



**REGULAR MEETING of the Executive Committee of the
Peninsula Clean Energy Authority (PCEA)
Monday, February 12, 2018**

Peninsula Clean Energy
2075 Woodside Road, Redwood City, CA 94061
8:00 a.m.

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Anne Bartoletti, Agenda Administrator, at least 12 hours before the meeting at (650) 350-9514 and/or abartoletti@peninsulacleanenergy.com. Notification in advance of the meeting will enable the PCEA to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical based products.

If you wish to speak to the Committee, please fill out a speaker's slip located on the tables as you enter the meeting room. If you have anything that you wish to be distributed to the Committee and included in the official record, please hand it to a member of PCEA staff who will distribute the information to the Committee members and other staff.

CALL TO ORDER / ROLL CALL

PUBLIC COMMENT

This item is reserved for persons wishing to address the Committee on any PCEA-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Listed on the Consent Agenda; 3) Chief Executive Officer's or Staff Report on the Regular Agenda; or 4) Committee Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Committee are requested to complete a speaker's slip and provide it to PCEA staff. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and for approval of the items listed on the consent agenda. All items on the consent agenda are approved by one action.

REGULAR AGENDA

1. Chair Report (Discussion)
2. CEO Report (Discussion)
3. Process for Selecting/Appointing new CAC Members (Discussion)
4. Overview of Commercial Account Outreach (Discussion)
5. Committee Members' Reports (Discussion)

CONSENT AGENDA

6. Approval of the Minutes for the January 8, 2018 Meeting (Action)

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the Peninsula Clean Energy office, located at 2075 Woodside Road, Redwood City, CA 94061, for the purpose of making those public records available for inspection. The documents are also available on the PCEA's Internet Web site. The website is located at: <http://www.peninsulacleanenergy.com>.



**REGULAR MEETING of the Executive Committee of the
Peninsula Clean Energy Authority (PCEA)
Monday, January 8, 2018
MINUTES**

8:00 a.m.

Peninsula Clean Energy
2075 Woodside Road, Redwood City, CA 94061

CALL TO ORDER

Meeting was called to order at 8:19 a.m.

ROLL CALL

Present: Dave Pine, County of San Mateo, *Chair*
Jeff Aalfs, Town of Portola Valley, *Vice Chair*
Rick DeGolia, Town of Atherton
Pradeep Gupta, City of South San Francisco

Absent: Carole Groom, County of San Mateo
Gary Pollard, City of Foster City
Wayne Lee, City of Millbrae

Staff: Jan Pepper, CEO
Jay Modi, Director of Finance and Administration
Siobhan Doherty, Director of Power Resources
Nirit Eriksson, Associate General Counsel
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO

A quorum was established.

PUBLIC COMMENT

No public comment.

ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS

Motion Made / Seconded: Gupta / DeGolia

Motion passed unanimously 4-0 (Absent: Pollard, Lee)

REGULAR AGENDA

1. CHAIR REPORT

Nothing to report.

2. CEO REPORT

Jan Pepper—Chief Executive Officer—announced that Michael Totah, previously with Clean Power San Francisco, will be starting with PCE on January 22nd as Key Accounts Executive, and Jeremy Waen, previously with MCE (Marin Clean Energy), will be starting January 16th as Senior Regulatory Analyst. She reported that posted positions for Power Resources Manager, Legislative Analyst, and Energy Programs Manager/Director, will remain open until filled.

Jan reported that in December she, Joe Wiedman, and several Board members met with Assemblymember Marc Berman, Assemblymember Kevin Mullin, Assemblymember Phil Ting, and Senator Scott Weiner, to discuss upcoming legislation.

3. REVIEW OF PROPOSED POLICY ON THE SELECTION OF THE CHAIR AND VICE CHAIR AND APPOINTMENT TO THE EXECUTIVE COMMITTEE AND OTHER STANDING BOARD COMMITTEES

Dave Pine—Chair—reviewed a proposed policy on Chair and Vice Chair elections and appointments of Board members to the Executive Committee and other standing Board committees. The Executive Committee members discussed the Chair and Vice Chair having 1-year terms but can serve up to 3 years, and that the Executive Committee would have no term limits.

4. MID-YEAR BUDGET UPDATE

Jan Pepper reported that the mid-year budget was reviewed with the Audit and Finance Committee, and that they are not proposing any changes to the budget.

5. COMMITTEE MEMBERS' REPORTS

Pradeep Gupta reported that he attended some of the meetings with elected officials and suggested reaching out to additional legislators to build support for CCAs. Committee members discussed having PCE continue to support regional areas actively

working toward creating their own CCA (Community Choice Aggregation) program and continue to research programs that will support underserved disadvantaged communities.

ADJOURNMENT

Meeting was adjourned at 9:25 a.m.