



**REGULAR MEETING of the Citizens Advisory Committee of the
Peninsula Clean Energy Authority (PCEA)
Thursday, December 13, 2018**

Peninsula Clean Energy
2075 Woodside Road, Redwood City, CA 94061
6:30 p.m.

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Anne Bartoletti, Board Clerk, at least 2 working days before the meeting at abartoletti@peninsulacleanenergy.com. Notification in advance of the meeting will enable the PCEA to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical based products.

If you wish to speak to the Committee, please fill out a speaker's slip located on the tables as you enter the meeting room. If you have anything that you wish to be distributed to the Committee and included in the official record, please hand it to a member of PCEA staff who will distribute the information to the Committee members and other staff.

WELCOME

ROLL CALL

PUBLIC COMMENT

This item is reserved for persons wishing to address the Committee on any PCEA-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Chief Executive Officer's of Staff Report on the Regular Agenda; 3) Committee Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Committee are requested to complete a speaker's slip and provide it to PCEA staff. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA

This item is to set the final regular agenda and approve the consent agenda.

REGULAR AGENDA

1. Role of Citizens Advisory Committee (Discussion) (est. 75 min.)
2. Formation of Ad Hoc Committees (Action) (est. 15 min.)
3. 2019 Meeting Calendar Adjustment (Action) (est. 5 min.)
4. Discussion of Future Agenda Items (Discussion) (est. 5 min.)
5. Member Reports (Discussion) (est. 5 min.)

CONSENT AGENDA

6. Approval of the Minutes for the November 08, 2018 Meeting (Action)

Public records that relate to any item on the open session agenda for a regular Committee meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Committee. The Board has designated the Peninsula Clean Energy office, located at 2075 Woodside Road, Redwood City, CA 94061, for the purpose of making those public records available for inspection. The documents are also available on the PCEA's Internet Web site. The website is located at: <http://www.peninsulacleanenergy.com>.



**REGULAR MEETING of the Citizens Advisory Committee
of the Peninsula Clean Energy Authority (PCEA)
Thursday, November 08, 2018
MINUTES**

2075 Woodside Road, Redwood City, CA 94061
6:30 p.m.

CALL TO ORDER

Meeting was called to order at 6:34 pm.

ROLL CALL

Present: Michael Closson, Menlo Park, *Chair*
Emily Leslie, Pacifica, *Vice Chair*
Diane Bailey, Belmont
Gladwyn D'Souza, Belmont
Joe Fullerton, Half Moon Bay
Scott Harmon, Portola Valley
Janelle London, Menlo Park
Jason Mendelson, Redwood City
Cheryl McGovern, Unincorporated
Walter Melville, San Bruno
Desiree Thayer, Burlingame

Absent: Janet Creech, Millbrae
Landis Marttila, Works in San Mateo County
James Ruigomez, San Bruno

Staff: Kirsten Andrews-Schwind, Communications and Outreach Manager
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO
Tj Carter, Marketing Associate
Rafael Reyes, Director of Energy Programs
David Silberman, General Counsel
Joe Wiedman, Director of Regulatory & Legislative Affairs

A quorum was established.

PUBLIC COMMENT

No public comment.

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA

Motion Made / Seconded: D'Souza / London

Motion passed 8-0 (Absent: Creech, Fullerton, Harmon, Marttila, Melville, Ruigomez)

REGULAR AGENDA

1. Chair Report (Discussion)

Michael Closson, *Chair*, noted he heard of another energy provider that claimed to offer to sell renewable energy in the Bay Area.

2. Power Charge Indifference Adjustment Deeper Dive (Discussion)

Joe Wiedman, *Director of Regulatory and Legislative Affairs*, discussed the California Public Utilities Commission's Power Charge Indifference Adjustment (PCIA) decision with Committee members. He noted CCAs are still determining next steps and will continue to do further analysis of the decision. Committee members asked for additional ways to support PCE legislative and regulatory advocacy.

Scott Harmon arrived at 6:37 pm.

Joe Fullerton arrived at 6:45 pm.

Walter Melville arrived at 6:48 pm.

PUBLIC COMMENT: Ted Howard

3. Electric Vehicle Infrastructure Program (Discussion)

Rafael Reyes, *Director of Energy Programs*, led a brainstorm with Committee members about next steps for PCE's electric vehicle infrastructure program.

PUBLIC COMMENT: Ted Howard

4. Outreach Report (Discussion)

Kirsten Andrews-Schwind, *Communications & Outreach Manager*, shared that PCE has hired a new Outreach Associate, Carlos Moreno.

5. Discuss Results of First Round of Outreach Grants and Formulate Recommendations On The Second Round of Outreach Grants (Action)

Kirsten summarized the outreach grant metrics provided by the first-round outreach grantees in their final reports. She mentioned the main recommendation from grantees for future outreach was to continue partnering with local non-profits. She also led a discussion with Committee members about further areas to focus outreach efforts.

No action taken.

6. Approve 2019 Citizens Advisory Committee Meeting Schedule (Action)

Committee members voted to approve a 2019 Citizens Advisory Committee schedule with meetings two weeks before PCE Board of Directors meetings.

Motion Made / Seconded: Fullerton / D'Souza

Motion passed 11-0 (Absent: Creech, Marttila, Ruigomez)

7. Review Draft Board Agenda for November 15, 2018 Meeting (Discussion)

Kirsten shared the draft agenda items for the upcoming November 15, 2018 Board of Directors meeting.

8. Agenda Items for Next Citizens Advisory Committee Meeting (Discussion)

Committee members discussed agenda items for future meetings including: an overview of the role of the Citizens Advisory Committee, a staff presentation of the Community Pilot Program evaluation process, review of Board Strategic Goals, updates from Committee Interest Groups, a discussion about PCIA strategy next steps, and a discussion about the Building Electrification Reach Code Program.

9. Committee Members' Reports (Discussion)

No reports.

ADJOURNMENT

Meeting was adjourned at 8:54 pm.