



**REGULAR MEETING of the Board of Directors of the
Peninsula Clean Energy Authority (PCEA)
Thursday, December 20, 2018
6:30 pm**

Peninsula Clean Energy, 2075 Woodside Road,
Redwood City, CA 94061

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Anne Bartoletti, Board Clerk, at least 2 working days before the meeting at abartoletti@peninsulacleanenergy.com. Notification in advance of the meeting will enable the PCEA to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical based products.

If you wish to speak to the Board, please fill out a speaker's slip located on the tables as you enter the Board meeting room. If you have anything that you wish to be distributed to the Board and included in the official record, please hand it to a member of PCEA staff who will distribute the information to the Board members and other staff.

CALL TO ORDER / ROLL CALL

PUBLIC COMMENT

This item is reserved for persons wishing to address the Board on any PCEA-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Listed on the Consent Agenda and/or Closed Session Agenda; 3) Chief Executive Officer's or Staff Report on the Regular Agenda; or 4) Board Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Board are requested to complete a speaker's slip and provide it to PCEA staff. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Board Chair.

ACTION TO SET AGENDA and TO APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and for the approval of the items listed on the consent agenda. All items on the consent agenda are approved by one action.

CLOSED SESSION

(The Board will adjourn to closed session to consider the following items at the beginning of the agenda, or at any time during the meeting as time permits. At the conclusion of closed session, the Board will reconvene in open session to report on any actions taken for which a report is required by law.)

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Chief Executive Officer
2. CONFERENCE WITH LABOR NEGOTIATORS
Agency Designated Representatives: Jeff Aalfs and Matthew Sanders
Unrepresented Employee: Chief Executive Officer
3. RECONVENE OPEN SESSION AND REPORT ANY ACTION(S) TAKEN DURING
CLOSED SESSION

REGULAR AGENDA

1. Chair Report (Discussion)
2. CEO Report (Discussion)
3. Citizens Advisory Committee Report (Discussion)
4. Recognition of Retiring Board Members (Discussion)
5. Approve four new PCE policies designed to satisfy data-privacy and security requirements of the California Public Utilities Commission: (Action)
 - a. AMI Data-Privacy and Security Policy
 - b. Privacy Notice
 - c. Information Technology Security Policy
 - d. Records Retention Policy
6. Approve 2019 Board of Directors Meeting Schedule (Action)
7. Approve the proposed PCE four-year \$16 million Electric Vehicle Infrastructure Incentive Program (Action)
8. Review 2019 Electronic Vehicle Ride & Drive Marketing Program expending up to \$750,000 over the course of 3 years (Fiscal Year 2019-2020 through Fiscal Year 2022-2023) (Discussion)
9. Approve Revisions to PCE's Strategic Goals (Action)

10. Authorize an adjustment in Peninsula Clean Energy's (PCE's) rates in the first quarter of 2019 to maintain a 5% discount in generation charges compared to PG&E (Action)
11. Board Members' Reports (Discussion)

CONSENT AGENDA

12. Approval of the Minutes for the October 25, 2018 Meeting (Action)
13. Approval of the Minutes for the November 26, 2018 Special Meeting (Action)
14. Approve Employee Handbook (Action)
15. Authorize the Chief Executive Officer to execute an amendment to the Power Purchase Agreement for Renewable Supply with Shiloh 1 Wind Project LLC, an Oregon Limited Liability Company, and any necessary ancillary documents. (Action)
16. Authorize an Amendment to the Agreement with Pacific Energy Advisors (PEA) to provide professional services through December 31, 2019, increasing the amount by \$100,000 (Action)
17. Approve Appointment of Andrew Stern as Treasurer (Action)
18. Approve Revised Investment Policy previously approved by the Board on October 25, 2018 (Action)
19. Approve Resolution for Fiscal Year 2017-2018 Audited Financial Statements approved by the Board on October 25, 2018 (Action)
20. Approve Resolution for Recommended Community Pilot Projects approved by the Board on October 25, 2018 (Action)
21. Approve Resolution for the Inclusive and Sustainable Workforce Policy that was approved by the Board on October 25, 2018, and was adopted as a replacement for the previously adopted Sustainable Workforce Policy (Action)

INFORMATION ONLY REPORTS

22. Marketing and Outreach Report
23. Regulatory and Legislative Report
24. Local Programs Report
25. Procurement Report

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the

meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the Peninsula Clean Energy office, located at 2075 Woodside Road, Redwood City, CA 94061, for the purpose of making those public records available for inspection. The documents are also available on the PCEA's Internet Web site. The website is located at: <http://www.peninsulacleanenergy.com>.