



**REGULAR MEETING of the Citizens Advisory Committee
of the Peninsula Clean Energy Authority (PCEA)
Thursday, June 13, 2019
MINUTES**

2075 Woodside Road, Redwood City, CA 94061
6:30 p.m.

CALL TO ORDER

Meeting was called to order at 6:34 pm.

ROLL CALL

Present: Michael Closson, Menlo Park, *Chair*
Diane Bailey, Belmont
Janet Creech, Millbrae
Ray Larios, Burlingame
Janelle London, Menlo Park
Jason Mendelson, Redwood City
Cheryl McGovern, Unincorporated San Mateo County
Desiree Thayer, Burlingame

Absent: Gladwyn D'Souza, Belmont
Joe Fullerton, Half Moon Bay
Scott Harmon, Portola Valley
Emily Leslie, Pacifica, *Vice Chair*
Walter Melville, San Bruno
James Ruigomez, San Bruno

Board

Members: Jeff Aalfs, Board Chair

Staff: Kirsten Andrews-Schwind, Senior Manager of Communications and Outreach
Charlsie Chang, Public Affairs Associate
Tj Carter, Marketing Associate
David Silberman, General Counsel

A quorum was established.

PUBLIC COMMENT

Steven Booker, IBEW.

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA

Motion Made / Seconded: Bailey / McGovern

Motion passed 8-0 (Absent: D'Souza, Fullerton, Harmon, Leslie, Melville, Ruigomez)

The Committee approved the minutes with text edits "Recommend adoption of the Electric Pathway plus any additional reach code options that maximize the greatest efficiency from all cities in San Mateo County."

REGULAR AGENDA

1. Swearing-In of New and Returning CAC Members

Ray Larios, Janet Creech, Janelle London, and Jason Mendelson were sworn-in.

2. New Member Welcome and CAC Recruitment Update (Discussion)

Kirsten Andrews-Schwind, *Senior Communications and Outreach Manager*, shared that the Board of Directors Citizens Advisory Committee Recruitment Ad-Hoc Committee will be interviewing applicants for the two vacancies from the departure of CAC members Landis Martilla and Emily Leslie.

3. Chair Report (Discussion)

No chair report.

4. Committee Member Reports (Discussion)

Diane Bailey gave an update on the recent efforts of the reach code efforts. She mentioned CAC members have been meeting with city councilmembers and city managers to talk with them about the proposed reach codes and the beneficial impacts.

5. Legislative and Regulatory Update (Discussion)

Charlsie Chang, *Public Affairs Associate*, shared that CPUC President Michael Picker is stepping down from his position. She provided a brief summary of PG&E's Public Safety Power Shutoff. She also shared that Assembly Bill 56 passed through the Assembly, which PCE opposed, but PCE is working with the author on potentially edits to the language of the bill.

6. Local Community Programs Update (Discussion)

Kirsten Andrews-Schwind shared that PCE has hired Phillip Kobernick as Programs Manager. She also mentioned PCE released a Request for Proposals for the Electric Vehicle Incentive Program which will begin in the fall.

7. Energy Use in LEED Platinum Building Designs: Case Study of Veterans Memorial Building/Senior Center-YMCA Project (Discussion)

Kelly Elmore and Susan Vutz with ELS Architecture + Urban Design gave a presentation about the energy efficiency and conservation designs for Redwood City's new Veterans Memorial Building/Senior Center-YMCA Project.

8. Explore Developing a Municipality Zero Carbon Toolkit (Discussion)

Topic moved to a future meeting.

9. Upcoming Topics for Discussion (Discussion)

Kirsten Andrews-Schwind shared potential Board of Directors agenda topics. Committee members suggested agenda items for future meetings including developing a municipality zero carbon toolkit, discussing distributed energy resource planning, reviewing upcoming PCE Community Programs projects, and selecting a new CAC Chair and Vice Chair.

10. Formation of Ad-Hoc Committees (Action)

No ad-hoc committee was formed.

ADJOURNMENT

Meeting was adjourned at 8:37 pm.