



**REGULAR MEETING of the Executive Committee of the
Peninsula Clean Energy Authority (PCEA)
Monday, November 13, 2017**

Peninsula Clean Energy
2075 Woodside Road, Redwood City, CA 94061
8:00 a.m.

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Anne Bartoletti, Agenda Administrator, at least 12 hours before the meeting at (650) 350-9514 and/or abartoletti@peninsulacleanenergy.com. Notification in advance of the meeting will enable the PCEA to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical based products.

If you wish to speak to the Committee, please fill out a speaker's slip located on the tables as you enter the meeting room. If you have anything that you wish to be distributed to the Committee and included in the official record, please hand it to a member of PCEA staff who will distribute the information to the Committee members and other staff.

CALL TO ORDER / ROLL CALL

PUBLIC COMMENT

This item is reserved for persons wishing to address the Committee on any PCEA-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Listed on the Consent Agenda; 3) Chief Executive Officer's or Staff Report on the Regular Agenda; or 4) Committee Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Committee are requested to complete a speaker's slip and provide it to PCEA staff. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and for approval of the items listed on the consent agenda. All items on the consent agenda are approved by one action.

REGULAR AGENDA

1. Chair Report (Discussion)
2. CEO Report (Discussion)
3. Update on New Rates (Discussion)
4. Integrated Resource Plan (IRP) Update (Discussion)
5. Consider Endorsing Citizen Climate Lobby (Discussion)
6. Delegation of Authority Policy (Discussion)
7. PCE Changing Banks (Discussion)
8. Early Repayment of County of San Mateo loans (Discussion)
9. Early Repayment of Barclay's loan (Discussion)
10. Approval of Recommendation of 2018 Executive Committee Meeting dates and 2018 Board of Directors Meeting dates (Action)
11. Committee Members' Reports (Discussion)

CONSENT AGENDA

12. Approval of the Minutes for the September 11, 2017 Meeting (Action)

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the Peninsula Clean Energy office, located at 2075 Woodside Road, Redwood City, CA 94061, for the purpose of making those public records available for inspection. The documents are also available on the PCEA's Internet Web site. The website is located at: <http://www.peninsulacleanenergy.com>.



Executive Committee Meeting Schedule 2018

Location: Peninsula Clean Energy, 2075 Woodside Road, Redwood City, CA 94061

| Meeting Date: | Time: | Room: |
|----------------------|--------------|--------------|
| January 8, 2018 | 8:00 am | Lobby |
| February 12, 2018 | 8:00 am | Lobby |
| March 12, 2018 | 8:00 am | Lobby |
| April 9, 2018 | 8:00 am | Lobby |
| May 14, 2018 | 8:00 am | Lobby |
| June 11, 2018 | 8:00 am | Lobby |
| July 9, 2018 | 8:00 am | Lobby |
| August 13, 2018 | 8:00 am | Lobby |
| September 10, 2018 | 8:00 am | Lobby |
| October 9, 2018 | 8:00 am | Lobby |
| November 5, 2018 | 8:00 am | Lobby |
| December 10, 2018 | 8:00 am | Lobby |



Board of Directors Meeting Schedule 2018

Location: Peninsula Clean Energy, 2075 Woodside Road, Redwood City, CA 94061

| Meeting Date: | Time: | Location: |
|----------------------|--------------|------------------|
| January 25, 2018 | 6:30 pm | Lobby |
| February 22, 2018 | 6:30 pm | Lobby |
| March 22, 2018 | 6:30 pm | Lobby |
| April 26, 2018 | 6:30 pm | Lobby |
| May 24, 2018 | 6:30 pm | Lobby |
| June 28, 2018 | 6:30 pm | Lobby |
| July 26, 2018 | 6:30 pm | Lobby |
| August 23, 2018 | 6:30 pm | Lobby |
| September 27, 2018 | 6:30 pm | Lobby |
| October 25, 2018 | 6:30 pm | Lobby |
| November 15, 2018 | 6:30 pm | Lobby |
| December 20, 2018 | 6:30 pm | Lobby |



**REGULAR MEETING of the Executive Committee of the
Peninsula Clean Energy Authority (PCEA)
Monday, September 11, 2017
MINUTES**

8:00 a.m.

2075 Woodside Road, Redwood City, CA 94061

CALL TO ORDER

Meeting was called to order at 8:07 a.m.

ROLL CALL

Present: Dave Pine, County of San Mateo, *Chair*
Carole Groom, County of San Mateo
Jeff Aalfs, Town of Portola Valley, *Vice Chair*
Rick DeGolia, Town of Atherton
Wayne Lee, City of Millbrae
Cameron Johnson, City of San Carlos
Pradeep Gupta, City of South San Francisco

Absent: Gary Pollard, City of Foster City

Staff: Jan Pepper, CEO
George Wiltsee, Director of Power Resources
Siobhan Doherty, Manager of Contracts
Dan Lieberman, Director of Marketing and Public Affairs
Kirsten Andrews-Schwind, Communications and Outreach Manager
Nirit Eriksson, Associate General Counsel
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO

A quorum was established.

PUBLIC COMMENT

No public comment.

ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS

Motion Made / Seconded: DeGolia / Gupta

Motion passed unanimously 6-0 (Absent: Pollard, Johnson)

REGULAR AGENDA

1. CHAIR REPORT

Dave Pine—Chair—welcomed the Executive Committee members to Peninsula Clean Energy's (PCE's) new office at 2075 Woodside Road.

2. CEO REPORT

Jan Pepper—Chief Executive Officer—reported that staff made offers to three new employees who will be starting on September 20th: TJ Carter for the Marketing Associate position, and Charlsie Chang and Alejandra Posada for the two Outreach Fellow positions. Jan also announced that she made an offer to Jay Modi for the Director of Finance and Administration position, to start the end of September.

Jan reported that PCE staff will be coordinating with Calpine to have PCE's rate change coincide with PG&E's January 2018 rate change. Discussion centered around public disclosure of, and projections for, changes to PG&E's rates and the PCIA.

Jan reported that CalCCA (California Community Choice Association) will hold their annual meeting on October 3rd in Riverside, California, with a focus on newly formed CCAs (Community Choice Aggregation). Jan also announced that PCE is planning a celebration in October when PCE reaches its one-year anniversary.

3. REVIEW BOARD RETREAT AGENDA

Jan Pepper reviewed draft topics for the Board Retreat agenda. Discussion centered around PCE's strategic goals and progress on PCE's Integrated Resource Plan.

4. LOCAL PROGRAM EVALUATION CRITERIA PROGRESS

Kirsten Andrews-Schwind—Communications and Outreach Manager—reviewed a draft of the local program selection process and criteria. The committee members discussed evaluation criteria and different types of programs.

PUBLIC COMMENT

James Tuleya, Carbon Free Silicon Valley

5. PCE ORGANIZATION AND STAFFING PLAN

Jan Pepper reviewed a draft organizational chart of PCE staff and planned hiring. Jan announced some staffing changes, including that George Wiltsee will be transitioning to a contractor role at the beginning of October, and Siobhan Doherty will become the Director of Power Resources. Jan also announced that Joe Wiedman's title will be changing to Director of Legislative and Regulatory Affairs.

6. COMMITTEE MEMBERS' REPORTS

None.

ADJOURNMENT

Meeting was adjourned at 9:37 a.m.