



**REGULAR MEETING of the Citizens Advisory Committee of the
Peninsula Clean Energy Authority (PCEA)
Thursday, April 11, 2019**

Peninsula Clean Energy
2075 Woodside Road, Redwood City, CA 94061
6:30 p.m.

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Anne Bartoletti, Board Clerk, at least 2 working days before the meeting at abartoletti@peninsulacleanenergy.com. Notification in advance of the meeting will enable the PCEA to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical based products.

If you wish to speak to the Committee, please fill out a speaker's slip located on the tables as you enter the meeting room. If you have anything that you wish to be distributed to the Committee and included in the official record, please hand it to a member of PCEA staff who will distribute the information to the Committee members and other staff.

WELCOME

ROLL CALL

PUBLIC COMMENT

This item is reserved for persons wishing to address the Committee on any PCEA-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Chief Executive Officer's of Staff Report on the Regular Agenda; 3) Committee Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Committee are requested to complete a speaker's slip and provide it to PCEA staff. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA

This item is to set the final regular agenda and approve the consent agenda.

REGULAR AGENDA

1. Chair Report (Discussion) (est. 5 min.)
2. Citizens Advisory Committee Recruitment Update (Discussion) (est. 5 min.)
3. Energy Programs Update (Discussion) (est. 15 min.)
4. Legislative and Regulatory Update (Discussion) (est. 15 min.)
5. Bright Energy Future California Initiative Discussion (Discussion) (10 mins.)
6. Schools and Education Project Update (Discussion) (15 mins.)
7. Upcoming Topics for Discussion (Discussion) (est. 10 min.)
8. Committee Member Reports (Discussion) (est. 5 min.)
9. Formation of Ad-Hoc Committees (Action) (est. 10 min.)

CONSENT AGENDA

10. Approval of the Minutes for the March 14, 2019 Meeting (Action)

Public records that relate to any item on the open session agenda for a regular Committee meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Committee. The Board has designated the Peninsula Clean Energy office, located at 2075 Woodside Road, Redwood City, CA 94061, for the purpose of making those public records available for inspection. The documents are also available on the PCEA's Internet Web site. The website is located at: <http://www.peninsulacleanenergy.com>.



**REGULAR MEETING of the Citizens Advisory Committee
of the Peninsula Clean Energy Authority (PCEA)
Thursday, March 14, 2019
MINUTES**

2075 Woodside Road, Redwood City, CA 94061
6:30 p.m.

CALL TO ORDER

Meeting was called to order at 6:40 pm.

ROLL CALL

Present: Michael Closson, Menlo Park, *Chair*
Emily Leslie, Pacifica, *Vice Chair*
Diane Bailey, Belmont
Janet Creech, Millbrae
Gladwyn D'Souza, Belmont
Jason Mendelson, Redwood City
Cheryl McGovern, Unincorporated San Mateo County
Desiree Thayer, Burlingame

Absent: Joe Fullerton, Half Moon Bay
Scott Harmon, Portola Valley
Janelle London, Menlo Park
Landis Marttila, Works in San Mateo County
Walter Melville, San Bruno
James Ruigomez, San Bruno

**Board
Members:** Jeff Aalfs, Board Chair

Staff: Kirsten Andrews-Schwind, Senior Manager of Communications and Outreach
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO
Tj Carter, Marketing Associate
Rafael Reyes, Director of Energy Programs
David Silberman, General Counsel

A quorum was established.

PUBLIC COMMENT

Ted Howard

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA

Motion Made / Seconded: Leslie / Bailey

Motion passed 8-0 (Absent: Fullerton, Harmon, London, Marttila, Melville, Ruigomez)

REGULAR AGENDA

1. Chair Report (Discussion)

Michael Closson, *Chair*, shared his thoughts about the importance of PCE and its effort to address climate change.

2. Programs Update and Roadmap Discussion (Discussion)

Rafael Reyes, *Director of Energy Programs*, shared an update on the current status of local energy programs. This included programs in-progress and under development as a part of the Energy Programs Roadmap, which serves as a communication tool to address the areas of vehicle electrification, building electrification, community engagement, and load shaping.

3. Decarbonizing Transportation Discussion Led by Gladwyn D. (Discussion)

Gladwyn D'Souza gave a presentation about the public benefits of decarbonizing transportation and considerations to use when developing programs aimed at decarbonization.

PUBLIC COMMENT

Ted Howard

4. Outreach Training (Discussion)

Kirsten Andrews-Schwind, *Senior Manager of Communications and Outreach*, led a training with Committee members to share outreach advice and to teach them key PCE communication messages to use during upcoming outreach events.

5. Upcoming Topics for Discussion (Discussion)

Kirsten Andrews-Schwind shared potential Board of Directors agenda topics. Committee members discussed agenda items for future meetings including presentations about community-scale solar and utilizing customer data analytics to inform energy program development.

6. Committee Member Reports (Discussion)

Diane Bailey shared Menlo Spark is launching a campaign for Fossil Free Buildings in Silicon Valley. The focus of the effort is to eliminate fossil fuel use in buildings throughout Silicon Valley.

7. Formation of Ad-Hoc Committees (Action)

No ad-hoc committee was formed.

ADJOURNMENT

Meeting was adjourned at 8:34 pm.