



**REGULAR MEETING of the Executive Committee of the
Peninsula Clean Energy Authority (PCEA)
Monday, January 8, 2018
MINUTES**

8:00 a.m.

Peninsula Clean Energy
2075 Woodside Road, Redwood City, CA 94061

CALL TO ORDER

Meeting was called to order at 8:19 a.m.

ROLL CALL

Present: Dave Pine, County of San Mateo, *Chair*
Jeff Aalfs, Town of Portola Valley, *Vice Chair*
Rick DeGolia, Town of Atherton
Pradeep Gupta, City of South San Francisco

Absent: Carole Groom, County of San Mateo
Gary Pollard, City of Foster City
Wayne Lee, City of Millbrae

Staff: Jan Pepper, CEO
Jay Modi, Director of Finance and Administration
Siobhan Doherty, Director of Power Resources
Nirit Eriksson, Associate General Counsel
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO

A quorum was established.

PUBLIC COMMENT

No public comment.

ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS

Motion Made / Seconded: Gupta / DeGolia

Motion passed unanimously 4-0 (Absent: Pollard, Lee)

REGULAR AGENDA

1. CHAIR REPORT

Nothing to report.

2. CEO REPORT

Jan Pepper—Chief Executive Officer—announced that Michael Totah, previously with Clean Power San Francisco, will be starting with PCE on January 22nd as Key Accounts Executive, and Jeremy Waen, previously with MCE (Marin Clean Energy), will be starting January 16th as Senior Regulatory Analyst. She reported that posted positions for Power Resources Manager, Legislative Analyst, and Energy Programs Manager/Director, will remain open until filled.

Jan reported that in December she, Joe Wiedman, and several Board members met with Assemblymember Marc Berman, Assemblymember Kevin Mullin, Assemblymember Phil Ting, and Senator Scott Weiner, to discuss upcoming legislation.

3. REVIEW OF PROPOSED POLICY ON THE SELECTION OF THE CHAIR AND VICE CHAIR AND APPOINTMENT TO THE EXECUTIVE COMMITTEE AND OTHER STANDING BOARD COMMITTEES

Dave Pine—Chair—reviewed a proposed policy on Chair and Vice Chair elections and appointments of Board members to the Executive Committee and other standing Board committees. The Executive Committee members discussed the Chair and Vice Chair having 1-year terms but can serve up to 3 years, and that the Executive Committee would have no term limits.

4. MID-YEAR BUDGET UPDATE

Jan Pepper reported that the mid-year budget was reviewed with the Audit and Finance Committee, and that they are not proposing any changes to the budget.

5. COMMITTEE MEMBERS' REPORTS

Pradeep Gupta reported that he attended some of the meetings with elected officials and suggested reaching out to additional legislators to build support for CCAs. Committee members discussed having PCE continue to support regional areas actively

working toward creating their own CCA (Community Choice Aggregation) program and continue to research programs that will support underserved disadvantaged communities.

ADJOURNMENT

Meeting was adjourned at 9:25 a.m.