



**REGULAR MEETING of the Executive Committee of the
Peninsula Clean Energy Authority (PCEA)
Thursday, April 20, 2016
MINUTES**

County Government Center, Room 402
455 County Center, 4th Floor
Redwood City, CA 94063
5:00 p.m.

CALL TO ORDER

Meeting was called to order at 5:04 pm.

ROLL CALL

Present: Dave Pine, County of San Mateo, *Chair*
Jeff Aalfs, Town of Portola Valley, *Vice Chair*
Rick DeGolia, Town of Atherton (*departed at 6:07pm*)
Wayne Lee, City of Millbrae
Cameron Johnson, City of San Carlos (*arrived at 5:15pm*)
Pradeep Gupta, City of South San Francisco

Absent: Carole Groom, County of San Mateo
Gary Pollard, City of Foster City

Staff: Jim Eggemeyer, Director, Office of Sustainability
David Silberman, General Counsel
Gordon Tong, Office of Sustainability
Carolyn Raider, Office of Sustainability
Donna Vaillancourt, Director, Human Resources

A quorum was established.

PUBLIC COMMENT

No public comment.

ACTION TO SET THE AGENDA

Motion Made / Seconded: Lee / DeGolia

Motion passed 5-0 (Absent: Groom, Pollard, Johnson).

REGULAR AGENDA

1. ELECTION OF THE COMMITTEE CHAIR AND VICE CHAIR

Dave Pine nominated as the Committee Chair.

Motion Made / Seconded: Lee / DeGolia

Motion passed 6-0 (Absent: Groom, Pollard, Johnson)

Jeff Aalfs nominated as the Committee Vice Chair.

Motion Made / Seconded: Lee / DeGolia

Motion passed 6-0 (Absent: Groom, Pollard, Johnson)

2. DISCUSSION OF REGULAR MEETING SCHEDULE OF THE EXECUTIVE COMMITTEE

The Committee discussed possible options for a regular monthly meeting time, but did not come to a conclusion. Chair Pine requested staff conduct a poll to determine the best meeting time.

3. APPROVE A RESOLUTION ADOPTING THE AGREEMENT BETWEEN NOBLE AMERICAS ENERGY SOLUTIONS LLC AND THE PENINSULA CLEAN ENERGY AUTHORITY FOR PROVISION OF DATA MANAGEMENT SERVICES AND ESTABLISHMENT OF A CUSTOMER CALL CENTER FOR A TERM BEGINNING IN APRIL 2016 AND ENDING JULY 1, 2018 IN AN AMOUNT OF \$1.15 PER ACTIVE METER PER MONTH

Mr. Silberman gave a brief description of all the changes made in the agreement since the last draft. The Committee and Mr. Silberman discussed various changes that could be made to the agreement.

Motion to approve a resolution adopting the agreement between Noble Americas Energy Solutions LLC and the Peninsula Clean Energy Authority for provision of data management services and establishment of a customer call center for a term beginning in April 2016 and ending July 1, 2018 in an amount of \$1.15 per active meter per month with direction to staff to attempt to negotiate a definition of an enrollment period, a provision allowing staff to monitor calls, and the addition of Board members to the hold harmless provision

Motion Made / Seconded: Gupta / DeGolia

Motion passed 6-0 (absent: Groom, Pollard)

4. DISCUSSION OF THE CEO AND EMPLOYEE COMPENSATION AND BENEFIT PACKAGES

Ms. Vaillancourt gave a brief presentation regarding the difference between defined benefit and defined contribution retirement plans. The Committee then discussed the benefits and drawbacks of both types.

ADJOURNMENT

Meeting was adjourned at 6:40pm.

Chair

Attest:

Secretary