REGULAR MEETING of the Citizens Advisory Committee of the Peninsula Clean Energy Authority (PCEA) Thursday, August 08, 2019 MINUTES

2075 Woodside Road, Redwood City, CA 94061 6:30 p.m.

CALL TO ORDER

Meeting was called to order at 6:38 pm.

ROLL CALL

Present: Desiree Thayer, Burlingame, Chair
        Gladwyn D’Souza, Belmont, Vice Chair
        Morgan Aitken-Young, Redwood City
        Allen Brown, Unincorporated San Mateo County
        Michael Closson, Menlo Park
        Janet Creech, Millbrae
        Joe Fullerton, Half Moon Bay
        Scott Harmon, Portola Valley
        Ray Larios, Burlingame
        Walter Melville, San Bruno
        Jason Mendelson, Redwood City

Absent: Diane Bailey, Belmont
        Janelle London, Menlo Park
        James Ruigomez, San Bruno

Staff: Kirsten Andrews-Schwind, Senior Manager of Communications and Outreach
      Anne Bartoletti, Board Clerk
      Tj Carter, Marketing Associate
      Siobhan Doherty, Director of Power Resources
      Peter Levitt, Associate Manager of Distributed Energy Resources (DER)
      David Silberman, General Counsel

A quorum was established.

PUBLIC COMMENT
None.
ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA

Motion Made / Seconded: Creech / D’Souza

Motion passed 11-0 (Absent: London, Ruigomez)

REGULAR AGENDA

1. Swearing-In of New Member
   Allen Brown was sworn-in.

2. Committee Member Introductions (Discussion)
   Members of the Committee and staff introduced themselves to the new Committee member.

3. Chair Report (Discussion)
   No chair report.

4. Elections of New Chair and Vice Chair (Action)
   The Committee members appointed Desiree Thayer as Chair and Gladwyn D’Souza as Vice Chair of the PCE Citizens Advisory Committee.

   Motion Made / Seconded: Mendelson / Fullerton
   Motion passed 11-0 (Absent: London, Ruigomez)

5. Outreach Update (Discussion)
   Kirsten Andrews-Schwind, Senior Manager of Communications and Outreach, shared the list of upcoming electric vehicle test drive event dates and noted an upcoming solar workshop PCE will host in August.

6. Legislative and Regulatory Update (Discussion)
   None.

7. Distributed Energy Resources Listening Session (Discussion)
   Peter Levitt, Associate Manager of Distributed Energy Resources (DER), shared an overview of distributed energy resources and why it is important. He also solicited feedback from Committee members about ideas to help PCE meet its 20 megawatts of new local power by 2025 Strategic Goal.

PUBLIC COMMENT
   Ted Howard
8. Zero Carbon Municipality Toolkit Discussion (Discussion)

Committee member Joe Fullerton led a discussion with members about developing a toolkit cities can use to reduce carbon emissions, mainly targeting building electrification.

PUBLIC COMMENT
Ted Howard

9. Work Group Reports (Discussion)

The Committee formed a work group to further develop the zero carbon municipality toolkit plan. Members include Joe Fullerton, Morgan Aitken-Young, and Jason Mendelson.


No ad-hoc committee was formed.

11. Upcoming Topics for Discussion (Discussion)

Kirsten Andrews-Schwind shared potential Board of Directors agenda topics. Committee members suggested agenda items for future meetings including discussing Board of Directors retreat, County of San Mateo’s Energy & Water Strategy, and continuing discussion about developing a municipality zero carbon toolkit.

12. Committee Members’ Reports (Discussion)

None.

ADJOURNMENT

Meeting was adjourned at 8:51 pm.