



**REGULAR MEETING of the Citizens Advisory Committee  
of the Peninsula Clean Energy Authority (PCEA)  
Thursday, May 9, 2019  
MINUTES**

2075 Woodside Road, Redwood City, CA 94061  
6:30 p.m.

**CALL TO ORDER**

Meeting was called to order at 6:35 pm.

**ROLL CALL**

**Present:** Michael Closson, Menlo Park, *Chair*  
Emily Leslie, Pacifica, *Vice Chair*  
Diane Bailey, Belmont  
Janet Creech, Millbrae  
Gladwyn D'Souza, Belmont  
Joe Fullerton, Half Moon Bay  
Scott Harmon, Portola Valley  
Jason Mendelson, Redwood City  
Cheryl McGovern, Unincorporated San Mateo County  
James Ruigomez, San Bruno  
Desiree Thayer, Burlingame

**Absent:** Janelle London, Menlo Park  
Walter Melville, San Bruno  
Landis Marttila, Works in San Mateo County

**Board**

**Members:** Jeff Aalfs, Board Chair  
Rick Bonilla

**Staff:** Kirsten Andrews-Schwind, Senior Manager of Communications and Outreach  
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO  
Tj Carter, Marketing Associate  
Maggie Tides, Deputy County Counsel

**A quorum was established.**

**PUBLIC COMMENT**

None.

## **ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA**

Motion Made / Seconded: Ruigomez / Mendelson

**Motion passed 11-0 (Absent: London, Martilla, Melville)**

## **REGULAR AGENDA**

### **1. Chair Report (Discussion)**

No report from Chair.

Kirsten Andrews-Schwind, *Senior Communications and Outreach Manager*, announced PCE recently received a Moody's investment-grade credit rating. She also noted that Landis Martilla has resigned from his position on the Committee.

### **2. Legislative and Regulatory Update (Discussion)**

Kirsten Andrews-Schwind led a discussion about PCE's recent regulatory and legislative efforts. She noted that PCE has opposed Assembly Bill 56.

### **3. Energy Programs Update (Discussion)**

Kirsten Andrews-Schwind shared a few updates on PCE programs. She said that PCE had launched the DriveForward Electric program with Peninsula Family Service, mentioned the Board of Directors approved renewal of the Electric Vehicle Incentive program, and noted PCE is seeking consultants to run a program to help PCE design new technology for electric vehicle chargers.

### **4. Building Reach Codes Discussion (Discussion)**

Diane Bailey, on behalf of the CAC Reach Code Subcommittee, led a discussion about the overview and current status of PCE's reach code development. She described to the committee the codes municipalities could adopt.

## **PUBLIC COMMENT**

Dave Mauro, IBEW San Mateo County.

Bill Nack, resident.

### **5. Building Reach Codes Recommendation to Board of Directors (Action)**

Recommend adoption of the Electric Pathway plus the Mixed Fuel Pathway Option 2 reach code, and the electric vehicle reach code from all cities in San Mateo County.

Motion Made / Seconded: Ruigomez / Fullerton

**Motion passed 11-0 (Absent: London, Martilla, Melville)**

**6. Upcoming Topics for Discussion (Discussion)**

Kirsten Andrews-Schwind shared potential Board of Directors agenda topics. Committee members suggested agenda items for future meetings including potential presentations about community-scale solar, developing a municipality zero carbon toolkit, and strategizing ways to strengthen communication with net energy metering customers.

**7. Committee Member Reports (Discussion)**

Janet Creech shared that a few Committee members met with PCE, BayREN, and Energy Solutions to discuss utilizing state funding for energy efficiency programs.

**PUBLIC COMMENT**

Ted Howard.

**8. Formation of Ad-Hoc Committees (Action)**

No ad-hoc committee was formed.

**ADJOURNMENT**

Meeting was adjourned at 8:35 pm.