



**REGULAR MEETING of the Board of Directors of the  
Peninsula Clean Energy Authority (PCEA)  
Thursday, March 28, 2019  
MINUTES**

Peninsula Clean Energy  
2075 Woodside Road, Redwood City, CA 94061  
6:30 p.m.

**CALL TO ORDER**

Meeting was called to order at 6:34 p.m.

**ROLL CALL**

**Present:** Dave Pine, County of San Mateo  
Carole Groom, County of San Mateo  
Jeff Aalfs, Town of Portola Valley, *Chair*  
Rick DeGolia, Town of Atherton, *Vice Chair*  
Charles Stone, City of Belmont  
Madison Davis, City of Brisbane  
Michael Brownrigg, City of Burlingame  
Rae P. Gonzalez, Town of Colma  
Roderick Daus-Magbual, City of Daly City  
Carlos Romero, City of East Palo Alto  
Catherine Mahanpour, City of Foster City  
Harvey Rarback, City of Half Moon Bay  
Elizabeth Cullinan, Town of Hillsborough  
Catherine Carlton, City of Menlo Park  
Wayne Lee, City of Millbrae  
Deirdre Martin, City of Pacifica  
Ian Bain, City of Redwood City  
Marty Medina, City of San Bruno  
Laura Parmer-Lohan, City of San Carlos  
Rick Bonilla, City of San Mateo  
Flor Nicolas, City of South San Francisco  
Daniel Yost, Town of Woodside

**Staff:** Jan Pepper, Chief Executive Officer  
Andy Stern, Chief Financial Officer  
Rafael Reyes, Director of Energy Programs

Leslie Brown, Director of Customer Care  
Kirsten Andrews-Schwind, Senior Manager of Communications and Outreach  
Maggie Tides, Deputy County Counsel  
Tj Carter, Marketing Associate  
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO

**A quorum was established.**

**PUBLIC COMMENT:**

None

**ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA ITEMS**

Motion Made / Seconded: Bonilla / Bain

**Motion passed unanimously 16-0 (Absent: County of San Mateo, Brisbane, Daly City, Menlo Park, Millbrae, South San Francisco)**

**REGULAR AGENDA**

**1. CHAIR REPORT**

Jeff Aalfs—Chair—reported that cities need to adopt new reach codes by the end of September in order for them to be reviewed by the California Energy Commission (CEC).

**2. CEO REPORT**

Jan Pepper—Chief Executive Officer—introduced Doug Karpa, PCE’s new Senior Regulatory Analyst who started with PCE on March 11, 2019. She reported that PCE is continuing the search for a Manager of Distributed Energy Resources (DER) Strategy, a Senior Financial Analyst, and an EV (Electric Vehicle) Program Specialist.

Jan reported that PCE staff conducted several Reach Code meetings with city building officials regarding including new building electrification and electric vehicle (EV) infrastructure codes in the new 2020 building codes. Jan announced that PCE will provide \$10,000 to each city that reviews the new Reach Codes. Rafael Reyes—Director of Energy Programs—announced a website [PeninsulaReachCodes.org](http://PeninsulaReachCodes.org) for the 2019 Building Electrification and EV Infrastructure Reach Code Initiative.

Jan reported that CalCCA (California Community Choice Association) will launch “Bright Energy Future Campaign” on April 1, 2019, with a website [BrightEnergyFutureCA.org](http://BrightEnergyFutureCA.org), to provide an opportunity for individuals and groups to sign on to the coalition platform

Jan reported that PCE staff and some Board members met with Merced officials on March 21 to support their interest in CCAs (Community Choice Aggregator), and that additional meetings will take place in April. Jan reported that a company called Cyclops was selected from the responses to the Marketing Strategy RFP, and that the Marketing ad hoc committee will meet with the contractor on April 12.

### **3. CITIZENS ADVISORY COMMITTEE REPORT**

Michael Closson—Chair—reported that the Citizens Advisory Committee (CAC) members received an update on Local Programs, reviewed the Local Programs Roadmap, and discussed ways to engage CAC members. He reported that CAC members support the Reach Codes effort.

Emily Leslie—Vice Chair—reported that the CPUC (California Public Utilities Commission) issued a proposed decision on IRPs (Integrated Resource Plans) that were filed by all LSEs (Load Serving Entity), and that PCE’s IRP was officially certified by the CPUC.

#### **PUBLIC COMMENT:**

Diane Bailey, Menlo Spark

### **4. APPOINTMENTS TO THE EXECUTIVE COMMITTEE AND OTHER STANDING COMMITTEES**

Jeff Aalfs reported that Catherine Mahanpour and Marty Medina offered to serve on the Executive Committee to fill a vacancy. Jeff asked the Board to approve the appointment of Catherine Mahanpour to the Executive Committee and re-appoint all of the existing members, and he thanked Marty Medina for volunteering to serve. Jeff reported that there would be no recommended changes to the Audit and Finance Committee at this time, and that Donna Colson is Chair of the Audit and Finance Committee.

Motion Made / Seconded: Carlton / Stone

**Motion passed 19-0 (Absent: Brisbane, Daly City, Millbrae)**

### **5. APPROVE AMENDMENT TO THE JPA (JOINT POWERS AUTHORITY) AGREEMENT TO ALLOW THE APPOINTMENT OF UP TO TWO “DIRECTORS EMERITUS” TO THE PCE BOARD (SECTION 3.1.1), AND TO ALLOW THE CFO TO ACT AS TREASURER (SECTION 3.9.3)**

Jan Pepper reported that the Executive Committee discussed potential options to continue the involvement of former Board members and Alternates who are no longer elected representatives of the County or municipalities. She reported that the Executive Committee discussed creating an amendment to the JPA to create up to two Directors Emeritus positions, and the committee also discussed an amendment to authorize the CFO (Chief Financial Officer) to act as PCE’s Treasurer.

Board members inquired as to the levels of participation of Directors Emeritus as it relates to Closed Sessions and voting. Maggie Tides—Deputy County Counsel—reported that it’s up to the discretion of the Board, but that Directors Emeritus cannot vote. She reported that Directors

Emeritus members can participate on committees without appointment, and they can attend meetings without adding to a quorum.

Motion Made / Seconded: Carlton / Stone

**Motion passed 19-0 (Absent: Brisbane, Daly City, Millbrae)**

**6. DELEGATE AUTHORITY TO THE CHIEF EXECUTIVE OFFICER TO EXECUTE AN AGREEMENT WITH ENERGY SOLUTIONS TO CONDUCT THE MULTI-UNIT DEWELLING (MUD) LOW POWER ELECTRIC VEHICLE CHARGING PILOT IN AN AMOUNT NOT TO EXCEED \$400,000 OVER THREE YEARS**

Jan Pepper reported that 50% of San Mateo County residents live in Multi-Unit Dwellings (MUD), and that this proposal will focus on low power EV (Electric Vehicle) charging options for MUDs in the County of San Mateo. Rafael Reyes—Director of Energy Programs—reported that this initiative is part of PCE’s Local Programs Roadmap involving transportation and building electrification to improve EV infrastructure.

Rafael reviewed EV charging types and EV infrastructure challenges, and he announced the goal of the project is to identify and pilot administrable and more affordable Level 1 charging technology. Board members discussed access to EV chargers, the efficacy of different types of EV chargers, and the Local Programs budget.

**PUBLIC COMMENT:**

John Keener

Motion Made / Seconded: Yost / Romero

**Motion passed 19-0 (Absent: Brisbane, Daly City, Millbrae)**

**7. BRIEFING ON SAN MATEO COUNTY ENERGY AND WATER STRATEGY**

Kim Springer— Resource Conservation Program Manager for the Office of Sustainability for the County of San Mateo—reported that the new San Mateo County Energy and Water Strategy is an update to the strategy that was adopted by the Board of Supervisors of San Mateo County in 2008, and subsequently adopted by every City and Town in San Mateo County in 2009.

Kim reviewed the stakeholders groups involved in the development of the new Energy and Water Strategy, the energy goals and water goals, the current status of the strategy, and next steps through the end of 2019. Kim’s presentation includes the following link to the Draft San Mateo County Energy and Water Strategy 2025: <http://ccag.ca.gov/wp-content/uploads/2019/03/SMC-Energy-and-Water-Strategy-2025-MARCH-2019-DRAFT.pdf>

**8. PCE RATE CHANGE UPDATE**

Leslie Brown—Director of Customer Care—reported that in December the Board approved an extension for PCE to make rate adjustments for 2019. Leslie reported that the ERRR (Energy Resource Recovery Account) decision on adjustments to the PCIA (Power Charge Indifference

Adjustment) for 2019 has been delayed until at least July 1, 2019, and that PG&E implemented a partial rate change on March 1, 2019. She reported that PCE will adjust rates on May 1, 2019, to align with other non-generation PG&E rate changes and to coincide with the transition to the summer billing season. She reported that PCE will have another rate adjustment when the ERRA decision is implemented.

## **9. DEFAULT TIME OF USE (TOU) RATES OVERVIEW**

Leslie Brown reported that California residential electric customers will begin transitioning to a new Time-of-Use (TOU) rate plan as approved by the CPUC (California Public Utilities Commission) starting in October 2020. She reviewed the current rate structure, the new TOU rate structure, and the implementation timeline. Leslie also reported that preliminary results from a Phase 1 TOU transition pilot that began April 1, 2018 with 150,000 customers, indicated that customers have reduced load on the new TOU rates.

Leslie reported on and reviewed ways that PG&E and CCAs (Community Choice Aggregator) have collaborated on the TOU Transition, and she reviewed customer noticing and outreach about the transition. Leslie reviewed a Bill Protection feature that IOUs (Investor Owned Utilities) offer for the first 12 months to allow customers to try the new TOU rate risk free, and reported that PG&E will present their Bill Protection Analysis for PCE's territory at the April 2019 Board meeting.

### **PUBLIC COMMENT:**

Ted Howard

## **10. BOARD MEMBERS' REPORTS**

Board members discussed upcoming legislation and oppoortunities to reach out to legislators.

### **ADJOURNMENT**

Meeting was adjourned at 8:42 p.m.