



**REGULAR MEETING of the Citizens Advisory Committee of the
Peninsula Clean Energy Authority (PCEA)
Thursday, July 11, 2019**

Peninsula Clean Energy
2075 Woodside Road, Redwood City, CA 94061
6:30 p.m.

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Anne Bartoletti, Board Clerk, at least 2 working days before the meeting at abartoletti@peninsulacleanenergy.com. Notification in advance of the meeting will enable the PCEA to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical based products.

If you wish to speak to the Committee, please fill out a speaker's slip located on the tables as you enter the meeting room. If you have anything that you wish to be distributed to the Committee and included in the official record, please hand it to a member of PCEA staff who will distribute the information to the Committee members and other staff.

WELCOME

ROLL CALL

PUBLIC COMMENT

This item is reserved for persons wishing to address the Committee on any PCEA-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Chief Executive Officer's of Staff Report on the Regular Agenda; 3) Committee Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Committee are requested to complete a speaker's slip and provide it to PCEA staff. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA

This item is to set the final regular agenda and approve the consent agenda.

REGULAR AGENDA

1. Swearing-in of New CAC Members (est. 5 min.)
2. Committee Member Introductions (Discussion) (est. 15 min.)
3. Chair Report (Discussion) (est. 5 min.)
4. Nominations for New Chair and Vice Chair (Action) (est. 5 min.)
5. Outreach Update (Discussion) (est. 5 min.)
6. Legislative and Regulatory Update (Discussion) (est. 5 min.)
7. Local Community Energy Programs Roadmap Review (Discussion) (est. 40 min.)
8. Reach Codes For Affordable Housing Electric Vehicle Charging Discussion (Discussion)
(est. 20 min.)
9. Work Group Reports (Discussion) (est. 10 min.)
10. Formation of Ad-Hoc Committees (Action) (est. 5 min.)
11. Upcoming Topics for Discussion (Discussion) (est. 10 min.)
12. Committee Members' Reports (Discussion) (est. 5 mins)

CONSENT AGENDA

13. Approval of the Minutes for the June 13, 2019 Meeting (Action)

Public records that relate to any item on the open session agenda for a regular Committee meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Committee. The Board has designated the Peninsula Clean Energy office, located at 2075 Woodside Road, Redwood City, CA 94061, for the purpose of making those public records available for inspection. The documents are also available on the PCEA's Internet Web site. The website is located at: <http://www.peninsulacleanenergy.com>.



**REGULAR MEETING of the Citizens Advisory Committee
of the Peninsula Clean Energy Authority (PCEA)
Thursday, June 13, 2019
MINUTES**

2075 Woodside Road, Redwood City, CA 94061
6:30 p.m.

CALL TO ORDER

Meeting was called to order at 6:34 pm.

ROLL CALL

Present: Michael Closson, Menlo Park, *Chair*
Diane Bailey, Belmont
Janet Creech, Millbrae
Ray Larios, Burlingame
Janelle London, Menlo Park
Jason Mendelson, Redwood City
Cheryl McGovern, Unincorporated San Mateo County
Desiree Thayer, Burlingame

Absent: Gladwyn D'Souza, Belmont
Joe Fullerton, Half Moon Bay
Scott Harmon, Portola Valley
Emily Leslie, Pacifica, *Vice Chair*
Walter Melville, San Bruno
James Ruigomez, San Bruno

Board

Members: Jeff Aalfs, Board Chair

Staff: Kirsten Andrews-Schwind, Senior Manager of Communications and Outreach
Charlsie Chang, Public Affairs Associate
Tj Carter, Marketing Associate
David Silberman, General Counsel

A quorum was established.

PUBLIC COMMENT

Steven Booker, IBEW.

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA

Motion Made / Seconded: Bailey / McGovern

Motion passed 8-0 (Absent: D'Souza, Fullerton, Harmon, Leslie, Melville, Ruigomez)

The Committee approved the minutes with text edits "Recommend adoption of the Electric Pathway plus any additional reach code options that maximize the greatest efficiency from all cities in San Mateo County."

REGULAR AGENDA

1. Swearing-In of New and Returning CAC Members

Ray Larios, Janet Creech, Janelle London, and Jason Mendelson were sworn-in.

2. New Member Welcome and CAC Recruitment Update (Discussion)

Kirsten Andrews-Schwind, *Senior Communications and Outreach Manager*, shared that the Board of Directors Citizens Advisory Committee Recruitment Ad-Hoc Committee will be interviewing applicants for the two vacancies from the departure of CAC members Landis Martilla and Emily Leslie.

3. Chair Report (Discussion)

No chair report.

4. Committee Member Reports (Discussion)

Diane Bailey gave an update on the recent efforts of the reach code efforts. She mentioned CAC members have been meeting with city councilmembers and city managers to talk with them about the proposed reach codes and the beneficial impacts.

5. Legislative and Regulatory Update (Discussion)

Charlsie Chang, *Public Affairs Associate*, shared that CPUC President Michael Picker is stepping down from his position. She provided a brief summary of PG&E's Public Safety Power Shutoff. She also shared that Assembly Bill 56 passed through the Assembly, which PCE opposed, but PCE is working with the author on potentially edits to the language of the bill.

6. Local Community Programs Update (Discussion)

Kirsten Andrews-Schwind shared that PCE has hired Phillip Kobernick as Programs Manager. She also mentioned PCE released a Request for Proposals for the Electric Vehicle Incentive Program which will begin in the fall.

7. Energy Use in LEED Platinum Building Designs: Case Study of Veterans Memorial Building/Senior Center-YMCA Project (Discussion)

Kelly Elmore and Susan Vutz with ELS Architecture + Urban Design gave a presentation about the energy efficiency and conservation designs for Redwood City's new Veterans Memorial Building/Senior Center-YMCA Project.

8. Explore Developing a Municipality Zero Carbon Toolkit (Discussion)

Topic moved to a future meeting.

9. Upcoming Topics for Discussion (Discussion)

Kirsten Andrews-Schwind shared potential Board of Directors agenda topics. Committee members suggested agenda items for future meetings including developing a municipality zero carbon toolkit, discussing distributed energy resource planning, reviewing upcoming PCE Community Programs projects, and selecting a new CAC Chair and Vice Chair.

10. Formation of Ad-Hoc Committees (Action)

No ad-hoc committee was formed.

ADJOURNMENT

Meeting was adjourned at 8:37 pm.