



**REGULAR MEETING of the Board of Directors of the
Peninsula Clean Energy Authority (PCEA)
Thursday, March 22, 2018
MINUTES**

Peninsula Clean Energy
2075 Woodside Road, Redwood City, CA 94061
6:30 p.m.

CALL TO ORDER

Meeting was called to order at 6:38 p.m.

ROLL CALL

Present: Dave Pine, County of San Mateo
Carole Groom, County of San Mateo
Jeff Aalfs, Town of Portola Valley, *Chair*
Rick DeGolia, Town of Atherton, *Vice Chair*
Julia Mates, City of Belmont
Donna Colson, City of Burlingame
Rae P. Gonzalez, Town of Colma
Raymond Buenaventura, City of Daly City
Carlos Romero, City of East Palo Alto
Catherine Mahanpour, City of Foster City
Harvey Rarback, City of Half Moon Bay
Elizabeth Cullinan, Town of Hillsborough
Catherine Carlton, City of Menlo Park
Wayne Lee, City of Millbrae
John Keener, City of Pacifica
Cameron Johnson, City of San Carlos
Rick Bonilla, City of San Mateo
Pradeep Gupta, City of South San Francisco
Daniel Yost, Town of Woodside

Absent: City of Brisbane
City of Redwood City
City of San Bruno

Staff: Jan Pepper, Chief Executive Officer
Jay Modi, Director of Finance and Administration
Leslie Brown, Director of Customer Care

Joseph Wiedman, Director of Legislative and Regulatory Affairs
Jeremy Waen, Senior Regulatory Analyst
Kirsten Andews-Schwind, Communications and Outreach Manager
TJ Carter, Marketing Associate
Nirit Eriksson, Associate General Counsel
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO

A quorum was established.

PUBLIC COMMENT:

No public comment.

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA ITEMS

Motion Made / Seconded, as modified: Lee / Romero

Motion passed 17-0 (Absent: Brisbane, Menlo Park, Redwood City, San Bruno. Abstain: Hillsborough)

REGULAR AGENDA

1. CHAIR REPORT

Jeff Aalfs–Chair–reported that he appointed an ad hoc committee to review applications to fill vacancies on Peninsula Clean Energy’s (PCE) Citizens Advisory Committee. He also reported that he attended the Yosemite Policymakers Conference on Building Livable Communities.

2. CEO REPORT

Jan Pepper–Chief Executive Officer–announced that two new employees have been hired. She announced that Chelsea Keyes will start on March 26, 2018 as Power Resources Manager, and Rafael Reyes will start on April 9, 2018 as Energy Programs Director. Jan reported that she is progressing with a search for a Chief Financial Officer (CFO), and that she is currently interviewing candidates for Interim CFO.

Jan announced that PCE’s ECO100 product is now Green-e certified, and that PCE’s ECOplus rates were adjusted on March 15, 2018 to maintain a 5% savings compared to PG&E rate adjustment that went into effect on March 1.

3. CITIZENS ADVISORY COMMITTEE REPORT

Ted Howard–Vice Chair of the Citizens Advisory Committee (CAC)–reported on discussions that took place at the last CAC meeting.

PUBLIC COMMENT:

James Tuleya

4. MARKETING AND OUTREACH REPORT

Kirsten Andrews-Schwind—Communications and Outreach Manager—reported on recent community outreach efforts, and activities planned for Earth Month in April. She announced that applications are being accepted for new CAC members, and applications are being accepted for PCE’s Community Outreach Small Grant Pilot that will provide grants for a six-month outreach collaboration. Kirsten also announced that PCE partnered with the County of San Mateo STEM Fair and gave out 2 awards to 7th grade students for projects that focused on clean energy.

PUBLIC COMMENT:

James Tuleya

5. REGULATORY AND LEGISLATIVE REPORT

Joe Wiedman—Director of Legislative and Regulatory Affairs—reported on recent filings, including comments relating to the CPUC’s (California Public Utility Commission) NEM 2.0 docket (Net Energy Metering), and responding to a petition for modification of the commission’s Code of Conduct. Joe reviewed several bills in the California legislature, and reported on meetings with CPUC Commissioner Guzman-Aceves, and the advisors of Commissioners Randolph, Rechtschaffen, and Peterman, regarding Commission decisions authorizing programs to serve disadvantaged communities.

6. APPOINTMENTS TO THE EXECUTIVE COMMITTEE AND OTHER STANDING BOARD COMMITTEES

Jeff Aalfs reported that, at the January Board meeting, the Board of Directors adopted a policy outlining the process for making appointments to Committees. Jeff presented a slate of names for the Executive Committee, which he proposed to expand to nine seats, and a slate of names for the Audit and Finance Committee.

Motion Made / Seconded: Romero / Gupta

Motion passed 19-0 (Absent: Brisbane, Redwood City, San Bruno.)

Board members expressed interest in creating a standing committee on legislative and regulatory matters that require deeper discussion.

7. PRESENTATION ON CAM (COST-ALLOCATION MECHANISM) AND RA (RESOURCE ADEQUACY)

Jeremy Waen—Senior Regulatory Analyst—presented information on CAM (Cost Allocation Mechanism) and RA (Resource Adequacy). His discussion included the meaning and impacts of RA and CAM, CCAs (Community Choice Aggregator) and grid reliability, the locations and timing of supply versus demand across California, and emerging trends.

8. BOARD MEMBERS' REPORTS

None.

ADJOURNMENT

Meeting was adjourned at 8:41 p.m.