



**REGULAR MEETING of the Board of Directors of the
Peninsula Clean Energy Authority (PCEA)
Thursday, April 25, 2019
MINUTES**

Peninsula Clean Energy
2075 Woodside Road, Redwood City, CA 94061
6:30 p.m.

CALL TO ORDER

Meeting was called to order at 6:36 p.m.

ROLL CALL

Present: Dave Pine, County of San Mateo
Jeff Aalfs, Town of Portola Valley, *Chair*
Rick DeGolia, Town of Atherton, *Vice Chair*
Julia Mates, City of Belmont
Madison Davis, City of Brisbane
Rae P. Gonzalez, Town of Colma
Carlos Romero, City of East Palo Alto
Catherine Mahanpour, City of Foster City
Elizabeth Cullinan, Town of Hillsborough
Ian Bain, City of Redwood City
Marty Medina, City of San Bruno
Laura Parmer-Lohan, City of San Carlos
Rick Bonilla, City of San Mateo
Flor Nicolas, City of South San Francisco
Daniel Yost, Town of Woodside

Absent: County of San Mateo
City of Burlingame
City of Daly City
City of Half Moon Bay
City of Menlo Park
City of Millbrae
City of Pacifica

Staff: Jan Pepper, Chief Executive Officer
Andy Stern, Chief Financial Officer

Rafael Reyes, Director of Energy Programs
Sven Thesen, Clean Energy Programs Manager
Leslie Brown, Director of Customer Care
Kirsten Andrews-Schwind, Senior Manager of Communications and Outreach
David Silberman, General Counsel
Tj Carter, Marketing Associate
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO

A quorum was established.

PUBLIC COMMENT:

None

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA ITEMS

Motion Made / Seconded: Yost / DeGolia

Motion passed unanimously 14-0 (Absent: County of San Mateo, Belmont, Burlingame, Daly City, Half Moon Bay, Menlo Park, Millbrae, Pacifica)

REGULAR AGENDA

1. CHAIR REPORT

No report.

2. CEO REPORT

Jan Pepper—Chief Executive Officer—reported that PG&E instituted a small rate change on March 1, 2019, so PCE rates will be adjusted on May 1, 2019, to maintain the 5% discount compared to PG&E rates.

Jan provided updates on some bills before the California Legislature, and she reported that Rick Bonilla and PCE staff participated in CalCCA’s (California Community Choice Association) Lobby Day in Sacramento on April 3. Jan reported that PCE’s Marketing Ad Hoc Committee Members Ian Bain, Catherine Carlton, Carole Groom, Wayne Lee, and Laura Parmer-Lohan, met with Cyclops, PCE’s Marketing Strategy consultant, on April 12.

3. CITIZENS ADVISORY COMMITTEE REPORT

Michael Closson—Chair—reported that interviews are being held to fill a vacancy on the Citizens Advisory Committee (CAC), and that four members whose terms are expiring will re-apply. He reported that the CAC formed a new “working group” to focus on the Local Programs Roadmap.

4. PG&E ANALYSIS OF FINANCIAL IMPACTS OF BILL PROTECTION ON TOU (TIME OF USE) TRANSITION (DISCUSSION)

Leslie Brown—Director of Customer Care—introduced Joe Au, Manager of Pricing Products – TOU Transition, from PG&E. Joe presented background information that Residential Time of Use (TOU) rates resulted from an effort to make rates more understandable, and to encourage customers to shift usage to times of day that support a cleaner and more reliable electrical grid. Joe reviewed results of the Phase 1 Pilot which began in April 2018, and he reported that the full roll out will begin in October 2020 and continue in waves through October 2021. Joe reported that the County of San Mateo is scheduled to transition to TOU rates in September 2021.

Joe presented analysis of Bill Protection, which provides a financial guarantee that customers will not be negatively financially impacted by the transition to TOU for the first year. The analysis shows that TOU will be less expensive than the existing Tiered Rates for most customers. Leslie reported that PCE will need to notify PG&E by the end of the summer of this year, of our decision on whether or not to participate in the TOU transition and Bill Protection.

PUBLIC COMMENT:

John Keener
Gladwyn D’Souza
Kim Springer, County of San Mateo Office of Sustainability

5. APPROVE APPOINTMENT OF UP TO TWO “DIRECTORS EMERITUS” TO THE PCE BOARD

Jeff Aalfs—Chair—reported that the Board voted in April to create up to two Directors Emeritus positions to continue the involvement of former Board members and Alternates. He reported that the Directors Emeritus would have 2-year terms, with no limit on terms, they do not vote, and they do not add to a quorum. Pradeep Gupta and John Keener were nominated. Board members discussed former Board Member Lori Liu possibly being interested, and agreed to consider Lori for a future appointment.

Motion Made / Seconded: Bonilla / Romero

Motion passed unanimously 15-0 (Absent: County of San Mateo, Burlingame, Daly City, Half Moon Bay, Menlo Park, Millbrae, Pacifica)

6. APPROVE NEW LIABILITY, DIRECTORS & OFFICERS, AND OTHER INSURANCE COVERAGE

Andy Stern—Chief Financial Officer—reported that the Audit and Finance Committee requested a review of PCE’s insurance coverage and that ABD Insurance & Financial Services was engaged to review PCE’s insurance coverage, potential risk areas, and make recommendations, which were reviewed with the Executive Committee.

Andy introduced Mike Hennessey, Assistant Vice President and Client Executive with the ABD Team. Andy and Mike reviewed the new coverage recommended by ABD.

Motion Made / Seconded: Bonilla / Yost

Motion passed unanimously 15-0 (Absent: County of San Mateo, Burlingame, Daly City, Half Moon Bay, Menlo Park, Millbrae, Pacifica)

7. APPROVE NEW EV DEALER INCENTIVE PROGRAM FOR \$1.5 MILLION OVER A TERM OF 3 YEARS

Rafael Reyes—Director of Energy Programs—reviewed the 2018 EV (Electric Vehicle) Incentive program, and how the program fits into the overall Local Programs Roadmap. Rafael presented details of the new EV Dealer Incentive program, which is focused on lowering the cost of new EVs (Electric Vehicle) and increasing the EV adoption rate. He reviewed the budget for the new program that will run from 2019 through 2021.

PUBLIC COMMENT:

Michael Closson

Motion Made / Seconded: Bain / Pine

Motion passed unanimously 15-0 (Absent: County of San Mateo, Burlingame, Daly City, Half Moon Bay, Menlo Park, Millbrae, Pacifica)

8. REACH CODES UPDATE

Rafael Reyes reported that the state’s building codes are updated every three years, and that the last update occurred in 2016. He explained that reach codes go above the state standard, and that the 2019 cycle is the time for local governments to add enhancements to the codes. He reported that PCE partnered with several CCAs and organizations to create reach codes that support new building electrification and EV infrastructure. Rafael introduced Farhad Farahmand from TRC, who has been a lead consultant on the Reach Code project.

Rafael reviewed key terms used in Building Electrification and EV Infrastructure, climate benefits of building electrification, the costs of building EV Infrastructure in new construction versus retrofitting existing facilities, and the advantages of adopting reach codes. He reported that model code measures have been drafted and published, and he reviewed the deadlines for input on the model reach codes, adoption of the codes by City Councils, and submission of the Code Packet to the CEC (California Energy Commission) for approval.

PUBLIC COMMENT:

Diane Bailey, Menlo Spark
Ted Howard
Gladwyn D’Souza

9. SCHOOLS ENGAGEMENT REPORT

Jeff Aalfs tabled this item until next month.

10. BOARD MEMBERS' REPORTS

None.

ADJOURNMENT

Meeting was adjourned at 9:06 p.m.