



**REGULAR MEETING of the Executive Committee of the  
Peninsula Clean Energy Authority (PCEA)  
Monday, June 12, 2017**

455 County Center, 4<sup>th</sup> Floor, Room 405  
Redwood City, CA 94063  
8:00 a.m.

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*If you wish to speak to the Committee, please fill out a speaker's slip located on the tables as you enter the meeting room. If you have anything that you wish to be distributed to the Committee and included in the official record, please hand it to a member of PCEA staff who will distribute the information to the Committee members and other staff.*

**CALL TO ORDER / ROLL CALL**

**PUBLIC COMMENT**

This item is reserved for persons wishing to address the Committee on any PCEA-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Listed on the Consent Agenda; 3) Chief Executive Officer's or Staff Report on the Regular Agenda; or 4) Committee Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Committee are requested to complete a speaker's slip and provide it to PCEA staff. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

**ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS**

This item is to set the final consent and regular agenda, and for approval of the items listed on the consent agenda. All items on the consent agenda are approved by one action.

## **REGULAR AGENDA**

1. CLOSED SESSION  
PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Title: Chief Executive Officer
2. RECONVENE OPEN SESSION AND REPORT OUT OF CLOSED SESSION
3. CEO Report (Discussion)
4. Marketing and Outreach Update (Discussion)
5. 2017-2018 Budget Planning (Discussion)
6. Committee Members' Reports (Discussion)

## **CONSENT AGENDA**

7. Approval of the Minutes for the April 10, 2017 Meeting (Action)

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the Office of Sustainability, located at 455 County Center, 4th Floor, Redwood City, CA 94063, for the purpose of making those public records available for inspection. The documents are also available on the PCEA's Internet Web site. The website is located at: <http://www.peninsulacleanenergy.com>.



**REGULAR MEETING of the Executive Committee of the  
Peninsula Clean Energy Authority (PCEA)  
Monday, April 10, 2017  
MINUTES**

8:00 a.m.

455 County Center, 4th Floor, Room 405, Redwood City, CA 94063

**CALL TO ORDER**

Meeting was called to order at 8:08 a.m.

**ROLL CALL**

**Present:** Dave Pine, County of San Mateo, *Chair*  
Carole Groom, County of San Mateo  
Jeff Aalfs, Town of Portola Valley, *Vice Chair*  
Rick DeGolia, Town of Atherton  
Wayne Lee, City of Millbrae  
Cameron Johnson, City of San Carlos

**Absent:** Pradeep Gupta, City of South San Francisco  
Gary Pollard, City of Foster City

**Staff:** Jan Pepper, CEO  
George Wiltsee, Director of Power Resources  
Siobhan Doherty, Manager of Contracts  
Joseph Wiegman, Senior Regulatory/Legislative Analyst  
Kirsten Andrews-Schwind, Community Outreach Manager  
Leslie Brown, Manager of Customer Care  
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO  
David Silberman, General Counsel

**A quorum was established.**

**PUBLIC COMMENT**

No public comment.

## REGULAR AGENDA

### 1. CEO REPORT

Jan Pepper—Chief Executive Officer (CEO)—introduced two new employees who started on March 27, 2017: Siobhan Doherty, Contracts Manager, and Joseph Wiedman, Regulatory and Legislative Analyst. She announced that an Energy Analyst position is about to be posted.

Jan mentioned PCE's tentative plan to ramp up GHG goals by 5% each year, with a goal of achieving 80% GHG free in 2017, 85% GHG free in 2018, 90% GHG free in 2019, 95% GHG free in 2020, and 100% GHG free in 2021 (which is one of PCE's strategic goals). She explained that the extra cost will be slight if the ramp up is spread out over a few years.

Jan reported that April 30 is the application deadline for people to apply for the Citizens Advisory Committee, and that she spoke with Donna Colson about starting an Audit and Finance Committee.

### 2. RFO PPA UPDATE

George Wiltsee—Director of Power Resources—provided updates on negotiations for Power Purchase Agreements (PPAs) with PowerEx and Avangrid. He reported that PG&E is selling some renewable energy for 2017, and PCE is a potential recipient for PCC1 Bucket 1.

George reported on the status of the Wright Solar Park project. He also reported on talks with Pacific Energy Advisors (PEA) to analyze PCE's portfolio regarding solar curtailment, storage options, and duck curves.

### 3. REGULATORY / LEGISLATIVE REPORT

Joe Wiedman—Senior Regulatory/Legislative Analyst—reported that the California Public Utilities Commission (CPUC) will revisit bond issues, and they approved the marketing plan of San Diego Gas and Electric company (SDG&E). California Community Choice Association (CalCCA) is working on a response. He reported on the efforts of some in the industry to address Power Charge Indifference Adjustment (PCIA) rates by combining all nonbypassable charges into one big charge called portfolio allocation methodology (PAM). On the legislative front, Joe reported that SB618 was pulled from a scheduled hearing, and AB 1305 will address duck curve issues.

## ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS

Motion Made / Seconded: Lee / DeGolia

**Motion passed unanimously 5-0 (Absent: Pollard, Johnson, Gupta)**

**4. MARKETING AND OUTREACH REPORT**

Dan Lieberman—Director of Marketing & Public Affairs—reported on recent marketing and outreach efforts. He also reported that he and Leslie Brown learned that Ecova, a third-party company that provides energy management and bill payment services for businesses, may be opting its customers out of PCE. He and Leslie are identifying contacts at Ecova to discuss this.

**5. 2017-2018 BUDGET PLANNING**

Jan Pepper reported that she is preparing a preliminary 2017-2018 budget. She plans to bring a draft budget to the Board in May, then have it ready as a June action item.

**6. COMMITTEE MEMBERS' REPORTS**

None.

**ADJOURNMENT**

Meeting was adjourned at 9:46 a.m.