



**REGULAR MEETING of the Executive Committee of the
Peninsula Clean Energy Authority (PCEA)
Monday, April 9, 2018**

Peninsula Clean Energy
2075 Woodside Road, Redwood City, CA 94061
8:00 a.m.

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Anne Bartoletti, Agenda Administrator, at least 12 hours before the meeting at (650) 350-9514 and/or abartoletti@peninsulacleanenergy.com. Notification in advance of the meeting will enable the PCEA to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical based products.

If you wish to speak to the Committee, please fill out a speaker's slip located on the tables as you enter the meeting room. If you have anything that you wish to be distributed to the Committee and included in the official record, please hand it to a member of PCEA staff who will distribute the information to the Committee members and other staff.

CALL TO ORDER / ROLL CALL

PUBLIC COMMENT

This item is reserved for persons wishing to address the Committee on any PCEA-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Listed on the Consent Agenda; 3) Chief Executive Officer's or Staff Report on the Regular Agenda; or 4) Committee Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Committee are requested to complete a speaker's slip and provide it to PCEA staff. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and for approval of the items listed on the consent agenda. All items on the consent agenda are approved by one action.

REGULAR AGENDA

1. Chair Report (Discussion)
2. CEO Report (Discussion)
3. Review and Approve 2018 Executive Committee Meeting Schedule (Action)
4. Interim CFO Update (Discussion)
5. Committee Members' Reports (Discussion)

CONSENT AGENDA

6. Approval of the Minutes for the February 12, 2018 Meeting (Action)

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the Peninsula Clean Energy office, located at 2075 Woodside Road, Redwood City, CA 94061, for the purpose of making those public records available for inspection. The documents are also available on the PCEA's Internet Web site. The website is located at: <http://www.peninsulacleanenergy.com>.



Executive Committee Meeting Schedule 2018

Location: Peninsula Clean Energy, 2075 Woodside Road, Redwood City, CA 94061

Meeting Date:	Time:	Room:
January 8, 2018	8:00 am	Lobby
February 12, 2018	8:00 am	Lobby
March 12, 2018 -- MEETING CANCELLED		
April 9, 2018	8:00 am	Lobby
May 14, 2018	8:00 am	Lobby
June 11, 2018	8:00 am	Lobby
July 9, 2018	8:00 am	Lobby
August 13, 2018	8:00 am	Lobby
September 10, 2018	8:00 am	Lobby
October 15, 2018	8:00 am	Lobby
November 5, 2018	8:00 am	Lobby
December 10, 2018	8:00 am	Lobby



**REGULAR MEETING of the Executive Committee of the
Peninsula Clean Energy Authority (PCEA)
Monday, February 12, 2018
MINUTES**

8:00 a.m.

Peninsula Clean Energy
2075 Woodside Road, Redwood City, CA 94061

CALL TO ORDER

Meeting was called to order at 8:05 a.m.

ROLL CALL

Present: Dave Pine, County of San Mateo, *Chair*
Carole Groom, County of San Mateo
Jeff Aalfs, Town of Portola Valley, *Vice Chair*
Wayne Lee, City of Millbrae

Absent: Rick DeGolia, Town of Atherton
Gary Pollard, City of Foster City
Pradeep Gupta, City of South San Francisco

Staff: Jan Pepper, CEO
Jay Modi, Director of Finance and Administration
Siobhan Doherty, Director of Power Resources
Leslie Brown, Manager of Customer Care
Michael Totah, Key Accounts Executive
Kirsten Andrews-Schwind, Communications and Outreach Manager
TJ Carter, Marketing Associate
Nirit Eriksson, Associate General Counsel
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO

A quorum was established.

PUBLIC COMMENT

James Tuleya

ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS

Motion Made / Seconded: Lee / Groom

Motion passed unanimously 4-0 (Absent: DeGolia, Pollard, Gupta)

REGULAR AGENDA

1. CHAIR REPORT

Dave Pine—Chair—reported that he and Jan attended the rally and press conference at the CPUC (California Public Utilities Commission) on Thursday, February 8, 2018, to express appreciation for the changes made by the CPUC staff as regards CPUC Resolution E-4907, and to report on the successes of PCE in contracting for 300 MW of new renewable energy projects. He reported that Resolution E-4907 as amended was passed. Jan Pepper— Chief Executive Officer—reported that the adopted resolution allows CCAs that start in 2018 to proceed.

2. CEO REPORT

Jan Pepper—Chief Executive Officer—reported that she and Joe Wiedman met with CPUC Commissioners Randolph and Peterman, and Joe held a Skype meeting with Commissioner Guzman Aceves, to discuss the CPUC’s decision on IRPs (Integrated Resource Plans).

Jan reported that she has reviewed all the applications for the Energy Programs Director/Manager position and will begin scheduling interviews. She announced that PCE will receive a Sustainability Award at Sustainable San Mateo County’s annual awards dinner on March 29, 2018.

3. PROCESS FOR SELECTING/APPOINTING NEW CAC MEMBERS

Kirsten Andrews-Schwind—Communications and Outreach Manager—reported that the Citizens Advisory Committee (CAC) has a vacancy to fill, and five terms that expire in May. Executive Committee members discussed advertising the openings and creating an ad hoc committee to review the applications.

4. OVERVIEW OF COMMERCIAL ACCOUNT OUTREACH

Leslie Brown—Manager of Customer Care—reported on the usage of PCE’s largest customers. Michael Totah—Key Accounts Executive—introduced himself and outlined a process for identifying and contacting PCE’s top 100 customers.

PUBLIC COMMENT

James Tuleya
Rafael Reyes

5. COMMITTEE MEMBERS' REPORTS

Jeff Aalfs—Vice Chair—reported that he will be attending the California Energy Storage Alliance (CESA) 10th annual Market Development Forum on February 28 in Berkeley, CA.

Wayne Lee requested one more reminder be sent to the Board requesting applications for Board Chair and Vice Chair.

ADJOURNMENT

Meeting was adjourned at 8:58 a.m.