



**REGULAR MEETING of the Citizens Advisory Committee
of the Peninsula Clean Energy Authority (PCEA)
Thursday, October 18, 2018
MINUTES**

2075 Woodside Road, Redwood City, CA 94061
6:30 p.m.

CALL TO ORDER

Meeting was called to order at 6:35 pm.

ROLL CALL

Present: Emily Leslie, Pacifica, *Vice Chair*
Diane Bailey, Belmont
Janet Creech, Millbrae
Gladwyn D'Souza, Belmont
Joe Fullerton, Half Moon Bay
Janelle London, Menlo Park
Jason Mendelson, Redwood City
Cheryl McGovern, Unincorporated
Walter Melville, San Bruno
Desiree Thayer, Burlingame

Absent: Michael Closson, Menlo Park, *Chair*
Scott Harmon, Portola Valley
Landis Marttila, Works in San Mateo County
James Ruigomez, San Bruno

Staff: Kirsten Andrews-Schwind, Communications and Outreach Manager
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO
Tj Carter, Marketing Associate
Rafael Reyes, Director of Energy Programs
Jennifer Stalzer Kraske, Deputy Counsel
Andy Stern, Chief Financial Officer

A quorum was established.

PUBLIC COMMENT

No public comment.

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA

Motion Made / Seconded: Creech / London

Motion passed 10-0 (Absent: Closson, Harmon, Marttila, Ruigomez)

REGULAR AGENDA

1. Chair Report

Emily Leslie, *Vice Chair*, chaired the meeting as Michael Closson was absent. She noted that the Board Retreat went well. She also mentioned there was an energy conference in Oakland with corporate companies who are making efforts to reduce greenhouse gas emissions.

2. Outreach Report

Kirsten Andrews-Schwind introduced Andy Stern, PCE's new Chief Financial Officer. Andy shared his employment background. Kirsten also noted PCE has hired a new Outreach Associate, Carlos Moreno, who will be starting on November 1, 2018. She asked for volunteers to assist with upcoming outreach events.

3. Summary of Wright Solar Groundbreaking Event

Kirsten shared a summary of the 200-Megawatt Wright Solar Groundbreaking Event in Los Banos. She mentioned there were about 60 people in attendance, including local elected officials. She also noted PCE received a large amount of press coverage and articles can be found on the News & Media page on the PCE website.

4. Electric Vehicle Discount Promotion Update

Kirsten announced PCE's Electric Vehicle Discount Promotion was launched on October 1st and will go until December 31, 2018. She noted PCE will be sending out another postcard about the program in the mail this week. She asked Committee members to share the promotion information in the community.

Rafael shared background on how the program was developed and how it differed from other similar programs. He also shared how staff are collecting electric vehicle data to analyze the impact of PCE's program.

5. Community Pilots Program Update

Rafael thanked Diane Bailey and Walter Melville for serving on the Pilot Program Interview Panel. He shared and reviewed the list of top six pilot program projects that will be brought to the Board for funding, and the benefits of each project. Committee members shared ideas to help refine the six projects.

Public Comment: Ted Howard

6. Local Programs Roadmap Update

Rafael presented an overview of PCE's Programs Roadmap, which is being developed as a communication tool to address the areas of EV Promotion, Local Renewables, Building Electrification, Load Shaping & Peak Shaving, Community & Customer Engagement, and Innovation. Committee members provided input on associated goals, priorities, and program tracks. Committee members also asked for additional ways to serve as an advisory role on local program development.

7. Regulatory and Legislative Update

Kirsten reviewed the Revised Alternate Proposed Decision for the Power Charge Indifference Adjustment (PCIA) with Committee members. Committee members asked for additional ways to support PCE legislative and regulatory advocacy.

8. Review Draft Board Agenda for October 25, 2018 Meeting

Kirsten shared the draft agenda items for the upcoming October 18, 2018 Board of Directors meeting. Committee members provided input on PCE's closed session processes.

9. Committee Members' Reports

Committee members requested agenda items for the November 8, 2018 meeting. Gladwyn D'Souza shared that he and Janet Creech attended the 2020 Vision: Reach Codes Best Practices Workshop. He noted that San Mateo County is in the same climate zone as San Francisco, so there is an opportunity to learn from their work.

ADJOURNMENT

Meeting was adjourned at 8:57 pm.