley, *Chair*  
Rick DeGolia, Town of Atherton, *Vice Chair*  
Julia Mates, City of Belmont  
Donna Colson, City of Burlingame  
Catherine Mahanpour, City of Foster City  
Laurence May, Town of Hillsborough  
Wayne Lee, City of Millbrae  
John Keener, City of Pacifica  
Marty Medina, City of San Bruno  
Cameron Johnson, City of San Carlos  
Joe Goethals, City of San Mateo  
Pradeep Gupta, City of South San Francisco  
Daniel Yost, Town of Woodside

**Absent:** City of Brisbane  
Town of Colma  
City of Daly City  
City of East Palo Alto  
City of Half Moon Bay  
City of Menlo Park  
City of Redwood City

**Staff:** Jan Pepper, Chief Executive Officer  
Jay Modi, Director of Finance and Administration  
Leslie Brown, Director of Customer Care  
Joseph Wiedman, Director of Legislative and Regulatory Affairs  
Siobhan Doherty, Director of Power Resources  
Kirsten Andrews-Schwind, Communications and Outreach Manager  
TJ Carter, Marketing Associate  
David Silberman, General Counsel  
Tina Caratan, Interim CFO  
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO

**A quorum was established.**

**PUBLIC COMMENT:**

John Walti and Tom May, RTRO Energy

**ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA ITEMS**

Motion Made / Seconded: May / Yost

**Motion passed 14-0 (Absent: Brisbane, Colma, Daly City, East Palo Alto, Half Moon Bay, Menlo Park, Millbrae, Redwood City)**

**REGULAR AGENDA**

Jeff Aalfs–Chair–announced that Action items were being moved up on the agenda.

**11. APPROVE DATA MANAGEMENT CONTRACT**

Leslie Brown–Director of Customer Care–reported that PCE received five responses to its RFP (Request for Proposals). She reported that GridX, SMUD (Sacramento Municipal Utility District), and Calpine were invited to present their proposals to PCE staff. She reported that upon completion of staff reviews of the proposals and presentations, staff recommend approving a new 2-year contract with Calpine.

Motion Made / Seconded: Gupta / DeGolia

**Motion passed 13-0 (Abstained: Woodside. Absent: Brisbane, Colma, Daly City, East Palo Alto, Half Moon Bay, Menlo Park, Millbrae, Redwood City)**

**12. APPROVE FISCAL YEAR 2018-2019 BUDGET AND 5-YEAR PROJECTIONS**

Jay Modi—Director of Finance and Administration—reported that the updated Fiscal Year forecast includes July 2017 through April 2018 data. Jay handed out and reviewed copies of the Fiscal Year 2018-2019 Budget and 5-Year Projections. Board members discussed budget projections for investments in local programs, and the pros and cons of maintaining a line of credit.

**PUBLIC COMMENT:**

Mark Roest, San Mateo

Motion Made / Seconded: Lee / May

**Motion passed 15-0 (Absent: Brisbane, Colma, Daly City, East Palo Alto, Half Moon Bay, Menlo Park, Redwood City)**

**13. APPROVE FINANCIAL RESERVES POLICY**

Jay Modi handed out copies of the draft Reserves Policy, a Reserve Policy Comparison between CCAs (Community Choice Aggregator), and Moody’s Requirement Agencies Factor Grid. Board members discussed various revenue scenarios, potential industry and rate changes, and the Working Capital Reserves of other CCAs.

**PUBLIC COMMENT:**

None

Motion Made / Seconded: Lee / Yost

**Motion passed 15-0 (Absent: Brisbane, Colma, Daly City, East Palo Alto, Half Moon Bay, Menlo Park, Redwood City)**

**10. APPROVE DEPARTMENT OF ENERGY EV INFRASTRUCTURE GRANT MATCH AND/OR FUNDING FOR INNOVATIVE ELECTRIC VEHICLE INFRASTRUCTURE PILOTS**

Rafael Reyes—Director of Energy Programs—reported that PCE is developing a proposal to the Department of Energy (DOE) for \$1 million matching funds grant for strategies and measures that address Electric Vehicle infrastructure gaps for multi-unit dwellings and curbside charging. He reported that the action being requested of the Board will approve a \$1 million allocation over 3 years for this project, whether or not PCE wins the grant from the DOE. The Board members raised having the proposal brought back to the Board if PCE is not granted the matching funds from the DOE.

**PUBLIC COMMENT:**

Walter Melville, San Bruno

Motion Made / Seconded: DeGolia / Lee

**Motion passed 15-0 (Absent: Brisbane, Colma, Daly City, East Palo Alto, Half Moon Bay, Menlo Park, Redwood City)**

Jeff Aalfs announced that the Board of Directors will move into Closed Session.

**CLOSED SESSION**

**1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Title: Chief Executive Officer

**2. CONFERENCE WITH LABOR NEGOTIATORS**

Agency Designated Representatives: Jeff Aalfs and David Silberman  
Unrepresented Employee: Chief Executive Officer

**3. RECONVENE OPEN SESSION AND REPORT OUT OF CLOSED SESSION**

David Silberman—General Counsel—reported that the Board members provided direction to negotiators to bring back an amendment to the CEO agreement.

**REGULAR AGENDA**

Jeff Aalfs announced that agenda item 4. Approval of Employment Contract Amendment and Compensation Adjustment for Chief Executive Officer (Action), and agenda item 5. Chair Report (Discussion), will be skipped.

**6. CEO REPORT**

Jan Pepper—CEO—reported that Alejandra Posada was promoted to the position of Energy Programs Associate, and Charlsie Chang was promoted to Public Affairs Associate. Jan reported that PCE's current recruitments include a Clean Energy Programs Manager, a Regulatory Analyst and a permanent CFO to be recruited through a search firm. The next positions to be posted will be for a Distributed Energy Procurement Manager and a Community Outreach Associate.

Jan reported on recent events that PCE staff and Board members attended, including the Business of Local Energy Symposium in Sacramento, the Silicon Valley Energy Summit at Stanford (where she presented on a panel and conducted a discussion on CCAs), and an *En Banc* hearing on the California Customer Choice Project at the CPUC (California Public Utilities Commission). Jan announced upcoming events including the CalCCA (California Community Choice Association) annual summit September 5-6 at Asilomar in Monterey, and the CAISO (California Independent System Operator) Stakeholder Conference October 17-18 in Sacramento.

**7. CITIZENS ADVISORY COMMITTEE REPORT**

Michael Closson—Chair of the Citizens Advisor Commttee (CAC)—reported on activities and discussion that took place at the last meeting, including the swearing-in of new CAC members, and a presentation on the Brown Act.

**8. AUDIT AND FINANCE COMMITTEE REPORT**

Nothing to report.

**9. REGULATORY AND LEGISLATIVE REPORT**

Joe Wiedman—Director of Legislative and Regulatory Affairs—reported on May and June regulatory filings and outreach, and several bills in the California legislature.

**14. CPUC IRP PREVIEW**

Siobhan Doherty—Director of Power Resources—reported that the CPUC (California Public Utilities Commission) has created IRP (Integrated Resource Plan) requirements that differ from the strategic IRP that PCE produced in December 2017. She reported that the main purpose of the CPUC IRP is to provide CPUC staff with inputs from each LSE (Load Serving Entity) to forecast industry-wide procurement and determine whether LSEs in California are meeting the state’s GHG (greenhouse gas) and reliability needs for 2030.

Siobhan reported on the submission requirements and modeling requirements for the CPUC IRP, and PCE’s internal Portfolio Modeling objectives. She reported that IRPs are due to be submitted to the CPUC on August 1, 2018, and that the Board will be asked to approve the IRP submission at the July 26, 2018 Board meeting.

**PUBLIC COMMENT:**

Mark Roest, San Mateo

**15. BOARD MEMBERS’ REPORTS**

Pradeep Gupta reported that the California Two-Thirds Vote for State and Local Revenue Increases Initiative has been withdrawn from the ballot.

**ADJOURNMENT**

Meeting was adjourned at 9:37 p.m.