



**REGULAR MEETING of the Citizens Advisory Committee of the
Peninsula Clean Energy Authority (PCEA)
Thursday, November 08, 2018**

Peninsula Clean Energy
2075 Woodside Road, Redwood City, CA 94061
6:30 p.m.

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Anne Bartoletti, Board Clerk, at least 2 working days before the meeting at abartoletti@peninsulacleanenergy.com. Notification in advance of the meeting will enable the PCEA to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical based products.

If you wish to speak to the Committee, please fill out a speaker's slip located on the tables as you enter the meeting room. If you have anything that you wish to be distributed to the Committee and included in the official record, please hand it to a member of PCEA staff who will distribute the information to the Committee members and other staff.

WELCOME

ROLL CALL

PUBLIC COMMENT

This item is reserved for persons wishing to address the Committee on any PCEA-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Chief Executive Officer's of Staff Report on the Regular Agenda; 3) Committee Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Committee are requested to complete a speaker's slip and provide it to PCEA staff. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA

This item is to set the final regular agenda and approve the consent agenda.

REGULAR AGENDA

1. Chair Report (Discussion) (est. 3 min.)
2. Power Charge Indifference Adjustment Deeper Dive (Discussion) (est. 30 min.)
3. Electric Vehicle Infrastructure Program (Discussion) (est. 30 min.)
4. Outreach Report (Discussion) (est. 3 min.)
5. Discuss Results of First Round of Outreach Grants And Formulate
Recommendations On The Second Round of Outreach Grants (Action) (est. 30 min.)
6. Approve 2019 Citizens Advisory Committee Meeting Schedule (Action) (est. 5 min.)
7. Review Draft Board Agenda for November 15, 2018 (Discussion) (est. 3 min.)
8. Agenda Items for Next Citizens Advisory Committee Meeting (Discussion) (est. 3 min.)
9. Committee Members' Reports (Discussion) (est. 3 min.)

CONSENT AGENDA

10. Approval of the Minutes for the October 18, 2018 Meeting (Action)

Public records that relate to any item on the open session agenda for a regular Committee meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Committee. The Board has designated the Peninsula Clean Energy office, located at 2075 Woodside Road, Redwood City, CA 94061, for the purpose of making those public records available for inspection. The documents are also available on the PCEA's Internet Web site. The website is located at: <http://www.peninsulacleanenergy.com>.



PENINSULA CLEAN ENERGY

DATE: November 02, 2018

MEETING DATE: November 08, 2018

TO: Peninsula Clean Energy Authority Citizens Advisory Committee

FROM: Peninsula Clean Energy Staff

SUBJECT: CAC Agenda Topic: "Approve 2019 Citizens Advisory Committee Meeting Schedule (Action)"

Included below are draft 2019 CAC meeting schedule options:

- Draft 1 – Draft CAC meetings 1 week before Board of Directors meetings
- Draft 2 – Draft CAC meetings 2 weeks before Board of Directors meetings
- Draft 3 – Draft CAC meetings 3 weeks before Board of Directors meetings

For reference, the draft 2019 Executive Committee meeting schedule and the draft 2019 Board of Directors meeting schedule have been provided.



Citizens Advisory Committee Meeting Schedule 2019

Location: Peninsula Clean Energy, 2075 Woodside Road, Redwood City, CA 94061

Meeting Date:	Time:	Location:
January 17, 2019	6:30 pm	Lobby
February 21, 2019	6:30 pm	Lobby
March 21, 2019	6:30 pm	Lobby
April 18, 2019	6:30 pm	Lobby
May 16, 2019	6:30 pm	Lobby
June 20, 2019	6:30 pm	Lobby
July 18, 2019	6:30 pm	Lobby
August 15, 2019	6:30 pm	Lobby
September 19, 2019	6:30 pm	Lobby
October 17, 2019	6:30 pm	Lobby
November 14, 2019	6:30 pm	Lobby
December 12, 2019	6:30 pm	Lobby



Citizens Advisory Committee Meeting Schedule 2019

Location: Peninsula Clean Energy, 2075 Woodside Road, Redwood City, CA 94061

Meeting Date:	Time:	Location:
January 10, 2019	6:30 pm	Lobby
February 14, 2019	6:30 pm	Lobby
March 14, 2019	6:30 pm	Lobby
April 11, 2019	6:30 pm	Lobby
May 09, 2019	6:30 pm	Lobby
June 13, 2019	6:30 pm	Lobby
July 11, 2019	6:30 pm	Lobby
August 08, 2019	6:30 pm	Lobby
September 12, 2019	6:30 pm	Lobby
October 10, 2019	6:30 pm	Lobby
November 07, 2019	6:30 pm	Lobby
December 15, 2019	6:30 pm	Lobby



Citizens Advisory Committee Meeting Schedule 2019

Location: Peninsula Clean Energy, 2075 Woodside Road, Redwood City, CA 94061

Meeting Date:	Time:	Location:
January 03, 2019	6:30 pm	Lobby
February 07, 2019	6:30 pm	Lobby
March 07, 2019	6:30 pm	Lobby
April 04, 2019	6:30 pm	Lobby
May 02, 2019	6:30 pm	Lobby
June 06, 2019	6:30 pm	Lobby
July 11, 2019	6:30 pm	Lobby
August 01, 2019	6:30 pm	Lobby
September 05, 2019	6:30 pm	Lobby
October 03, 2019	6:30 pm	Lobby
November 07, 2019	6:30 pm	Lobby
December 05, 2019	6:30 pm	Lobby



Executive Committee Meeting Schedule 2019

Location: Peninsula Clean Energy, 2075 Woodside Road, Redwood City, CA 94061

Meeting Date:	Time:	Room:
January 14, 2019	8:00 am	Lobby
February 11, 2019	8:00 am	Lobby
March 11, 2019	8:00 am	Lobby
April 8, 2019	8:00 am	Lobby
May 13, 2019	8:00 am	Lobby
June 10, 2019	8:00 am	Lobby
July 8, 2019	8:00 am	Lobby
August 12, 2019	8:00 am	Lobby
September 9, 2019	8:00 am	Lobby
October 21, 2019	8:00 am	Lobby
November 4, 2019	8:00 am	Lobby
December 9, 2019	8:00 am	Lobby



Board of Directors Meeting Schedule 2019

Location: Peninsula Clean Energy, 2075 Woodside Road, Redwood City, CA 94061

Meeting Date:	Time:	Location:
January 24, 2019	6:30 pm	Lobby
February 28, 2019	6:30 pm	Lobby
March 28, 2019	6:30 pm	Lobby
April 25, 2019	6:30 pm	Lobby
May 23, 2019	6:30 pm	Lobby
June 27, 2019	6:30 pm	Lobby
July 25, 2019	6:30 pm	Lobby
August 22, 2019	6:30 pm	Lobby
September 28, 2019	8:00 am – 1:00 pm	Lobby
October 24, 2019	6:30 pm	Lobby
November 21, 2019	6:30 pm	Lobby
December 19, 2019	6:30 pm	Lobby



**REGULAR MEETING of the Board of Directors of the
Peninsula Clean Energy Authority (PCEA)
Thursday, November 15, 2018
6:30 pm**

Peninsula Clean Energy, 2075 Woodside Road,
Redwood City, CA 94061

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CALL TO ORDER / ROLL CALL

PUBLIC COMMENT

This item is reserved for persons wishing to address the Board on any PCEA-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Listed on the Consent Agenda and/or Closed Session Agenda; 3) Chief Executive Officer's or Staff Report on the Regular Agenda; or 4) Board Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

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ACTION TO SET AGENDA and TO APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and for the approval of the items listed on the consent agenda. All items on the consent agenda are approved by one action.

CLOSED SESSION

(The Board will adjourn to closed session to consider the following items at the beginning of the agenda, or at any time during the meeting as time permits. At the conclusion of closed session, the Board will reconvene in open session to report on any actions taken for which a report is required by law.)

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Chief Executive Officer
2. RECONVENE OPEN SESSION AND REPORT OUT OF CLOSED SESSION
The Open Session will reconvene no earlier than 7:00 p.m.

REGULAR AGENDA

3. Chair Report (Discussion)
4. CEO Report (Discussion)
5. Citizens Advisory Committee Report (Discussion)
6. Approval of New Rates (Action)
7. Approve Revisions to PCE's Strategic Goals (Action)
8. Review EV Infrastructure Building Reach Code Program (Discussion)
9. Board Members' Reports (Discussion)

CONSENT AGENDA

10. Approval of the Minutes for the October 25, 2018 Meeting (Action)
11. Approve 2019 Meeting Schedule (Action)
12. Authorize the Chief Executive Officer to execute an amendment to the Power Purchase Agreement (PPA) for Renewable Supply with Shiloh 1 Wind Project LLC, an Oregon limited liability company, and any necessary ancillary documents. (Action)

13. a. Authorize the Chief Executive Officer to execute an amendment to the Power Purchase Agreement (PPA) for Renewable Supply with Mustang Two Whirlaway LLC, a Delaware Limited Liability Company, and any necessary ancillary documents. (Action)
- b. Authorize the Chief Executive Officer to execute a letter consenting to a change of control of the Power Purchase Agreement (PPA) for Renewable Supply with Mustang Two Whirlaway LLC, a Delaware Limited Liability Company, and any necessary ancillary documents. (Action)

INFORMATION ONLY REPORTS

14. Marketing and Outreach Report
15. Regulatory and Legislative Report
16. Local Programs Report
17. Financial Reports
18. Procurement Report

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**REGULAR MEETING of the Citizens Advisory Committee
of the Peninsula Clean Energy Authority (PCEA)
Thursday, October 18, 2018
MINUTES**

2075 Woodside Road, Redwood City, CA 94061
6:30 p.m.

CALL TO ORDER

Meeting was called to order at 6:35 pm.

ROLL CALL

Present: Emily Leslie, Pacifica, *Vice Chair*
Diane Bailey, Belmont
Janet Creech, Millbrae
Gladwyn D'Souza, Belmont
Joe Fullerton, Half Moon Bay
Janelle London, Menlo Park
Jason Mendelson, Redwood City
Cheryl McGovern, Unincorporated
Walter Melville, San Bruno
Desiree Thayer, Burlingame

Absent: Michael Closson, Menlo Park, *Chair*
Scott Harmon, Portola Valley
Landis Marttila, Works in San Mateo County
James Ruigomez, San Bruno

Staff: Kirsten Andrews-Schwind, Communications and Outreach Manager
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO
Tj Carter, Marketing Associate
Rafael Reyes, Director of Energy Programs
Jennifer Stalzer Kraske, Deputy Counsel
Andy Stern, Chief Financial Officer

A quorum was established.

PUBLIC COMMENT

No public comment.

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA

Motion Made / Seconded: Creech / London

Motion passed 10-0 (Absent: Closson, Harmon, Marttila, Ruigomez)

REGULAR AGENDA

1. Chair Report

Emily Leslie, *Vice Chair*, chaired the meeting as Michael Closson was absent. She noted that the Board Retreat went well. She also mentioned there was an energy conference in Oakland with corporate companies who are making efforts to reduce greenhouse gas emissions.

2. Outreach Report

Kirsten Andrews-Schwind introduced Andy Stern, PCE's new Chief Financial Officer. Andy shared his employment background. Kirsten also noted PCE has hired a new Outreach Associate, Carlos Moreno, who will be starting on November 1, 2018. She asked for volunteers to assist with upcoming outreach events.

3. Summary of Wright Solar Groundbreaking Event

Kirsten shared a summary of the 200-Megawatt Wright Solar Groundbreaking Event in Los Banos. She mentioned there were about 60 people in attendance, including local elected officials. She also noted PCE received a large amount of press coverage and articles can be found on the News & Media page on the PCE website.

4. Electric Vehicle Discount Promotion Update

Kirsten announced PCE's Electric Vehicle Discount Promotion was launched on October 1st and will go until December 31, 2018. She noted PCE will be sending out another postcard about the program in the mail this week. She asked Committee members to share the promotion information in the community.

Rafael shared background on how the program was developed and how it differed from other similar programs. He also shared how staff are collecting electric vehicle data to analyze the impact of PCE's program.

5. Community Pilots Program Update

Rafael thanked Diane Bailey and Walter Melville for serving on the Pilot Program Interview Panel. He shared and reviewed the list of top six pilot program projects that will be brought to the Board for funding, and the benefits of each project. Committee members shared ideas to help refine the six projects.

Public Comment: Ted Howard

6. Local Programs Roadmap Update

Rafael presented an overview of PCE's Programs Roadmap, which is being developed as a communication tool to address the areas of EV Promotion, Local Renewables, Building Electrification, Load Shaping & Peak Shaving, Community & Customer Engagement, and Innovation. Committee members provided input on associated goals, priorities, and program tracks. Committee members also asked for additional ways to serve as an advisory role on local program development.

7. Regulatory and Legislative Update

Kirsten reviewed the Revised Alternate Proposed Decision for the Power Charge Indifference Adjustment (PCIA) with Committee members. Committee members asked for additional ways to support PCE legislative and regulatory advocacy.

8. Review Draft Board Agenda for October 25, 2018 Meeting

Kirsten shared the draft agenda items for the upcoming October 18, 2018 Board of Directors meeting. Committee members provided input on PCE's closed session processes.

9. Committee Members' Reports

Committee members requested agenda items for the November 8, 2018 meeting. Gladwyn D'Souza shared that he and Janet Creech attended the 2020 Vision: Reach Codes Best Practices Workshop. He noted that San Mateo County is in the same climate zone as San Francisco, so there is an opportunity to learn from their work.

ADJOURNMENT

Meeting was adjourned at 8:57 pm.