



**REGULAR MEETING of the Board of Directors of the  
Peninsula Clean Energy Authority (PCEA)  
Thursday, August 23, 2018  
MINUTES**

Peninsula Clean Energy  
2075 Woodside Road, Redwood City, CA 94061  
6:30 p.m.

**CALL TO ORDER**

Meeting was called to order at 6:36 p.m.

**ROLL CALL**

**Present:** Dave Pine, County of San Mateo  
Jeff Aalfs, Town of Portola Valley  
Rick DeGolia, Town of Atherton, *Vice Chair*  
Charles Stone, City of Belmont  
Donna Colson, City of Burlingame  
Rae P. Gozalez, Town of Colma  
Raymond Buenaventura, City of Daly City  
Carlos Romero, City of East Palo Alto  
Harvey Rarback, City of Half Moon Bay  
Laurence May, Town of Hillsborough  
Wayne Lee, City of Millbrae  
John Keener, City of Pacifica  
Ian Bain, City of Redwood City  
Marty Medina, City of San Bruno  
Rick Bonilla, City of San Mateo  
Pradeep Gupta, City of South San Francisco  
Daniel Yost, Town of Woodside

**Absent:** County of San Mateo  
City of Brisbane  
City of Foster City  
City of Menlo Park  
City of San Carlos

**Staff:** Jan Pepper, Chief Executive Officer  
Eric Hall, Interim CFO

Siobhan Doherty, Director of Power Resources  
Rafael Reyes, Director of Energy Programs  
Joseph Wiedman, Director of Legislative and Regulatory Affairs  
Leslie Brown, Director of Customer Care  
Jay Modi, Director of Finance and Administration  
Kirsten Andrews-Schwind, Communications and Outreach Manager  
TJ Carter, Marketing Associate  
Jennifer Stalzer Kraske, Deputy Counsel  
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO

**A quorum was established.**

**PUBLIC COMMENT:**

Diane Bailey, Menlo Spark

**ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA ITEMS**

Motion Made / Seconded: May / Lee

**Motion passed unanimously 16-0 (Abstained to the minutes: Woodside. Absent: County of San Mateo, Brisbane, Foster City, Menlo Park, Millbrae, San Carlos)**

**REGULAR AGENDA**

**1. CHAIR REPORT**

No report.

**2. CEO REPORT**

Jan Pepper—CEO—announced a change in the order of items on the Board meeting agenda so that Departmental Reports in written form would be listed as “Information Only”.

Jan reviewed a revised draft agenda for the Board’s Strategic Retreat on September 29, 2018. She provided a personnel update that included the announcement of a Clean Energy Programs Manager, Sven Thesen, who will start on September 24, 2018.

Jan reported on recent meetings that PCE staff and Board members attended, including meetings with Assembly Member Phil Ting, State Senator Jerry Hill’s staff member Marc Hershman, State Senator Scott Wiener, Assembly Member Marc Berman, Assembly Member Kevin Mullin, CPUC Commissioner Carla Peterman’s Advisor John Reynolds, and CPUC Commissioner Martha Guzman Aceves’ Advisor David Gamson, with more meetings being scheduled.

Jan reviewed the Fiscal Year 2017-18 tentative audit schedule, the Community Pilots Schedule, and provided highlights of recent Local Energy Program Ride & Drive events.

### **3. CITIZENS ADVISORY COMMITTEE REPORT**

Michael Closson—Chair of the Citizens Advisor Committee (CAC)—reported on activities and discussion that took place at the last meeting. Michael reported that CAC members reviewed and discussed 35 community pilot proposals. He reported that Vice Chair, Ted Howard, resigned, and CAC member Emily Leslie was elected to be the new Vice Chair.

### **4. APPROVE RESOLUTION DELEGATING AUTHORITY TO THE CHIEF EXECUTIVE OFFICER TO ATTEST TO THE ACCURACY OF THE INFORMATION PROVIDED IN PCE'S 2017 POWER CONTENT LABEL**

Siobhan Doherty—Director of Power Resources—reported on the California Public Utilities Code requirement that all retail sellers of electricity disclose “accurate, reliable, and simple-to-understand information on the sources of energy” that were delivered to their respective customers for the previous year.

Motion Made / Seconded: Gupta / Stone

**Motion passed unanimously 16-0 (Absent: County of San Mateo, Brisbane, Foster City, Menlo Park, Millbrae, San Carlos)**

### **5. PCIA UPDATE**

Joe Wiedman—Director of Legislative and Regulatory Affairs—reviewed a comparison of the Proposed Decision issued by an Administrative Law Judge, and the Alternate Proposed Decision (APD) that was released by CPUC (California Public Utilities Commission) Commissioner Carla Peterman. Joe also provided a schedule of next steps relating to the PD and APD.

### **PUBLIC COMMENT:**

Ted Howard  
Kim Springer, San Mateo County Office of Sustainability

### **6. BOARD MEMBERS' REPORTS**

None.

### **ADJOURNMENT**

Meeting was adjourned at 7:39 p.m.