



**REGULAR MEETING of the Executive Committee of the
Peninsula Clean Energy Authority (PCEA)
Monday, February 13, 2017**

455 County Center, 4th Floor, Room 405
Redwood City, CA 94063
8:00 a.m.

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Anne Bartoletti, Agenda Administrator, at least 12 hours before the meeting at (650) 350-9514 and/or abartoletti@peninsulacleanenergy.com. Notification in advance of the meeting will enable the PCEA to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical based products.

If you wish to speak to the Committee, please fill out a speaker's slip located on the tables as you enter the meeting room. If you have anything that you wish to be distributed to the Committee and included in the official record, please hand it to a member of PCEA staff who will distribute the information to the Committee members and other staff.

CALL TO ORDER / ROLL CALL

PUBLIC COMMENT

This item is reserved for persons wishing to address the Committee on any PCEA-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Listed on the Consent Agenda; 3) Chief Executive Officer's or Staff Report on the Regular Agenda; or 4) Committee Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Committee are requested to complete a speaker's slip and provide it to PCEA staff. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and for approval of the items listed on the consent agenda. All items on the consent agenda are approved by one action.

REGULAR AGENDA

1. CEO Report (Discussion)
2. RFO Update (Discussion)
3. Power Supply Plan for Phase 2 Energy (Discussion)
4. Ad Hoc Committee Report on Formation of Citizens Advisory Committee (Discussion)
5. Marketing and Outreach Report (Discussion)
6. Committee Members' Reports (Discussion)

CONSENT AGENDA

7. Approval of the Minutes for the January 9th, 2017 Meeting (Action)

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the Office of Sustainability, located at 455 County Center, 4th Floor, Redwood City, CA 94063, for the purpose of making those public records available for inspection. The documents are also available on the PCEA's Internet Web site. The website is located at: <http://www.peninsulacleanenergy.com>.



**REGULAR MEETING of the Executive Committee of the
Peninsula Clean Energy Authority (PCEA)
Monday, January 9, 2017
MINUTES**

8:00 a.m.

455 County Center, 4th Floor, Room 405, Redwood City, CA 94063

CALL TO ORDER

Meeting was called to order at 8:04 a.m.

ROLL CALL

Present: Dave Pine, County of San Mateo, *Chair*
Carole Groom, County of San Mateo
Jeff Aalfs, Town of Portola Valley, *Vice Chair*
Wayne Lee, City of Millbrae
Cameron Johnson, City of San Carlos
Pradeep Gupta, City of South San Francisco

Absent: Rick DeGolia, Town of Atherton
Gary Pollard, City of Foster City

Staff: Jan Pepper, CEO
George Wiltsee, Director of Power Resources
Dan Lieberman, Director of Marketing & Public Affairs
Kirsten Andrews-Schwind, Community Outreach Manager
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO
Nirit S. Eriksson, Associate General Counsel

A quorum was established.

PUBLIC COMMENT

No public comment.

ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS

Motion Made / Seconded: Groom / Johnson

Motion passed unanimously 6-0 (Absent: DeGolia, Pollard)

REGULAR AGENDA

1. CEO REPORT

Jan Pepper – Chief Executive Officer (CEO) of Peninsula Clean Energy (PCE) – reported that PG&E raised their rates on January 1, 2017, including the Power Charge Indifference Adjustment (PCIA). PCE staff recommend that PCE reduce generation rates to maintain our 5% discount compared to PG&E. She said that PCE is in final negotiations for office space, and she introduced a new PCE employee: Kirsten Andrews-Schwind, Community Outreach Manager.

Jan reported the need to file PCE's updated load and Resource Adequacy requirements with the Energy Commission this Friday, which will commit us to launch Phase 2 in April. On the regulatory front, Jan reported that she and some Board members have set up introductory meetings with the Commissioners of the California Public Utilities Commission (CPUC); joint testimony is being drafted for the Diablo Canyon proceeding; and PCE staff and several Board members will be attending the CPUC En Banc hearing on Community Choice Aggregators on February 1st.

2. APPROVE CORRECTION TO EXECUTIVE COMMITTEE OCTOBER 2017 MEETING DATE

The October meeting date falls on Columbus Day, so staff recommend moving it to Tuesday, October 10th.

Motion Made / Seconded: Aalfs / Lee

Motion passed unanimously 5-0 (Absent: DeGolia, Pollard, Johnson)

PUBLIC COMMENT

No public comment.

3. RFO UPDATE

Jan Pepper and George Wiltsee, Director of Power Resources, reported that they have been working with outside counsel on negotiating and structuring several projects for Power Purchase Agreements that are very close to PCE's pro forma.

The Executive Committee discussed two issues that were raised during interviews and negotiations with the bidders:

- a) Credit rating for PCE: PCE has no credit history, so a lock-box approach was created.
- b) Change of control: Some projects may be sold, and one that has not yet been constructed is being developed to be sold. Jan and George said this is an industry standard and a common practice.

Several contracts to be executed will be presented to the Board at the January 26th meeting.

4. PRINTING/MAILING BIDS SUMMARY

Dan Lieberman reported that he requested bids for a printing/mail house and received several strong bids. He said that Pacific Printing, a union shop, had the best price, 100% post-consumer paper, well below our pro forma budget, with an integrated printing and mail house in one. He will put together a contract to present to the Board.

ADJOURNMENT

Meeting was adjourned at 9:43 a.m.