



**REGULAR MEETING of the Citizens Advisory Committee of the  
Peninsula Clean Energy Authority (PCEA)  
Thursday, June 13, 2019**

Peninsula Clean Energy  
2075 Woodside Road, Redwood City, CA 94061  
6:30 p.m.

*Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Anne Bartoletti, Board Clerk, at least 2 working days before the meeting at [abartoletti@peninsulacleanenergy.com](mailto:abartoletti@peninsulacleanenergy.com). Notification in advance of the meeting will enable the PCEA to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical based products.*

*If you wish to speak to the Committee, please fill out a speaker's slip located on the tables as you enter the meeting room. If you have anything that you wish to be distributed to the Committee and included in the official record, please hand it to a member of PCEA staff who will distribute the information to the Committee members and other staff.*

**WELCOME**

**ROLL CALL**

**PUBLIC COMMENT**

This item is reserved for persons wishing to address the Committee on any PCEA-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Chief Executive Officer's of Staff Report on the Regular Agenda; 3) Committee Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Committee are requested to complete a speaker's slip and provide it to PCEA staff. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

**ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA**

This item is to set the final regular agenda and approve the consent agenda.

## **REGULAR AGENDA**

1. Swearing-in of New and Returning CAC Members (Action) (est. 5 min.)
2. New Member Welcome and CAC Recruitment Update (Discussion) (est. 5 min.)
3. Chair Report (Discussion) (est. 5 min.)
4. Committee Member Reports (Discussion) (est. 20 min.)
5. Legislative and Regulatory Update (Discussion) (est. 10 min.)
6. Local Community Programs Update (Discussion) (est. 10 min.)
7. Energy Use in LEED Platinum Building Designs: Case Study of Veterans Memorial Building/Senior Center-YMCA Project (Discussion) (est. 20 min.)
8. Explore Developing a Municipality Zero Carbon Toolkit (Discussion) (est. 20 min.)
9. Upcoming Topics for Discussion (Discussion) (est. 10 min.)
10. Formation of Ad-Hoc Committees (Action) (est. 10 min.)

## **CONSENT AGENDA**

11. Approval of the Minutes for the May 9, 2019 Meeting (Action)

Public records that relate to any item on the open session agenda for a regular Committee meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Committee. The Board has designated the Peninsula Clean Energy office, located at 2075 Woodside Road, Redwood City, CA 94061, for the purpose of making those public records available for inspection. The documents are also available on the PCEA's Internet Web site. The website is located at: <http://www.peninsulacleanenergy.com>.



**REGULAR MEETING of the Citizens Advisory Committee  
of the Peninsula Clean Energy Authority (PCEA)  
Thursday, May 9, 2019  
MINUTES**

2075 Woodside Road, Redwood City, CA 94061  
6:30 p.m.

**CALL TO ORDER**

Meeting was called to order at 6:35 pm.

**ROLL CALL**

**Present:** Michael Closson, Menlo Park, *Chair*  
Emily Leslie, Pacifica, *Vice Chair*  
Diane Bailey, Belmont  
Janet Creech, Millbrae  
Gladwyn D'Souza, Belmont  
Joe Fullerton, Half Moon Bay  
Scott Harmon, Portola Valley  
Jason Mendelson, Redwood City  
Cheryl McGovern, Unincorporated San Mateo County  
James Ruigomez, San Bruno  
Desiree Thayer, Burlingame

**Absent:** Janelle London, Menlo Park  
Walter Melville, San Bruno  
Landis Marttila, Works in San Mateo County

**Board**

**Members:** Jeff Aalfs, Board Chair  
Rick Bonilla

**Staff:** Kirsten Andrews-Schwind, Senior Manager of Communications and Outreach  
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO  
Tj Carter, Marketing Associate  
Maggie Tides, Deputy County Counsel

**A quorum was established.**

**PUBLIC COMMENT**

None.

## **ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA**

Motion Made / Seconded: Ruigomez / Mendelson

**Motion passed 11-0 (Absent: London, Martilla, Melville)**

## **REGULAR AGENDA**

### **1. Chair Report (Discussion)**

No report from Chair.

Kirsten Andrews-Schwind, *Senior Communications and Outreach Manager*, announced PCE recently received a Moody's investment-grade credit rating. She also noted that Landis Martilla has resigned from his position on the Committee.

### **2. Legislative and Regulatory Update (Discussion)**

Kirsten Andrews-Schwind led a discussion about PCE's recent regulatory and legislative efforts. She noted that PCE has opposed Assembly Bill 56.

### **3. Energy Programs Update (Discussion)**

Kirsten Andrews-Schwind shared a few updates on PCE programs. She said that PCE had launched the DriveForward Electric program with Peninsula Family Service, mentioned the Board of Directors approved renewal of the Electric Vehicle Incentive program, and noted PCE is seeking consultants to run a program to help PCE design new technology for electric vehicle chargers.

### **4. Building Reach Codes Discussion (Discussion)**

Diane Bailey, on behalf of the CAC Reach Code Subcommittee, led a discussion about the overview and current status of PCE's reach code development. She described to the committee the codes municipalities could adopt.

## **PUBLIC COMMENT**

Dave Mauro, IBEW San Mateo County.

Bill Nack, resident.

### **5. Building Reach Codes Recommendation to Board of Directors (Action)**

Recommend adoption of the Electric Pathway plus the Mixed Fuel Pathway Option 2 reach code, and the electric vehicle reach code from all cities in San Mateo County.

Motion Made / Seconded: Ruigomez / Fullerton

**Motion passed 11-0 (Absent: London, Martilla, Melville)**

**6. Upcoming Topics for Discussion (Discussion)**

Kirsten Andrews-Schwind shared potential Board of Directors agenda topics. Committee members suggested agenda items for future meetings including potential presentations about community-scale solar, developing a municipality zero carbon toolkit, and strategizing ways to strengthen communication with net energy metering customers.

**7. Committee Member Reports (Discussion)**

Janet Creech shared that a few Committee members met with PCE, BayREN, and Energy Solutions to discuss utilizing state funding for energy efficiency programs.

**PUBLIC COMMENT**

Ted Howard.

**8. Formation of Ad-Hoc Committees (Action)**

No ad-hoc committee was formed.

**ADJOURNMENT**

Meeting was adjourned at 8:35 pm.