



**SPECIAL MEETING of the Executive Committee of the
Peninsula Clean Energy Authority (PCEA)
Thursday, August 8, 2019
10:00 a.m.**

Peninsula Clean Energy, 2075 Woodside Road,
Redwood City, CA 94061

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Anne Bartoletti, Agenda Administrator, at least 12 hours before the meeting at (650) 260-0111 and/or abartoletti@peninsulacleanenergy.com. Notification in advance of the meeting will enable the PCEA to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical based products.

If you wish to speak to the Committee, please fill out a speaker's slip located on the tables as you enter the meeting room. If you have anything that you wish to be distributed to the Committee and included in the official record, please hand it to a member of PCEA staff who will distribute the information to the Committee members and other staff.

CALL TO ORDER / ROLL CALL

PUBLIC COMMENT

This item is reserved for persons wishing to address the Committee on any PCEA-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Listed on the Consent Agenda; 3) Chief Executive Officer's or Staff Report on the Regular Agenda; or 4) Committee Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Committee are requested to complete a speaker's slip and provide it to PCEA staff. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and special agenda, and for approval of the items listed on the consent agenda. All items on the consent agenda are approved by one action.

SPECIAL MEETING AGENDA

1. Chair Report (Discussion)
2. CEO Report (Discussion)
3. Discussion of potential topics for the Board Retreat Agenda (Discussion)
4. Discuss Proposed Changes to Employee Benefit Plans (Discussion)
5. Committee Members' Reports (Discussion)

CONSENT AGENDA

6. Approval of the Minutes for the June 10, 2019 Meeting (Action)

Public records that relate to any item on the open session agenda for a regular or special Executive Committee meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Committee. The Board has designated the Peninsula Clean Energy office, located at 2075 Woodside Road, Redwood City, CA 94061, for the purpose of making those public records available for inspection. The documents are also available on the PCEA's Internet Web site. The website is located at: <http://www.peninsulacleanenergy.com>.



**REGULAR MEETING of the Executive Committee of the
Peninsula Clean Energy Authority (PCEA)
Monday, June 10, 2019
MINUTES**

8:00 a.m.

Peninsula Clean Energy
2075 Woodside Road, Redwood City, CA 94061

CALL TO ORDER

Meeting was called to order at 8:05 a.m.

ROLL CALL

Present: Dave Pine, County of San Mateo
Jeff Aalfs, Town of Portola Valley, *Chair*
Donna Colson, City of Burlingame
Catherine Mahanpour, City of Foster City
Wayne Lee, City of Millbrae
John Keener, Director Emeritus
Pradeep Gupta, Director Emeritus

Absent: Carole Groom, County of San Mateo
Rick DeGolia, Town of Atherton, *Vice Chair*
Catherine Carlton, City of Menlo Park
Rick Bonilla, City of San Mateo

Staff: Jan Pepper, CEO
Andy Stern, CFO
Leslie Brown, Director of Customer Care
Jennifer Stalzer Kraske, Deputy County Counsel
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO

A quorum was established.

PUBLIC COMMENT

No public comment.

ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS

Motion Made / Seconded: Lee / Pine

Motion passed unanimously 5-0 (Absent: Groom, DeGolia, Carlton, Bonilla)

REGULAR AGENDA

1. CHAIR REPORT

No report.

2. CEO REPORT

Chief Executive Officer Jan Pepper reported that Peninsula Clean Energy (PCE) received an investment grade Baa2 credit rating from Moody's Investors Service, which makes PCE only the second Community Choice Aggregator (CCA) to receive an investment grade credit rating.

Jan provided a staffing update and she reported that the existing cubicles in PCE's office are being reconfigured to accommodate more staff. Jan reported that she and Andy Stern—Chief Financial Officer—are looking at additional office space nearby.

Jan reported that PG&E issued a rate change effective May 1, and that PCE will implement a rate change to maintain a 5% discount in generation charges compared to PG&E once the ERRA (Energy Resource Recovery Account) and PCIA (Power Charge Indifference Adjustment) charges have been confirmed.

3. DISCUSSION OF POTENTIAL OPTIONS FOR OFFERING CUSTOMER DISCONNECT ASSISTANCE

Leslie Brown—Director of Customer Care—reported that current proceedings at the CPUC (California Public Utilities Commission) are aimed at reducing disconnections for non-payment. Leslie reported that 70% of disconnections come from customers not enrolled in CARE/FERA (Family Electric Rate Assistance) programs, and that Arrearage Management Programs (AMP) are being considered for implementation.

Leslie recommended that PCE support the CPUC goal of reducing disconnections, including grants or partial debt forgiveness to customers facing disconnections, account credits to mirror LIHEAP (Low Income Home Energy Assistance Program) grants, and

grants to community groups supporting customers facing disconnections. The Executive Committee discussed possible community organizations with which PCE could partner.

4. COMMITTEE MEMBERS' REPORTS

Donna Colson reported that she and Jan plan to meet new PG&E Board members.

ADJOURNMENT

Meeting was adjourned at 9:05 a.m.