



**REGULAR MEETING of the Citizens Advisory Committee  
of the Peninsula Clean Energy Authority (PCEA)  
Thursday, February 14, 2019  
MINUTES**

2075 Woodside Road, Redwood City, CA 94061  
6:30 p.m.

**CALL TO ORDER**

Meeting was called to order at 6:35 pm.

**ROLL CALL**

**Present:** Michael Closson, Menlo Park, *Chair*  
Emily Leslie, Pacifica, *Vice Chair*  
Diane Bailey, Belmont  
Janet Creech, Millbrae  
Gladwyn D'Souza, Belmont  
Joe Fullerton  
Janelle London, Menlo Park  
Landis Marttila, Works in San Mateo County  
Cheryl McGovern, Unincorporated San Mateo County  
Desiree Thayer, Burlingame

**Absent:** Scott Harmon, Portola Valley  
Walter Melville, San Bruno  
Jason Mendelson, Redwood City  
James Ruigomez, San Bruno

**Board**

**Members:** Jeff Aalfs, Board Chair

**Staff:** Andy Stern, Chief Financial Officer  
Kirsten Andrews-Schwind, Senior Manager Communications and Outreach  
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO  
Tj Carter, Marketing Associate  
Charlsie Chang, Public Affairs Associate  
David Silberman, General Counsel  
Joe Wiedman, Director of Legislative and Regulatory Affairs

**A quorum was established.**

## **PUBLIC COMMENT**

James Tuleya.

## **ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA**

Motion Made / Seconded: Leslie / London

**Motion passed 10-0 (Absent: Harmon, Melville, Mendelson, Ruigomez)**

## **REGULAR AGENDA**

### **1. Chair Report (Discussion)**

Michael Closson, *Chair*, congratulated Kirsten Andrews-Schwind on her new title of Senior Manager, Communications and Outreach.

### **2. CAC Terms and Recruitment (Discussion)**

Kirsten Andrews-Schwind explained the Citizens Advisory Committee has one current vacancy and may have an additional four vacancies as those members complete their two-year term in May 2019. She asked that members let her know if they would like to continue for a new 3-year term.

### **3. Outreach Report (Discussion)**

Kirsten Andrews-Schwind shared that PCE is starting to plan for Earth Day outreach events. She noted that PCE is hosting a volunteer training on March 20<sup>th</sup>, and will also add an outreach training agenda item to next month's Committee meeting.

### **4. Regulatory and Legislative Update (Discussion)**

Joe Wiedman, *Director of Legislative and Regulatory Affairs*, led a discussion about PCE's recent regulatory and legislative efforts. These efforts include participating in discussions with the California Public Utilities Commission about resource adequacy, and the outlook of 2019 CCA-related legislation.

## **PUBLIC COMMENT**

James Tuleya.

### **5. Local Energy Programs Update (Discussion)**

Michael Closson read a memo from Rafael Reyes, *Director of Energy Programs* detailing recent energy program updates. Committee members discussed developing an ad-hoc committee to support long-term energy program roadmap planning but decided to postpone the decision until the March meeting.

### **6. Upcoming Topics for Discussion (Discussion)**

Kirsten Andrews-Schwind shared potential Board of Directors agenda topics. Committee members discussed agenda items for future meetings including an update about the energy programs roadmap, energy program ad-hoc committee creation, and a mobility presentation from Gladwyn D'Souza.

**PUBLIC COMMENT**

James Tuleya.

**7. Committee Member Reports (Discussion)**

The Reach Code Ad-Hoc Committee shared they have been developing strategy to outreach to city councils regarding the PCE reach code effort.

**8. Formation of Ad-Hoc Committees (Action)**

None.

**ADJOURNMENT**

Meeting was adjourned at 8:11 pm.